

204 North Cedar Street
Tallulah, Louisiana 71282
Telephone (318) 574-0964
Fax (318) 574-2773
www.cityoftallulah.org



Office of the Mayor

City of Tallulah
Regular Council Meeting Agenda
Thursday, January 12, 2023
5:30 P.M., City Hall

Charles M. Finlayson
Mayor
Joseph Scott
District 1
Lisa Houston
District 2
Carla Turner-Harris
District 3
Marjorie Day
District 4
Toriano Wells
District 5

1. Call to Order
2. Pledge of Allegiance & Prayer
3. Roll-Call
4. Public Comments on the Agenda
5. Approve Minutes of the December 8, 2022 Regular Meeting
6. Approve occupational license submitted by Ms. Rebecca Curtis – Real Deal Taxes LLC
7. Approve An Ordinance De-Annexing And Reducing The Corporate Limits Of The City Of Tallulah Louisiana Pursuant To R.S. 33:171 Et Seq., And The Assent Of The Property Owners And Included Within The Corporate Limits, Said Properties Being Within The Existing Boundaries Of The City Of Tallulah, Louisiana And Repealing All Ordinances In Conflict Herewith
8. Appoint Mr. James A. Martin to the Airport Board representing the City of Tallulah.
9. Motion to enter Executive Session, Legal Matter regarding Derrick Young's Case
10. Motion to adjourn Executive Session and re-enter Regular Session
11. Comments on City Grievance Policy – Councilmember Wells
12. Citizen Comment Period (please limit comments to 3 minutes)

13. Adjourn

Special Accommodations

Any person needing reasonable accommodations to attend a public meeting held by the Tallulah City Council should contact Gerald Odom at 318-574-0964 three (3) days prior to the meeting date. If further information is needed, please contact Mr. Odom at the number listed above.

Regular Council Meeting
December 8, 2022
City of Tallulah

A regular meeting of the Mayor and City Council was held on Thursday, December 8, 2022, at 5:30 P.M., in the Council Meeting Chamber of Tallulah City Hall

Mayor Charles M. Michael called the meeting to order, led the Pledge of Allegiance, and allowed time for silent prayer.

A roll call of Council Members is listed as follows:

Scott	Present
Houston	Present
Harris	Present
Day	Present
Wells	Present

Time was allowed for citizen comments from the public regarding items listed on the agenda, but there was none.

Motion and second to approve minutes of the November 10, 2022, meeting were made by Councilmembers Houston and Wells respectively and carried unanimously.

Motion to approve the Louisiana Compliance Questionnaire, document to be completed for the City's financial audit, was made by Councilmember Scott, seconded by Councilmember Houston, and a roll call vote is shown in the following:

Scott	Yea
Houston	Yea
Harris	Yea
Day	Yea
Wells	Nay

Motion carried. It was decided that in the future, such documents would be made available to the Council on a timely basis allowing more time for personal review.

Councilmember Wells moved for approval of the occupational license submitted by Ms. Shemeka Amin, with second from Councilmember Houston. Motion carried unanimously.

Engineer, Larry Walters, Institute for Building Technology and Safety, (IBTS) gave an explanation of a possible services agreement of IBTS with the City regarding inspections of new and old structures, etc at no cost to the City. Fees will be passed on the clients. Mayor Finlayson stated that the City would soon be selecting such services from a credentialed, dependable company.

City Attorney David Doughty briefed the Council on the latest updates regarding legal boundaries of the City. He stated that he had met with Messinger Survey, Inc., as well as Douglas Mitchell, Northeast Delta. They determined that there are discrepancies, and that a detailed report will hopefully be available for Council review the second meeting in January, 2023.

Motion and second to enter Public Hearing were made by Councilmembers Houston and Harris respectively and carried unanimously.

In Public Hearing, the topic of discussion was: An Ordinance DE-Annexing and Reducing the Corporate Limits of the City of Tallulah, Louisiana Pursuant to R.S. 33:171 Et Seq., And the Assent of the Property Owners and Included within the Corporate Limits, Said Properties Being Within the Existing Boundaries of the City of Tallulah, Louisiana and Repealing All Ordinances in Conflict Herewith.

Motion and second to adjourn Public Hearing and re-enter Regular Session were made by Councilmember Houston and Wells respectively and carried unanimously.

Councilmember Houston moved that approval of the ordinance be tabled due to possible extenuating circumstances as well as clarity on uses of the land by the owner regarding laws governing properties within city limits. Motion and second to table the ordinance were made by Councilmembers Houston and Harris respectively, and a roll call is listed as follows:

Scott	Yea
Houston	Yea
Harris	Yea
Day	Nay
Wells	Nay

Following the functions of the Council, a brief period was made available for citizens to comment on item of their choice with a three-minute limit. However, most comments were relegated to the de-annexing ordinance.

There being no further business to discuss, the meeting was adjourned on motion and second of Councilmembers Houston and Harris which carried unanimously.

Attest:

Gerald L. Odom, City Clerk

Charles M. Finlayson, Mayor

Make Check Payable To:

Tax Trust Account

Mail to:

LA Occupational License Tax
9618 Jefferson Highway, Suite D #334
Baton Rouge, LA 70809
Toll Free Phone 800-556-7274
Toll Free Fax Number 844-528-6529

**Application for Occupational License
ALL FIELDS MUST BE COMPLETED**

City of Tallulah, LA (1758)

Due: January 1

Delq: March 1

Year: 2022

If purchasing for different license year:

Occupational License Tax Application

Section 1 – Business Information

(Lines 1 through 12 must be completed in full.)
Failure to Complete will delay License

- Date of Application: 1/11/23 (Month, Day, Year) (EIN) Avenu ID: _____
- Application Type: New Business BI-4140300 Renewal (Provide Prior Year's License Number): _____
- FEIN/Social Security #: ~~80751226~~ LA Sales Tax Number: _____ Local Sales Tax Number: _____
- Taxpayer Name: Rebecca Curtis Trade Name/DBA: Real Deal Taxes LLC
- Mailing Address: 105 Thalweg Drive Ste B Vicksburg MS 39183
(Street) (City) (State) (Zip)
- Physical Address: ~~130 Sunnybrook Circle Vicksburg MS 39180~~ Vicksburg MS
(Street—No PO Box) (City) (State) (Zip)
- Email Address: realdeltaxesllc@gmail.com Telephone No.: 601 218 9874
- Type of Business (Select One): Individual 510 E. Astlew St. Suite C Other (Specify): _____
- Advise Location of Accounting Records: (5)=Mailing Address (6)=Physical Address
- Provide information on owner(s) below. If corporation or partnership, provide information for officers or partners. For Corporation, provide state of Incorporation:

Name: <u>Rebecca Curtis</u>	Title: <u>owner</u>	Social Security Number: <u>507 391028</u>
Resident Address: <u>130 Sunnybrook Circle Vicksburg MS 39180</u>		Telephone Number: <u>601 218 9874</u>
Name: <u>Tommy Curtis Jr</u>	Title: <u>manager</u>	Social Security Number: <u>426 372995</u>
Resident Address: <u>130 Sunnybrook Circle Vicksburg MS 39180</u>		Telephone Number: <u>601 218 9097</u>
Name: _____	Title: _____	Social Security Number: _____
Resident Address: _____		Telephone Number: _____

- Provide Name and address of your agent or attorney who would be served if a suit or charges were filed:
Omar Nelson 210 E Capitol St Jackson, MS 39201
- Business Type: Retail Other Description: _____
Description of Sales or Activity or (Example: Retail, women's clothing etc): Service Tax Preparation
- Required: Schedule Number from Fee Schedule....see business classification list at www.avenuinsights.com: _____

Section 2 – New Businesses

(Complete this section if you are a new business. To purchase a renewal license skip to Section 3.)

- New Business Check One:** New Business Started On: 1/10/15 Purchased Existing Business-Name Previous Owner: _____ Other (Specify): _____
- Check One Box Below and Follow Instructions to Calculate Taxable Gross Receipts:
 - Business Opened This Calendar Year**

Less Than 30 Days:

 Between Dec 2 & Dec 31
 Total Gross Receipts for Period of Operation: _____
 Skip to Section 4 to Calculate Tax Due
 - Prior to Dec 2: Pay Minimum Tax; Calculate Remainder Due After First 30 Days of Operation Using Method Immediately Below.
- More Than 30 Days:
 - A. Gross Receipts For First 30 Days: _____
 - B. Deductions*: _____
 - C. (A) Minus (B) Equals Taxable Receipts: _____
 - D. Number of Months In Operation: _____
 - E. (D) Times (C) Equals Est. Taxable Gross: _____
 - F. Skip to Section 4 to Calculate Tax Due

Section 3 – Renewal

(Complete this section to renew your business license.)

15. **Business Opened During Previous Calendar Year:**

Avenu Account No. _____

- A. Gross Receipts: _____
- B. Deductions*: _____
- C. (A) Minus (B) Equals Taxable Receipts: _____
- D. No. of Days Operation: _____
- E. (C/D) Equals Average Gross Receipts: _____
- F. 365 Times E Equals Est. Taxable Gross: _____
- G. Skip to Section 4 to Calculate Tax Due

Fee Schedule No. _____

16. **Existing Business Opened prior to Previous Calendar Year** -The gross receipts for the prior calendar year, minus applicable deductions, are the taxable receipts.

- A. Gross Sales/Receipts: \$50,000
- B. Deductions*: _____
- C. (A) Minus (B) Equals Taxable Receipts: _____
- D. Skip to Section 4 to Calculate Tax Due

If you are a nursing home (as described in section R.S. 47:359: (1)) please only report 1/3 of the total gross receipts.

17. **Retail Dealers of Gasoline and Motor Fuels**-The tax is computed based on the amount of gallons of gasoline or motor fuels sold using the table in R.S. 47:354.1 and the amount of gross sales of merchandise, services and rentals using the table in R.S. 47:354. The maximum sum of the tax using the two tables shall not exceed \$6,200.

- A. Gross Sales/Receipts: _____
- (Do Not Include Sales of Motor Fuels)
- B. Deductions*: _____
- C. (A) Minus (B) Equals Taxable Receipts: _____
- D. Tax Due From Table 1: _____
- E. Gallons of Gasoline & Motor Fuels Sold: _____
- F. Tax Due on Line (E) From Table 1.1: _____
- G. Total Tax Due Line (D) Plus Line (F): _____
- H. Maximum Tax Due: \$6,200.00
- I. Enter The Lesser of Line (G) or Line (H): _____
- J. Sign and Date Application

Section 4 – Calculate Tax Due
(Complete lines 18 through 23.)

18. **Class:** Indicate the class of business which constitutes the major portion of the gross receipts, fees, or commissions earned.
 Retail Wholesale Commission Public Utilities Lending Other

Use Appropriate Table to Calculate Tax Due:

Using the appropriate table for the class checked, calculate the tax due. For businesses not falling within the five classes listed, such as professionals or pharmacy, multiply the taxable receipts by one-tenth of one percent (0.001). **Be aware of the following maximum tax limits: retail motor vehicle and boat dealers-\$800.00; wholesale motor vehicle and boat dealers-\$250.00; contractors-\$750.00; hotels/motels \$2 per room, plus a separate license for any retail sales; nursing homes-\$2 per room, plus a retail tax based on 1/3 of the taxable gross receipts; real estate broker-\$2,200; retail building materials dealers-taxed under wholesale schedule-\$6,200.00**

(For Others, Professionals, or Pharmacies Multiply Taxable Receipts by (1/10 of 1%) or Insert Amount Calculated Above

18. Occupational Tax Due \$ _____

19. **Flat Fees:** For those items subject to a flat fee, list total items by type, and calculate the tax due. [i.e. Video poker machines, pool tables, etc.]

Fee Schedule Number & Item description	Quantity of Items	Fee Per Item	Total for Items
19. Total for Flat Fees			

20. **Amount of Tax Due (Total of Lines 18 and 19):** \$ _____

21. **Interest of 1 ¼% (.0125) Due March 1st, additional interest due per month until paid in full:** \$ _____

22. **Penalty (if filed March 1st or after) 5% of tax due for each 30 days or fraction thereof, Maximum penalty of 25%** \$ _____

23. **Total Occupational License Tax Due:** \$ _____

****DEDUCTIONS ARE ALLOWABLE FOR THESE BUSINESSES: SERVICE STATIONS, INTERSTATE SALES OF STOCKS & BONDS, AND UNDERTAKERS****

I hereby swear that the amount of gross receipts as required for disclosure in order to obtain an occupational tax license has been examined by me and to the best of my knowledge is true, correct, and complete. I understand issuance of an occupational tax license does not permit business operation unless business is properly zoned and/or in compliance with all applicable laws/rules.

Returned Check Disclaimer: Effective July 1, 2010, each returned item received by Avenu due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. Avenu is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at www.avenuinsights.com.

Signature of Applicant: Rebecca Curtis Title: owner Date: 11-23

Print Name of Applicant: Rebecca Curtis Telephone: 601-2189874



Tallulah Police Department



500 East Green Street
Tallulah, Louisiana 71282

Contacts:
(318) 574-3230
(318) 574-3231

Chief Buster McCoy
Executive Officer

CRIMINAL BACKGROUND CHECK

DATE: January 11, 2023

To Whom it May Concern:

A Criminal Background Check on Curtis, Rebecca R. Sex F

Race B, DOB 09/01/1981, SSN xxx-xx-1028 revealed the
Following information:

No prior criminal history with the Tallulah Police Department

Conducted by Officer Alisha Robinson-Thomas

TALLULAH POLICE DEPARTMENT
500 E. GREEN STREET
TALLULAH, LOUISIANA 71282
Facsimile
1 (318) 574-1444

STATE OF LOUISIANA
CITY OF TALLULAH

ORDINANCE NO.: _____

MOTION BY: _____

SECONDED BY: _____

AN ORDINANCE DE-ANNEXING AND REDUCING THE CORPORATE LIMITS OF THE CITY OF TALLULAH, LOUISIANA PURSUANT TO R.S. 33:171 ET SEQ., AND THE ASSENT OF THE PROPERTY OWNERS AND INCLUDED WITHIN THE CORPORATE LIMITS, SAID PROPERTIES BEING WITHIN THE EXISTING BOUNDARIES OF THE CITY OF TALLULAH, LOUISIANA AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, Louisiana Revised Statutes, Title 33:171 et seq., as amended, provides for the de-annexation of property from the corporate limits of a municipality; and

WHEREAS, the Mayor and City Councilman of the City of Tallulah, declare it is in the best interest of the City of Tallulah, Louisiana, to de-annex from the corporate limits of the City of Tallulah, Louisiana, at property described as Exhibit "A" attached hereto.

NOW THEREFORE,

Section 1. **BE ORDAINED**, by the Mayor and City Councilman of the City of Tallulah, in legal session convened, that the properties owned by Roosevelt J. Washington and Terry A Washington , as described on the attached Exhibit "A", which exhibit is hereby adopted by reference as though set forth in full, said properties being within the existing boundaries of the corporate limits of the City of Tallulah, Louisiana, be and are hereby de-annexed from the corporate limits of the City of Tallulah, Louisiana.

WHEREAS, a request/petition has been presented by the Washingtons to the Mayor and City Councilman of the City of Tallulah, for the de-annexation from the municipal corporate limits of the City of Tallulah, of certain immovable property/tracts of land within the existing municipal corporate limits of the City of Tallulah, said immovable property owned by Roosevelt J. Washington and Terry A. Washington, and said request complies with the assent of a majority of the registered voters and a majority in number of the resident property owners as well as twenty-five (25%) percent in value of the property of the resident property owners within the area described below:

A CERTAIN TRACT LOT OR PARCEL OF LAND, containing 43.176 acres of land, together with all buildings and improvements thereon, and all of the rights,

ways, privileges, servitudes, thereunto belonging, being situated in Section 35, Township 17 North, Range 12 East, Madison Parish, Louisiana, and being more particularly described and designated as PARCEL "B" on a map by Lazenby & Associates, Inc., dated May 21, 1999, certified by Foy B. Gadberry, PLS, entitled "Boundary Survey of Eight Parcels of Land Situated in Section 35, T-17-N, R-12-E, Madison Parish, Louisiana", which map was recorded on May 25, 1999 in Conveyance Book 192, Folio 213, Entry No. 98851, official records in office of the Clerk of Court of Madison Parish, Louisiana, having such measurements as are shown on said map and being more particularly described according to such map as follows to-wit:

Commencing at a point on the southerly right-of-way line of U.S. Highway 80 where it intersects the section line common to Sections 35 and 36, proceed N 62°20'00"W along the south right-of-way line of U.S. Highway 80, a distance of 437.72 feet; Thence S27°01'01W, a distance of 168.75 feet to the beginning of a curve concave to the northwest having a radius of 196.16 feet and a central angle of 81°49'35" and being subtended by a chord which bears S 65°55'00"W-256.94 feet; thence southwesterly and westerly along said curve, a distance of 280.15 feet; thence N 67°59'58"W, a distance of 28.07 feet to the beginning of a curve concave to the south having a radius of 44.57 feet and a central angle of 45°24'02" and being subtended by a chord which bears S 86°18'39"W – 34.40 feet; thence westerly and southwesterly along said curve, a distance of 35.31 feet, to a point on a curve, said curve concave to the southeast having a radius of 113.40 feet and a central angle of 20°21'01" and being subtended by a chord which bears S 42°36'1 O" -40.07 feet; thence, southwesterly along said curve a distance of 40.28 feet; thence S 30°18'50"W, a distance of 295.38 feet to the beginning of a curve concave to the northwest having a radius of 115.80 feet and a central angle of 56°14'06" and being subtended by a chord which bears S 59°45'58"W – 109.15 feet; thence southwesterly and westerly along said curve a distance of 113.66 feet; thence S 87°19'07"W, a distance of 160.50 feet to the POINT OF BEGINNING; thence S 09°20'09" W, a distance of 415.15 feet to the northern right-of-way line of the Illinois Central Railroad, thence N 80°45'00"W, along the Illinois Central Railroad right-of-way a distance of 1,986.72 feet to a point monumented by a%" iron rebar; thence N 00°00'00" E, a distance of 919.21 feet to a point on the southeasterly top bank of Panola Bayou; Thence N 53°17'49"E, a distance of 574.20 feet; thence N 47°00'00"E, a distance of 190.95 feet along the southeasterly top bank of said Bayou; thence S 43°00'00"E, a distance of 309.00 feet thence N 42°51'33"E, a distance of 143.37 feet; thence N 45°17'20E', a distance of 327.66 feet to the southern right of way line of U.S. Highway 80; thence N 27°40'00" E along the right-of-way of U.S. Highway 80, a distance of 60.00 feet to a point monumented by a 2" iron pipe with railroad iron; thence S 62°20'00"E along the right of way of U.S. Highway 80, a distance of 89.60 feet; thence S 25°52'50"W, a distance of 539.89 feet; thence S 64°07'1 O"E, a distance of 473.29 feet; thence S 25°52'50"W, a distance of 862.95 feet; thence N 87° 19'07" E- 967.46 feet to the POINT OF BEGINNING; and containing 43.176 acres more or less, and being subject to all rights-of-way, easements and servitudes of record and/or of use.

Section 2: BE IT FURTHER ORDAINED by the Mayor and the City Councilman of the City of Tallulah, that a description of the property de-annexation from corporate limits of the City of Tallulah, inclusive of the above described and annexed territory shall be recorded by the Clerk of Court, Parish of Madison, Louisiana, in the conveyance records of said parish with ten (10) days from the adoption hereof.

Section 3: BE IT FURTHERED ORDAINED by the Mayor and City Councilman of the City of Tallulah, Louisiana, that all ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 4: BE IT FURTHER ORDAINED by the Mayor and City Councilman of the City of Tallulah, Louisiana, in regular and legal session convened, that the above ordinance was read and considered by section at a public meeting of the Mayor and City Councilman, on the _____ day of October, 2022, voted on by yea or nay vote, passed and adopted, the final vote being as follows:

YEA: _____

NAY: _____

NOT VOTING: _____

ABSENT: _____

ATTEST: APPROVED THIS _____ DAY OF OCTOBER, 2022.

GERALD ODOM, CITY CLERK
CITY OF TALLULAH
STATE OF LOUISIANA

CHARLES FINLAYSON, MAYOR
CITY OF TALLULAH
STATE OF LOUISIANA