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## Office of the Mayor

City of Tallulah  
Regular Council Meeting Agenda  
Thursday, October 27, 2022  
5:30 P.M., City Hall

**Charles M. Finlayson**  
Mayor  
**Joseph Scott**  
District 1  
**Lisa Houston**  
District 2  
**Carla Turner-Harris**  
District 3  
**Marjorie Day**  
District 4  
**Toriano Wells**  
District 5

1. Call to Order
2. Pledge of Allegiance & Prayer
3. Roll-Call
4. Public Comments on the Agenda
5. Approve Minutes of the October 13, 2022 Regular Meeting
6. Discussion of City Reapportionment Map
7. Approve a Resolution Authorizing The City of Tallulah Through It's Mayor To Make Application For the FY 2023 Louisiana Community Development Block Grant Program (LCDBG) For A Grant In Order to Make Improvements To the City Streets (Chester, Tampa and Elm)
8. Approve A Resolution For The City of Tallulah To Submit An Application to Capital Outlay For Emergency Water Production, Transmission and Treatment
9. Approve A Resolution For the City of Tallulah To Submit An Application to Capital Outlay For Fire Station Planning and Construction
10. A Resolution Supporting The Application Of The City Of Tallulah To The State Of Louisiana Government Assistance Program (LGAP) For The Purchase Of Fire Equipment For The Tallulah Fire Department

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11. A Resolution Authorizing Mayor Charles Finlayson Or A Representative In His Absence Signatory Authority And Authority To Perform All Duties And Administration Of The Delta Regional Authority Award For FY 2022
12. Declare Aluminum Piping from the City Wastewater Treatment Plant Surplus Property
13. Discussion of Forensic Audit
14. Public Comments (Please limit to three minutes)
15. Adjourn

**Special Accommodations**

*Any person needing reasonable accommodations to attend a public meeting held by the Tallulah City Council should contact Gerald Odom at 318-574-0964 three (3) days prior to the meeting date. If further information is needed, please contact Mr. Odom at the number listed above.*

Regular Council Meeting  
City of Tallulah  
October 13, 2022

A regular meeting of the Mayor and City Council was held on Thursday, October 13, 2022, at 5:30 P.M., in the Council Room Chamber of Tallulah City Hall.

Mayor Finlayson called the meeting to order, led the Pledge of Allegiance, and allowed a moment of silent prayer.

A roll call of Councilmembers is shown in the following:

Scott	Present
Houston	Present
Harris	Present
Day	Present
Wells	Present

Motion and second to approve minutes of the September 22, 2022, meeting were made by Councilmembers Houston and Scott respectively and carried unanimously.

Time was allowed for comments regarding items on the agenda, and several comments were made such as: Ms. Berteal Rogers, Chairperson of the City-wide cleanup campaign, addressed the Mayor and Council stating that plans were under way in which the Police Jury and City would join forces to instigate and carry out the program. She stated that the campaign would begin in November, and there would be another activity in the early Spring. Councilmember Wells had comments and questions concerning the City's water billing procedures, and he also questioned and made comments regarding construction code enforcement practices.

On the agenda for approval was the introduction of: An Ordinance De-Annexing And Reducing The Corporate Limits Of The City Of Tallulah, Louisiana Pursuant To R.S. 33.171 Et. Seq, And The Assent Of The Property Owners And Included Within The Corporate Limits, Said Properties Being Within The Existing Boundaries Of Tallulah, Louisiana, And Repealing All Ordinances In Conflict Herewith. However, the introduction of the ordinance was tabled until next meeting pending further clarification and understanding of the ordinance. Motion and second to that effect were made by Councilmembers Houston and Day respectively, and a roll call vote is listed as follows:

Scott	Yea
Houston	Yea
Harris	Yea
Day	Yea
Wells	Yea

Motion carried.

There was discussion of annexation status of: Kelly's Apartments, Madison Parish Hospital, Madison Parish Health Unit, and Chester Drive. It was agreed that boundaries of these areas should be annexed if possible, and that people living in these locations if in city limits should be placed on voter rolls.

There being no further business to discuss, the meeting was adjourned on motion and second by Councilmembers Day and Houston and carried unanimously.

Attest:

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Gerald L. Odom, City Clerk

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Charles M. Finlayson, Mayor

## City of Tallulah

### **A RESOLUTION AUTHORIZING THE CITY OF TALLULAH THROUGH ITS MAYOR TO MAKE APPLICATION FOR THE FY 2023 LOUISIANA COMMUNITY DEVELOPMENT PROGRAM FOR A GRANT IN ORDER TO MAKE IMPROVEMENTS TO THE CITY STREETS (CHESTER, TAMPA AND ELM)**

**WHEREAS**, the City of Tallulah has identified a need related to community development street improvements; and

**WHEREAS**, the Louisiana Division of Administration Administers the Louisiana Development Program to assist community development activities in the State of Louisiana.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Tallulah hereby makes application for a Louisiana Community Development Program Grant under the terms and conditions of the State of Louisiana and shall enter into and agree to the understanding and assurances contained in said Application.

**BE IT FURTHER RESOLVED** that the City of Tallulah supports the proposed activities described hereinabove.

**BE IT FURTHER RESOLVED** that the City Council hereby authorizes and designates Charles M. Finlayson, Mayor, as Chief Elected Officer and Authorized Representative, to act in all matters in connection with this Application and the participation in the Louisiana Community Development Program.

**BE IT FURTHER RESOLVED** that the City hereby agrees to provide up to \$55,000.00 (this included Pre-Agreement) in local funds for the cost of administrative fees for the project and does hereby authorize selection of Waxmans, III to prepare and administer the project (no fees due if project not funded). The City agrees to provide up to \$104,210.00 for Engineering services (this includes Pre-Agreement) provided by Service Group Unlimited, LLC for the project (no fees due if the project is not funded). Total Grant money requested \$791,830.00.

The resolution having been submitted to a vote, the vote thereon was as follows:

Yeas:

Nays:

Absent:

**THUS DONE AND ADOPTED** on this 27th day of October, 2022, by the Tallulah City Council in regular session duly convened in the Tallulah City Hall, Tallulah, Louisiana.

**ATTEST:**

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**Gerald Odom**  
City Clerk

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**Charles M. Finlayson**  
Mayor

**RESOLUTION**

**WHEREAS**, the CITY OF TALLULAH will submit its Capital Outlay Request for EMERGENCY WATER PRODUCTION, TRANSMISSION AND TREATMENT project through the assistance of McManus Consulting Engineers; and

**WHEREAS**, bond funding, other than state general obligation bond funding, is not available to the CITY OF TALLULAH to fund said project; and

**WHEREAS**, the CITY OF TALLULAH has exhausted all efforts at local option funding for said project; and

**WHEREAS**, the CITY OF TALLULAH has no budgeted funds for non-recurring appropriations; and

**WHEREAS**, the CITY OF TALLULAH has no surplus funding or uncommitted cash available; and

**WHEREAS**, the CITY OF TALLULAH has obtained a match wavier; and

**SO THEREFORE BE IT RESOLVED**, that the CITY OF TALLULAH does hereby certify to the Commissioner of the Division of Administration that state general obligation bond funding is needed for said project due to the fact that sufficient funding is not otherwise available to the CITY OF TALLULAH.

**PASSED, APPROVED, AND ADOPTED** by a \_\_\_\_\_ vote this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF TALLULAH

\_\_\_\_\_  
Charles Michael Finlayson, Mayor

Attest:

\_\_\_\_\_  
Mr. Gerald Odom, Municipal Clerk

**RESOLUTION**

**WHEREAS**, the CITY OF TALLULAH will submit its Capital Outlay Request for FIRE STATION PLANNING AND CONSTRUCTION project through the assistance of McManus Consulting Engineers; and

**WHEREAS**, bond funding, other than state general obligation bond funding, is not available to the CITY OF TALLULAH to fund said project; and

**WHEREAS**, the CITY OF TALLULAH has exhausted all efforts at local option funding for said project; and

**WHEREAS**, the CITY OF TALLULAH has no budgeted funds for non-recurring appropriations; and

**WHEREAS**, the CITY OF TALLULAH has no surplus funding or uncommitted cash available; and

**SO THEREFORE BE IT RESOLVED**, that the CITY OF TALLULAH does hereby certify to the Commissioner of the Division of Administration that state general obligation bond funding is needed for said project due to the fact that sufficient funding is not otherwise available to the CITY OF TALLULAH.

**PASSED, APPROVED, AND ADOPTED** by a \_\_\_\_\_ vote this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF TALLULAH

\_\_\_\_\_  
Charles Michael Finlayson, Mayor

Attest:

\_\_\_\_\_  
Mr. Gerald Odom, Municipal Clerk



Resolution introduced by \_\_\_\_\_ and seconded by \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION SUPPORTING THE APPLICATION OF THE CITY OF TALLULAH TO THE STATE OF LOUISIANA GOVERNMENT ASSISTANCE PROGRAM (LGAP) FOR THE PURCHASE OF FIRE EQUIPMENT FOR THE TALLULAH FIRE DEPARTMENT**

**WHEREAS** the Tallulah Fire Department is in need of certain equipment to help provide more efficient fire protection services and firefighter safety; and,

**WHEREAS** The City does not have funds available to purchase the much needed fire equipment to be used during residential, commercial and outdoor fires, as well as aiding in the personal protection of Tallulah Firefighters; and,

**WHEREAS** funds for such equipment can be obtained from the Louisiana Government Assistance Program;

**THEREFORE BE IT RESOLVED**, that the City Council of the City of Tallulah approves the City's submission of an application for Fifty Thousand Dollars (\$50,000) to the State of Louisiana Government Assistance Program (LGAP) to be used toward the purchase of fire equipment for the Tallulah Fire Department.

**YEAS:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**THUS ADOPTED** at the regular meeting of the Mayor and Council Members of the City of Tallulah on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Charles M. Finlayson, Mayor**  
**City of Tallulah**

Attest:

\_\_\_\_\_  
**Gerald Odom**  
**City Clerk**

RESOLUTION \_\_\_\_\_

A RESOLUTION AUTHORIZING MAYOR CHARLES FINLAYSON OR A REPRESENTATIVE IN HIS ABSENCE, SIGNATORY AUTHORITY AND AUTHORITY TO PERFORM ALL DUTIES AND ADMINISTRATION OF THE DELTA REGIONAL AUTHORITY AWARD FOR FY 2022

**WHEREAS**, the Delta Regional Authority (hereinafter "DRA") was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 252 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region's economy;

**WHEREAS**, DRA requires that a person be designated, appointed, and given the authority to perform certain duties and administration of said award for and on behalf of the Awardee;

**WHEREAS**, the Tallulah City Council met in a regular session on \_\_\_\_\_ whereby a quorum of the Council was present;

**WHEREAS**, a motion was made by \_\_\_\_\_, was seconded by \_\_\_\_\_, to designate and appoint Mayor Charles Finlayson, or a representative in his absence, to perform all duties and administration of said award, which was voted on by voice vote and was recorded on the minutes;

**WHEREAS**, a motion was made by \_\_\_\_\_, was seconded by \_\_\_\_\_, to provide additional funds in the amount of \$18,050 to said award which carried unanimously by voice vote and was recorded on the minutes;

**WHEREAS**, a motion was made by \_\_\_\_\_, was seconded by \_\_\_\_\_, that in the event of an administration change, the new Mayor shall continue to have such authority under this Resolution.

**NOW THEREFORE, BE IT RESOLVED THAT**, by the \_\_\_\_\_ of \_\_\_\_\_, as follows:

**THAT**, \_Mayor Charles Finlayson or a representative on his behalf be and is hereby designated and appointed to perform on behalf of the City of Tallulah and has the authority to make those acts and assume any and all duties in dealing with the award with DRA for the Fiscal Year - 2022 federal award program cycle;

**THAT**, Mayor Charles Finlayson or a representative on his behalf is hereby authorized to execute and submit any and all documents including, but not limited to, applications, award closing documents, request for funds, status reports to DRA for the Fiscal Year – 2022 federal award program cycle;

**THAT**, the Awardee agrees to provide additional funds in the amount of \$18,050 to said award;

**THAT**, in the event of an administration change, the new Mayor shall continue to have such authority under this Resolution.

Resolution adopted by a motion by \_\_\_\_\_ and second by \_\_\_\_\_ and voted as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

Absent \_\_\_\_\_

READ AND ADOPTED, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_

\_\_\_\_\_

Gerald Odom, City Clerk

Resolution introduced by \_\_\_\_\_ and seconded by \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION DECLARING THE FOURTEEN (14) MILES OF 10" ALUMINUM  
PIPING AT THE TALLULAH WASTEWATER TREATMENT PLANT SURPLUS  
PROPERTY**

**WHEREAS**, The City of Tallulah is no longer in need of the fourteen (14) miles of 10" aluminum piping previously used in conjunction with the Tallulah Wastewater Treatment Plant, and:

**WHEREAS**, The City of Tallulah, through the Tallulah City Council, hereby approves the aforementioned aluminum piping to be declared surplus property and to be assigned and sold online by LaMATS through the LPS Municipal Surplus Property Program, 6767 Perkins Rd., Baton Rouge, LA 70808.

**THEREFORE BE IT RESOLVED**, that the Tallulah City Council approves the City's declaration of the aluminum piping as surplus and approves the sale of the aluminum through the LPS Municipal Surplus Property Program.

**YEAS:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**THUS ADOPTED** at the regular meeting of the Mayor and Council Members of the City of Tallulah on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
**Charles M. Finlayson, Mayor**

**City of Tallulah**

Attest:

\_\_\_\_\_  
**Gerald Odom  
City Clerk**