

**204 North Cedar Street
Tallulah, Louisiana 71282
Telephone (318) 574-0964
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www.cityoftallulah.org**



Office of the Mayor

Regular Council Meeting Agenda

Thursday, February 23, 2023

5:30 P.M., City Hall

**Charles M. Finlayson
Mayor
Joseph Scott
District 1
Lisa Houston
District 2
Carla Turner-Harris
District 3
Marjorie Day
District 4
Toriano Wells
District 5**

1. Call to Order
2. Pledge of Allegiance & Prayer
3. Roll-Call
4. Public Comments on the Agenda
5. Approve Minutes of the February 15, 2023
6. Review of General Fund Financials through December 31, 2022
7. Section 8 Report
8. Discussion of Recreation and Culture
9. Public Comments (please limit to three minutes)
10. Adjourn

Special Accommodations

Any person needing reasonable accommodations to attend a public meeting held by the Tallulah City Council should contact Gerald Odom at 318-574-0964 three (3) days prior to the meeting date. If further information is needed, please contact Mr. Odom at the number listed above.

Regular Council Meeting
City of Tallulah
February 15, 2023

A regular meeting of the Mayor and City Council was held on Thursday, February 15, 2023, at 5:30 P.M., in the Council Room Chamber of Tallulah City Hall.

Mayor Charles M. Finlayson called the meeting to order, led the Pledge of Allegiance, and allowed time for silent prayer.

A roll call of Council Members is listed as follows:

Scott	(Late Arrival)
Houston	Present
Harris	Present
Day	Present
Wells	Present

Mayor Finlayson opened the meeting allowing a time for public comment regarding items on the agenda, but there was none.

Motion and second to approve minutes of the January 26, 2023, meeting were made by Councilmembers Day and Wells respectively and carried unanimously.

John Murray, CPA, CGFM, LaPorte, CPA firm presented the City's fiscal 2022 Financial and Procedural Audits to the Mayor, Council and citizens of Tallulah. Afterwards, he remained and answered questions from the Council as well as the public.

Procedural policies needing approval from the Council were tabled due to City Attorney David Drought's review which will warrant corrections regarding some of the policies. Policies under consideration consisted of: Ethics Policy, Information Technology/Business Continuity Policy, Collections Policy, Surety Bond Policy, Grievance Policy and Debt Policy/Management. These policies will be corrected for future approval to fit the policies needed for the City.

Councilmember Day moved for approval of the hiring of Police Officer Courtney James with second from Councilmember Harris which carried unanimously.

Police Chief Buster McCoy requested the replacement of a wrecked police auto involved in a serious accident along with a financial plan for adding new autos to his fleet. Chief McCoy stated that the insurance pay-off on the wrecked car plus the current lease payment for 5 cars will finalize the original auto lease, and the city could then enter another lease/purchase agreement with the same leasing company with the annual lease payments occurring in February for each of five years at which time the City would own the autos.

Motion and second to approve the Chief's request were made by Councilmembers Day and Harris respectfully and a roll call vote is listed as follows:

Scott	Yea
Houston	Yea
Harris	Yea
Day	Yea
Wells	Yea

Motion carried unanimously.

A brief period of discussion was allowed in which each statement was supposed to be no more than three minutes in length.

There being no further business to discuss, the meeting was adjourned on motion and second of Councilmembers Day and Houston respectively which carried unanimously.

Attest:

Gerald L. Odom, City Clerk

Charles M. Finlayson

City of Tallulah - General Fund

For the 6 Period(s) Ending December 31, 2022

Consolidated Departments

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
PROPERTY TAX	\$ 180,000.00	\$ 92,834.77	\$(87,165.23)	\$ 180,000.00	\$ 94,414.11	\$(85,585.89)	0.24	\$ 390,000.00
FIRE PROPERTY TAX								110,000.00
BEER TAX				3,600.00	2,294.13	(1,305.87)	0.25	9,200.00
SALES TAX	137,200.00	179,361.79	42,161.79	816,815.00	939,673.89	122,858.89	0.58	1,615,400.00
INSURANCE PREMIUM	500.00	232.50	232.50	10,400.00	42,942.49	42,942.49	0.74	64,900.00
OCCUPNL LNCSSE	500.00	8,583.87	8,083.87	88,190.00	47,846.75	37,446.75	0.50	182,750.00
FRANCHISE FEE	500.00	22,029.95	(500.00)	22,820.00	91,200.47	3,010.47	0.75	117,420.00
VIDEO POKER	8,800.00	4,200.00	13,229.95	24,000.00	87,705.50	64,885.50	0.53	48,000.00
SUPPLEMENTAL PAY	4,000.00	4,200.00	200.00	24,000.00	25,200.00	1,200.00	0.53	48,000.00
DONATIONS - CONTRIBUT					5,000.00	5,000.00		
BUILDING PERMITS	420.00	300.00	(120.00)	2,520.00	1,395.00	(1,125.00)	0.28	5,040.00
ELECTRICAL INSPECTION					50.00	50.00		
ALCOHOL PERMITS	2,000.00	2,039.00	39.00	2,000.00	2,039.00	39.00	0.54	3,800.00
CITY FINES	14,000.00	34,868.48	20,868.48	84,000.00	186,435.98	82,435.98	0.99	168,000.00
COURT FEES	800.00	832.00	32.00	4,800.00	4,229.00	(571.00)	0.44	9,600.00
BOND FEES	1,600.00	2,200.00	600.00	9,600.00	16,766.00	7,166.00	0.87	19,200.00
STATE HWY MTNCE	3,112.50	725.00	(3,112.50)	3,112.50	2,575.00	(3,112.50)	0.20	6,225.00
RENT INC - CMNTY CTR	1,700.00		(975.00)	7,800.00	511.85	(5,225.00)	0.01	13,000.00
MISC INCOME					511.85	511.85	0.50	40,000.00
ACCOUNTING FEES	6,000.00	6,000.00		36,000.00	36,000.00			72,000.00
INTEREST INCOME		345.50	345.50		998.67	998.67		6,000.00
FIRE PRCTCTN SVCS	500.00	500.00		3,000.00	4,000.00	1,000.00	0.67	54,000.00
FUND TRANSFERS					7.59	7.59		37,120.00
2% INSURANCE					47,861.71	47,861.71	1.29	1,600.00
LOT CLEANING	200.00		(200.00)	400.00	420.00	20.00		
ACCIDENT, BACKGROUND		360.00	360.00		1,923.50	1,923.50		
Sale of Assets					3,205.00	3,205.00		
INSURANCE RECOVERIES	\$ 361,332.50	\$ 355,412.86	\$(5,919.64)	\$ 1,299,057.50	\$ 1,618,993.33	\$(5,702.31)	0.54	\$ 2,973,255.00
Total Revenues	\$ 361,332.50	\$ 355,412.86	\$(5,919.64)	\$ 1,299,057.50	\$ 1,618,993.33	\$(5,702.31)	0.54	\$ 2,973,255.00
SALARIES-VOLUNTEER	\$ 117,745.00	\$ 129,573.56	\$ 11,828.56	\$ 678,600.00	\$ 698,056.36	\$ 19,456.36	0.53	\$ 1,328,820.00
SALARIES-CNCL MBRS	1,400.00	693.00	(707.00)	8,400.00	8,002.50	(397.50)	0.48	16,800.00
SUPPLEMENTAL PAY	5,000.00	5,000.00		30,000.00	30,000.00		0.50	60,000.00
SUPPLIES	4,000.00	4,200.00	200.00	24,000.00	25,200.00	1,200.00	0.53	48,000.00
REPAIRS & MTNCE	7,000.00	13,114.25	6,114.25	48,450.00	53,260.40	4,810.40	0.57	92,900.00
EQUIPMENT R/L	2,000.00	1,279.65	(2,000.00)	8,500.00	7,254.68	(8,500.00)	0.26	13,000.00
VEHICLE MTNCE	1,250.00	1,180.64	29.65	9,700.00	18,930.75	(2,445.32)	0.26	27,600.00
	2,400.00		(1,219.36)	14,400.00		4,530.75	0.66	28,800.00

City of Tallulah - General Fund

For the 6 Period(s) Ending December 31, 2022

Consolidated Departments

	CURR MONTH	CURR MONTH	CURR MONTH	YEAR TO DATE	YEAR TO DATE	YEAR TO DATE	YEAR TO DATE	% USED	ANNUAL
	BUDGET	ACTUAL	VARIANCE	BUDGET	ACTUAL	VARIANCE	BUDGET	BUDGET	BUDGET
GAS & OIL	7,300.00	9,762.61	2,462.61	44,600.00	50,619.82	6,019.82	0.57	88,400.00	
REPAIRS & MTNCE	11,650.00	5,475.53	(6,174.47)	68,600.00	73,948.01	5,348.01	0.55	134,800.00	
TELEPHONE	3,250.00	3,694.95	444.95	19,515.00	22,074.05	2,559.05	0.57	39,015.00	
UTILITIES	4,715.00	5,485.23	770.23	24,290.00	37,747.07	13,457.07	0.75	50,580.00	
GARBAGE PICKUP					1,583.00	1,583.00			
WORKERS COMP	5,100.00	4,909.87	(190.13)	36,875.00	29,459.22	(7,415.78)	0.48	60,800.00	
TRAVEL-ALDERMEN				3,300.00	4,693.60	1,393.60	0.64	7,320.00	
TRAVEL EXPENSE				7,200.00	10,899.30	3,699.30	0.67	16,200.00	
DUES-SBSCRPTS,ADS	650.00	659.71	9.71	5,950.00	4,321.52	(1,628.48)	0.28	15,450.00	
MISCELLANEOUS	1,875.00	625.73	(1,249.27)	1,800.00	(57.80)	(1,857.80)	(0.02)	3,600.00	
UNIFORMS	300.00	125.00	(175.00)	10,800.00	17,664.80	6,864.80	0.82	21,600.00	
TRAINING	1,800.00	5,363.50	3,563.50	3,100.00	821.20	(2,278.80)	0.13	6,400.00	
MEDICAL INSURANCE	550.00		(550.00)	3,100.00				6,400.00	
SPECIAL MTNCE - CITY	9,185.00	9,720.89	535.89	55,110.00	55,745.94	635.94	0.51	110,220.00	
CAPITAL OUTLAY	1,250.00		(1,250.00)	7,500.00	2,536.56	(4,963.44)	0.17	15,000.00	
LEGAL ADVERTISING				6,160.00	3,468.75	(2,691.25)	0.32	10,960.00	
STREET LIGHTING	600.00	1,281.50	681.50	31,200.00	35,981.06	4,781.06	0.58	62,400.00	
TAX ROLL EXPENSE	5,200.00	7,216.38	2,016.38	3,500.00		(3,500.00)		3,500.00	
DEBT SERVICE - INTERES								56,300.00	
PARKING LOT LEASE	100.00	100.00		600.00	600.00		0.50	1,200.00	
VEHICLE INSURANCE	9,000.00	7,479.23	(1,520.77)	55,325.00	44,875.38	(10,449.62)	0.42	105,925.00	
INSURANCE	2,125.00	3,338.75	1,213.75	13,100.00	18,769.00	5,669.00	0.76	24,800.00	
BANK CHARGE	1,975.00	1,948.21	(26.79)	11,850.00	11,143.03	(706.97)	0.47	23,700.00	
LEGAL EXPENSE	3,500.00	2,600.00	(900.00)	21,000.00	28,005.10	7,005.10	0.67	42,000.00	
LEGAL SETTLEMENT		74,766.87	74,766.87		11,766.87	11,766.87			
ACCOUNTING SVCS	3,270.00		(3,270.00)	19,620.00	26,307.50	6,687.50	0.67	39,240.00	
COMPUTER CNSLTNTS	1,380.00	1,000.00	(380.00)	8,280.00	7,593.81	(686.19)	0.46	16,560.00	
AUDIT FEES								18,000.00	
RECORDING FEES	450.00	210.00	(240.00)	925.00	648.00	(277.00)	0.39	1,650.00	
DRUG TESTING	150.00		(150.00)	900.00	(178.35)	(1,078.35)	(0.10)	1,600.00	
EMPLOYEE PNSN PLAN	3,300.00	3,282.90	(17.10)	19,800.00	19,697.40	(102.60)	0.50	39,600.00	
CORONER FEES	1,200.00	1,600.00	400.00	7,200.00	7,755.00	555.00	0.54	14,400.00	
VENDOR CLCTN EXP	3,200.00	6.98	(3,193.02)	19,200.00	7,456.20	(11,743.80)	0.19	38,400.00	
A/PORT EXPENSE	4,000.00	2,603.40	(1,396.60)	24,000.00	16,873.13	(7,126.87)	0.35	48,000.00	
POLICE PENSION PLAN	5,300.00	2,878.13	(2,421.87)	31,800.00	16,764.30	(15,035.70)	0.26	63,600.00	
SOCIAL SEC TAX	9,235.00	10,204.79	969.79	54,385.00	55,320.73	935.73	0.52	106,270.00	
UNEMPLYMT TAX	330.00	175.79	(154.21)	2,025.00	1,126.63	(898.37)	0.13	8,610.00	
ELECTION EXPENSE								14,200.00	
NSF CHECKS	100.00		(100.00)	600.00		(600.00)		1,200.00	
POSTAGE	375.00	1,211.24	836.24	2,975.00	1,811.29	(1,163.71)	0.30	6,075.00	
VETERANS SERVICE								2,000.00	
ALDERMEN EXPENSES		50.05	50.05		300.30	300.30			

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Consolidated Departments

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
TRANSFER PAYMENTS					4,715.00	4,715.00		
Total Operating Expenses	\$ 243,210.00	\$ 322,818.34	\$ 79,608.34	\$ 1,445,135.00	\$ 1,473,551.11	\$ 28,416.11	0.50	\$ 2,968,695.00

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Police

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
OPERATING EXPENSES								
SALARIES	\$ 37,000.00	\$ 45,140.13	\$ 8,140.13	\$ 240,500.00	\$ 260,071.40	\$ 19,571.40	0.54	\$ 481,000.00
SUPPLEMENTAL PAY	2,500.00	1,800.00	(700.00)	15,000.00	10,800.00	(4,200.00)	0.36	30,000.00
SUPPLIES	1,500.00	2,008.91	508.91	9,000.00	11,093.12	2,093.12	0.62	18,000.00
EQUIPMENT R/L	650.00	818.60	168.60	3,900.00	2,696.98	(1,203.02)	0.35	7,800.00
VEHICLE MTNCE	700.00	564.94	(135.06)	4,200.00	9,856.71	5,656.71	1.17	8,400.00
GAS & OIL	3,800.00	3,245.50	(554.50)	22,800.00	24,945.84	2,145.84	0.55	45,600.00
REPAIRS & MTNCE	500.00	485.00	(15.00)	3,000.00	1,100.00	(1,900.00)	0.18	6,000.00
TELEPHONE	800.00	758.77	(41.23)	4,800.00	4,654.92	(145.08)	0.48	9,600.00
UTILITIES	550.00	646.90	96.90	3,300.00	4,490.70	1,190.70	0.68	6,600.00
WORKER'S COMP	1,200.00	1,210.69	10.69	7,200.00	7,264.14	64.14	0.50	14,400.00
TRAVEL EXPENSE				900.00	2,255.98	1,355.98	0.50	4,500.00
DUES,SBSCRPTS,ADS	200.00	110.00	(90.00)	1,250.00	310.00	(940.00)	0.17	1,800.00
MISCELLANEOUS	50.00		(50.00)	300.00	(979.97)	(1,279.97)	(1.63)	600.00
UNIFORMS	300.00	3,200.57	2,900.57	1,800.00	6,920.03	5,120.03	1.92	3,600.00
TRAINING	250.00		(250.00)	1,500.00	421.20	(1,078.80)	0.14	3,000.00
MEDICAL INSURANCE	3,900.00	3,724.58	(175.42)	23,400.00	21,203.44	(2,196.56)	0.45	46,800.00
CAPITAL OUTLAY								33,000.00
VEHICLE INSURANCE	3,800.00	3,065.61	(734.39)	22,800.00	18,393.66	(4,406.34)	0.40	45,600.00
INSURANCE	350.00	512.45	162.45	2,100.00	3,074.70	974.70	0.73	4,200.00
DRUG ENFORCEMENT EX					(290.00)	(290.00)		
POLICE PENSION PLAN	5,300.00	2,878.13	(2,421.87)	31,800.00	16,764.30	(15,035.70)	0.26	63,600.00
SOCIAL SEC TAX	2,500.00	3,119.45	619.45	16,250.00	17,700.30	1,450.30	0.59	30,000.00
UNEMPLYMT TAX	100.00	63.55	(36.45)	485.00	535.51	50.51	0.14	3,785.00
POSTAGE				725.00		(725.00)		1,575.00
Total Operating Expenses	\$ 65,950.00	\$ 73,353.78	\$ 7,403.78	\$ 417,010.00	\$ 423,282.96	\$ 6,272.96	0.49	\$ 869,460.00

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Fire

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
OPERATING EXPENSES								
SALARIES	\$ 16,575.00	\$ 19,082.82	\$ 2,507.82	\$ 107,740.00	\$ 105,619.48	\$ (2,120.52)	0.49	\$ 214,480.00
SALARIES-VOLUNTEER	1,400.00	693.00	(707.00)	8,400.00	8,002.50	(397.50)	0.48	16,800.00
SUPPLEMENTAL PAY	1,500.00	2,400.00	900.00	9,000.00	14,400.00	5,400.00	0.80	18,000.00
SUPPLIES	2,500.00	2,412.72	(87.28)	15,000.00	15,666.73	666.73	0.52	30,000.00
VEHICLE MTNCE	1,200.00		(1,200.00)	7,200.00	1,328.96	(5,871.04)	0.09	14,400.00
GAS & OIL	1,000.00	410.02	(589.98)	6,000.00	5,835.38	(164.62)	0.49	12,000.00
REPAIRS & MTNCE	1,200.00	1,000.00	(200.00)	7,200.00	8,547.45	1,347.45	0.59	14,400.00
TELEPHONE	1,000.00	1,330.20	330.20	6,000.00	7,727.73	1,727.73	0.64	12,000.00
UTILITIES	1,400.00	1,897.01	497.01	5,400.00	8,124.00	2,724.00	0.66	12,300.00
WORKER'S COMP	1,400.00	1,175.37	(224.63)	8,400.00	7,052.22	(1,347.78)	0.42	16,800.00
TRAVEL EXPENSE	100.00		(100.00)	2,000.00	1,669.61	(330.39)	0.64	2,600.00
DUES,SBSCRIPTS,ADS	250.00		(250.00)	250.00	175.00	(75.00)	0.10	1,750.00
MISCELLANEOUS	50.00		(50.00)	300.00	515.00	215.00	0.86	600.00
UNIFORMS	300.00	864.92	564.92	1,800.00	4,079.63	2,279.63	1.13	3,600.00
TRAINING	200.00		(200.00)	1,200.00	325.00	(875.00)	0.14	2,400.00
MEDICAL INSURANCE	2,120.00	2,965.21	845.21	12,720.00	16,813.58	4,093.58	0.66	25,440.00
DEBT SERVICE - PRINCIP								44,800.00
VEHICLE INSURANCE	3,500.00	2,885.15	(614.85)	21,000.00	17,310.90	(3,689.10)	0.41	42,000.00
INSURANCE	400.00	557.14	157.14	2,400.00	3,342.84	942.84	0.70	4,800.00
SOCIAL SEC TAX	2,000.00	1,453.54	(546.46)	8,675.00	8,243.56	(431.44)	0.48	17,350.00
UNEMPLYMT TAX	100.00	34.20	(65.80)	600.00	119.42	(480.58)	0.10	1,200.00
Total Operating Expenses	\$ 38,195.00	\$ 39,161.30	\$ 966.30	\$ 231,285.00	\$ 234,898.99	\$ 3,613.99	0.46	\$ 507,720.00

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Street

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
OPERATING EXPENSES								
SALARIES	\$ 38,595.00	\$ 32,740.53	\$(5,854.47)	\$ 180,110.00	\$ 178,129.54	\$(1,980.46)	0.53	\$ 334,490.00
SUPPLIES	1,500.00	5,272.81	3,772.81	15,450.00	15,274.27	\$(175.73)	0.57	26,900.00
EQUIPMENT R/L	100.00		(100.00)	600.00		(600.00)		9,200.00
VEHICLE MTNCE	500.00	615.70	115.70	3,000.00	7,495.08	4,495.08	1.25	6,000.00
GAS & OIL	2,500.00	6,030.06	3,530.06	15,800.00	19,606.60	3,806.60	0.64	30,800.00
REPAIRS & MTNCE	7,000.00	2,512.68	(4,487.32)	42,000.00	45,282.64	3,282.64	0.54	84,000.00
TELEPHONE	100.00	79.99	(20.01)	600.00	642.38	42.38	0.54	1,200.00
UTILITIES	750.00	849.80	99.80	4,500.00	11,895.14	7,395.14	1.32	9,000.00
WORKER'S COMP	2,225.00	1,757.33	(467.67)	19,625.00	10,543.98	(9,081.02)	0.40	26,300.00
TRAVEL EXPENSE	50.00		(50.00)	300.00		(300.00)		600.00
DUES,SBCRTS,ADS	25.00		(25.00)	50.00		(50.00)		200.00
MISCELLANEOUS	50.00		(50.00)	300.00		(300.00)		600.00
UNIFORMS	1,125.00	1,230.17	105.17	6,750.00	6,322.08	(427.92)	0.47	13,500.00
TRAINING	50.00		(50.00)	300.00		(300.00)		600.00
MEDICAL INSURANCE	1,300.00	877.69	(422.31)	7,800.00	5,151.72	(2,648.28)	0.33	15,600.00
SPECIAL MTNCE - CITY	1,250.00		(1,250.00)	7,500.00	2,536.56	(4,963.44)	0.17	15,000.00
STREET LIGHTING	5,200.00	7,216.38	2,016.38	31,200.00	35,981.06	4,781.06	0.58	62,400.00
VEHICLE INSURANCE	1,700.00	1,528.47	(171.53)	11,525.00	9,170.82	(2,354.18)	0.50	18,325.00
INSURANCE	500.00	546.79	46.79	3,000.00	3,280.74	280.74	0.55	6,000.00
SOCIAL SEC TAX	2,100.00	2,444.63	344.63	13,650.00	13,268.29	(381.71)	0.49	27,300.00
UNEMPLYMT TAX	50.00	34.24	(15.76)	475.00	206.50	(268.50)	0.12	1,725.00
Total Operating Expenses	\$ 66,670.00	\$ 63,737.27	\$(2,932.73)	\$ 364,535.00	\$ 364,787.40	252.40	0.53	\$ 689,740.00

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Mayor's Office

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
OPERATING EXPENSES								
SALARIES	\$ 22,475.00	\$ 29,796.08	\$ 7,321.08	\$ 134,850.00	\$ 140,217.94	\$ 5,367.94	0.52	\$ 269,700.00
SALARIES-CNCL MBRS	5,000.00	5,000.00		30,000.00	30,000.00		0.50	60,000.00
SUPPLIES	1,000.00	2,937.00	1,937.00	6,000.00	8,237.64	2,237.64	0.69	12,000.00
REPAIRS & MTNCE	1,500.00		(1,500.00)	5,500.00		(5,500.00)		7,000.00
EQUIPMENT R/L	500.00	461.05	(38.95)	5,200.00	4,557.70	(642.30)	0.43	10,600.00
VEHICLE MTNCE					250.00	250.00		
GAS & OIL		77.03	77.03		232.00	232.00		
REPAIRS & MTNCE	1,200.00	254.00	(946.00)	5,900.00	8,211.00	2,311.00	0.87	9,400.00
TELEPHONE	1,200.00	1,385.93	185.93	7,200.00	8,286.52	1,086.52	0.58	14,400.00
UTILITIES	500.00	658.68	158.68	2,925.00	3,170.43	245.43	0.51	6,225.00
GARBAGE PICKUP					1,583.00	1,583.00		
WORKER'S COMP	150.00	656.37	506.37	900.00	3,938.22	3,038.22	2.19	1,800.00
TRAVEL-ALDERMEN				3,300.00	4,693.60	1,393.60	0.64	7,320.00
TRAVEL EXPENSE	500.00	659.71	159.71	4,000.00	6,973.71	2,973.71	0.82	8,500.00
DUES,SBSCRPTS,ADS	1,400.00	515.73	(884.27)	4,400.00	3,836.52	(563.48)	0.33	11,700.00
MISCELLANEOUS	100.00	125.00	25.00	600.00	407.17	(192.83)	0.34	1,200.00
TRAINING	50.00		(50.00)	100.00	75.00	(25.00)	0.19	400.00
MEDICAL INSURANCE	1,225.00	1,454.50	229.50	7,350.00	8,498.16	1,148.16	0.58	14,700.00
LEGAL ADVERTISING	600.00	1,281.50	681.50	6,160.00	3,468.75	(2,691.25)	0.32	10,960.00
TAX ROLL EXPENSE				3,500.00				3,500.00
DEBT SERVICE - INTERES								11,500.00
PARKING LOT LEASE	100.00	100.00		600.00	600.00		0.50	1,200.00
INSURANCE	350.00	949.95	599.95	2,450.00	4,436.20	1,986.20	1.27	3,500.00
BANK CHARGE	1,975.00	1,948.21	(26.79)	11,850.00	11,143.03	(706.97)	0.47	23,700.00
LEGAL EXPENSE	3,500.00	2,600.00	(900.00)	21,000.00	28,005.10	7,005.10	0.67	42,000.00
LEGAL SETTLEMENT		74,766.87	74,766.87		11,766.87	11,766.87		
ACCOUNTING SVCS	3,270.00		(3,270.00)	19,620.00	26,307.50	6,687.50	0.67	39,240.00
COMPUTER CNSLTNTS	1,380.00	1,000.00	(380.00)	8,280.00	7,593.81	(686.19)	0.46	16,560.00

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Mayor's Office

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
AUDIT FEES								
RECORDING FEES	450.00	210.00	(240.00)	925.00	648.00	(277.00)	0.39	1,650.00
DRUG TESTING	150.00		(150.00)	900.00	111.65	(788.35)	0.06	1,800.00
EMPLOYEE PNSN PLAN	3,300.00	3,282.90	(17.10)	19,800.00	19,697.40	(102.60)	0.50	39,600.00
CORONER FEES	1,200.00	1,600.00	400.00	7,200.00	7,755.00	555.00	0.54	14,400.00
VENDOR CLCTN EXP	3,200.00	6.98	(3,193.02)	19,200.00	7,456.20	(11,743.80)	0.19	38,400.00
A/PORT EXPENSE	4,000.00	2,603.40	(1,396.60)	24,000.00	16,873.13	(7,126.87)	0.35	48,000.00
SOCIAL SEC TAX	2,450.00	2,982.30	532.30	14,700.00	15,098.18	398.18	0.51	29,400.00
UNEMPLYMT TAX	80.00	43.80	(36.20)	465.00	265.20	(199.80)	0.15	1,735.00
ELECTION EXPENSE								14,200.00
NSF CHECKS	100.00		(100.00)	600.00		(600.00)		1,200.00
POSTAGE	375.00	1,211.24	836.24	2,250.00	1,811.29	(438.71)	0.40	4,500.00
VETERANS SERVICE		50.05	50.05		300.30	300.30		2,000.00
ALDERMEN EXPENSES								
TRANSFER PAYMENTS					4,715.00	4,715.00		
Total Operating Expenses	\$ 63,280.00	\$ 138,618.28	\$ 75,338.28	\$ 381,725.00	\$ 401,221.22	\$ 19,496.22	0.50	\$ 801,990.00

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Community Center

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
OPERATING EXPENSES								
SALARIES	\$ 3,100.00	\$ 2,814.00	\$ (286.00)	\$ 15,400.00	\$ 14,018.00	\$ (1,382.00)	0.48	\$ 29,150.00
SUPPLIES	500.00	482.81	(17.19)	3,000.00	2,988.64	(11.36)	0.50	6,000.00
REPAIRS & MTNCE	1,750.00	1,223.85	(526.15)	10,500.00	10,806.92	306.92	0.51	21,000.00
TELEPHONE	150.00	140.06	(9.94)	915.00	762.50	(152.50)	0.42	1,815.00
UTILITIES	1,500.00	1,408.30	(91.70)	8,075.00	9,921.90	1,846.90	0.61	16,275.00
WORKER'S COMP	125.00	110.11	(14.89)	750.00	660.66	(89.34)	0.44	1,500.00
MISCELLANEOUS	50.00		(50.00)	300.00		(300.00)		600.00
UNIFORMS	75.00	67.84	(7.16)	450.00	333.06	(116.94)	0.37	900.00
MEDICAL INSURANCE	640.00	698.91	58.91	3,840.00	4,079.04	239.04	0.53	7,680.00
INSURANCE	525.00	772.42	247.42	3,150.00	4,634.52	1,484.52	0.74	6,300.00
SOCIAL SEC TAX	185.00	204.87	19.87	1,110.00	1,010.40	(99.60)	0.46	2,220.00
UNEMPL YMT TAX								165.00
Total Operating Expenses	\$ 8,600.00	\$ 7,923.17	\$ (676.83)	\$ 47,490.00	\$ 49,215.64	\$ 1,725.64	0.53	\$ 93,605.00

City of Tallulah - General Fund
For the 6 Period(s) Ending December 31, 2022
Recreation

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
OPERATING EXPENSES								
REPAIRS & MTNCE	500.00	24.54	(500.00)	3,000.00	144.90	(3,000.00)	0.81	6,000.00
UTILITIES	15.00	24.54	9.54	90.00	144.90	54.90	0.81	180.00
Total Operating Expenses	\$ 515.00	\$ 24.54	\$ (490.46)	\$ 3,090.00	\$ 144.90	\$ (2,945.10)	0.02	\$ 6,180.00

CITY OF TALLULAH SECTION 8 HOUSING
204 NORTH CEDAR STREET TALLULAH, LOUISIANA 71282
PHONE (318) 574-0051 FAX (318) 574-2773

Monthly Board Meeting

February 23, 2023

To the Honorable Mayor, Chief of Police, Council Members, Clerk & Attorney:

Section 8 would like to ask your approval and adoption of the following for the 2023 calendar year:

1. Adopt the current 2022 FY Income Limits Summary.
2. Adopt the 2023 Fair Market Rents for All Bedroom Sizes.
3. Adopt the 2023 Administrative Fee Rates.
4. Adopt the 2023 Utility Allowance Schedules.

The department also would like to provide the most current information on the number of:

5. Current participants- 40
6. Waitlists applicants- 100+/-
7. Current voucher holders searching for a unit- 3
8. Estimated time for more vouchers to be issued- March 2023

Re-Introduce the Section 8 website to the board members, current participants, property owners and to the public by inviting them to visit the cots8.org website and contacting the agency if you have any questions.

Respectfully Submitted,


Merunda Brown
Executive Director



FY 2022 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](#) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

FY 2022 Income Limits Summary

Selecting any of the buttons labeled "Click for More Detail" will display detailed calculation steps for each of the various parameters.

FY 2022 Income Limit Area	Median Family Income Click for More Detail	FY 2022 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	
Madison Parish, LA	\$40,300	Very Low (50%) Income Limits (\$) Click for More Detail	18,950	21,650	24,350	27,050	29,250	31,400	33,550	35,700
		Extremely Low Income Limits (\$)* Click for More Detail	13,590	18,310	23,030	27,050*	29,250*	31,400*	33,550*	35,700
		Low (80%) Income Limits (\$) Click for More Detail	30,350	34,650	39,000	43,300	46,800	50,250	53,700	57,000

* The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as [established by the Department of Health and Human Services \(HHS\)](#), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Income Limit areas are based on FY 2022 Fair Market Rent (FMR) areas. For information on FMRs, please see our associated FY 2022 [Fair Market Rent documentation system](#).

For last year's Median Family Income and Income Limits, please see here:

[FY2021 Median Family Income and Income Limits for Madison Parish, LA](#)

Select a different county or county equivalent in Louisiana:

Select any FY2022 HUD Metropolitan FMR Area's Income Limits:

Or press below to start over and select a different state:

Prepared by the [Program Parameters and Research Division](#), HUD.



FY 2023 FAIR MARKET RENT DOCUMENTATION SYSTEM

The FY 2023 Madison Parish, LA FMRs for All Bedroom Sizes

Final FY 2023 & Final FY 2022 FMRs By Unit Bedrooms					
Year	Efficiency	One-Bedroom	Two-Bedroom	Three-Bedroom	Four-Bedroom
FY 2023 FMR	\$563	\$566	\$740	\$1,026	\$1,247
FY 2022 FMR	\$549	\$552	\$696	\$989	\$1,074

Madison Parish, LA is a non-metropolitan county.

Fair Market Rent Calculation Methodology

[Show/Hide Methodology Narrative](#)

Fair Market Rents for metropolitan areas and non-metropolitan FMR areas are developed as follows:

1. **Calculate the Base Rent:** HUD uses 2016-2020 5-year American Community Survey (ACS) estimates of 2-bedroom adjusted standard quality gross rents calculated for each FMR area as the new basis for FY2023, provided the estimate is statistically reliable. For FY2023, the test for reliability is whether the margin of error for the estimate is less than 50% of the estimate itself and whether the ACS estimate is based on at least 100 survey cases. HUD does not receive the exact number of survey cases, but rather a categorical variable known as the count indicator indicating a range of cases. An estimate based on at least 100 cases corresponds to a count indicator of 4 or higher.

If an area does not have a reliable 2016-2020 5-year estimate, HUD checks whether the area has had at least 2 minimally reliable estimates in the past 3 years, or estimates that meet the 50% margin of error test described above. If so, the FY2023 base rent is the average of the inflated ACS estimates.

If an area has not had a minimally reliable estimate in the past 3 years, HUD uses the estimate for the area's corresponding metropolitan area (if applicable) or State non-metropolitan area as the basis for FY2023.

2. **Calculate the Basis for Recent Mover Adjustment Factor:** HUD has changed the calculation of the FY2023 Recent Mover Factor from previous years due to the unavailability of ACS₂₀₂₀ 1-year estimates. The Census Bureau did not release standard 1-year estimates from the 2020 American Community Survey (ACS) due to the impacts of the COVID-19 pandemic on data collection. For FY2023, HUD uses a multi-pronged approach that includes private sources of rental data.

In order to calculate rents that are "as of" 2020, HUD takes the average of the recent mover factor from 1-year ACS₂₀₁₉ recent mover rent inflated by 2019-2020 gross rent change; and the factor from 5-year ACS₂₀₂₀ recent mover rent. For areas where private data is available, the 2019-2020 gross rent change uses a weighted average of private sources and the Consumer Price Index (CPI) to calculate the annual percentage change in rents plus utilities from annual 2019 to annual 2020. For areas where private data is not available, the 2019-2020 gross rent change is based only on the CPI.

3. **Adjust for Inflation:** In order to calculate rents that are "as of" 2021, for areas where private data is available, HUD calculates the relevant (regional or local) change in gross rent inflation using a weighted average of private data sources and the Consumer Price Index (CPI) from annual 2020 to annual 2021.

Calendar Year (CY) 2022 Administrative Fee Rates

PHA Num	A Rate	B Rate
LA188	\$ 73.03	\$ 68.16
LA189	\$ 74.24	\$ 69.29
LA190	\$ 77.77	\$ 72.60
LA192	\$ 73.03	\$ 68.16
LA194	\$ 76.07	\$ 71.01
LA195	\$ 73.03	\$ 68.16
LA196	\$ 74.24	\$ 69.29
LA199	\$ 85.78	\$ 80.07
LA202	\$ 85.78	\$ 80.07
LA204	\$ 85.78	\$ 80.07
LA205	\$ 85.78	\$ 80.07
LA206	\$ 74.24	\$ 69.29
LA207	\$ 74.24	\$ 69.29
LA211	\$ 76.07	\$ 71.01
LA212	\$ 73.03	\$ 68.16
LA213	\$ 78.60	\$ 73.37
LA214	\$ 74.24	\$ 69.29
LA215	\$ 73.64	\$ 68.73
LA220	\$ 73.03	\$ 68.16
LA222	\$ 73.03	\$ 68.16
LA229	\$ 73.03	\$ 68.16
LA230	\$ 77.77	\$ 72.60
LA232	\$ 73.03	\$ 68.16
LA233	\$ 73.03	\$ 68.16
LA238	\$ 79.45	\$ 74.14
LA241	\$ 73.03	\$ 68.16
LA242	\$ 73.03	\$ 68.16
LA246	\$ 73.03	\$ 68.16
LA247	\$ 73.03	\$ 68.16
LA248	\$ 73.03	\$ 68.16
LA253	\$ 76.07	\$ 71.01
LA257	\$ 73.03	\$ 68.16
LA258	\$ 73.64	\$ 68.73
LA266	\$ 74.24	\$ 69.29
LA888	\$ 77.77	\$ 72.60
LA889	\$ 79.45	\$ 74.14
LA903	\$ 79.45	\$ 74.14
MA001	\$ 134.83	\$ 125.85
MA002	\$ 145.73	\$ 136.01
MA003	\$ 145.73	\$ 136.01
MA005	\$ 134.83	\$ 125.85
MA006	\$ 130.42	\$ 121.74
MA007	\$ 134.83	\$ 125.85
MA008	\$ 134.83	\$ 125.85
MA010	\$ 134.83	\$ 125.85
MA012	\$ 134.83	\$ 125.85

PROGRAM	1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON
Claiborne Parish, LA FY 2022 MFI: \$39,400	13590 18950 30350	18310 21650 34650	23030 24350 39000	27050 27050 43300	29250 29250 46800	31400 31400 50250	33550 33550 53700	35750 35750 57200
Concordia Parish, LA FY 2022 MFI: \$51,300	13590 18950 30350	18310 21650 34650	23030 24350 39000	27050 27050 43300	29250 29250 46800	31400 31400 50250	33550 33550 53700	35750 35750 57200
East Carroll Parish, LA FY 2022 MFI: \$35,300	13590 18950 30350	18310 21650 34650	23030 24350 39000	27050 27050 43300	29250 29250 46800	31400 31400 50250	33550 33550 53700	35750 35750 57200
Evangeline Parish, LA FY 2022 MFI: \$47,400	13590 18950 30350	18310 21650 34650	23030 24350 39000	27050 27050 43300	29250 29250 46800	31400 31400 50250	33550 33550 53700	35750 35750 57200
Franklin Parish, LA FY 2022 MFI: \$47,500	13590 18950 30350	18310 21650 34650	23030 24350 39000	27050 27050 43300	29250 29250 46800	31400 31400 50250	33550 33550 53700	35750 35750 57200
Jackson Parish, LA FY 2022 MFI: \$57,200	13590 20050 32050	18310 22900 36600	23030 25750 41200	27750 28600 45750	30900 30900 49450	33200 33200 53100	35500 35500 56750	37800 37800 60400
Jefferson Davis Parish, LA FY 2022 MFI: \$67,000	13590 22300 35650	18310 25450 40750	23030 28650 45850	27750 31800 50900	32470 34350 55000	36900 36900 59050	39450 39450 63150	42000 42000 67200
La Salle Parish, LA FY 2022 MFI: \$57,300	13590 19900 31850	18310 22750 36400	23030 25600 40950	27750 28400 45450	30700 30700 49100	32950 32950 52750	35250 35250 56400	37500 37500 60000
Lincoln Parish, LA FY 2022 MFI: \$61,000	13590 21350 34200	18310 24400 39050	23030 27450 43950	27750 30500 48800	32470 32950 52750	35400 35400 56650	37850 37850 60550	40300 40300 64450
Madison Parish, LA FY 2022 MFI: \$40,300	13590 18950 30350	18310 21650 34650	23030 24350 39000	27050 27050 43300	29250 29250 46800	31400 31400 50250	33550 33550 53700	35750 35750 57200
Natchitoches Parish, LA FY 2022 MFI: \$54,000	13590 19350 30950	18310 22100 35350	23030 24850 39750	27600 27600 44150	29850 29850 47700	32050 32050 51250	34250 34250 54750	36450 36450 58300
Red River Parish, LA FY 2022 MFI: \$52,800	13590 19850 31750	18310 22650 36250	23030 25500 40800	27750 28300 45300	30600 30600 48950	32850 32850 52550	35100 35100 56200	37400 37400 59800

*Median
Family
Income*

Changes become effective annually around March or April

Utility Allowance Schedule
See Public Reporting and Instructions on back.

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0169
exp. 7/31/2022

The following allowances are used to determine the total cost of tenant-furnished utilities and appliances.

Locality/P/HA **TALLULAH, LOUISIANA** Unit Type **SCHEDULE A - SF HOMES** Date (mm/dd/yyyy) **11-23-2022**

Utility or Service	Fuel Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Heating	Natural Gas	6	9	11	14	17	20
	Bottled Gas						
	Electric	9	12	15	19	23	28
	Electric – Heat Pump	6	8	11	13	17	19
	Fuel Oil						
	Other						
Cooking	Natural Gas	2	3	4	5	6	7
	Bottled Gas						
	Electric	2	3	4	5	6	7
	Other						
Other Electric		13	18	23	28	36	43
Air Conditioning		9	13	16	20	26	31
Water Heating	Natural Gas	5	7	10	12	16	18
	Bottled Gas						
	Electric	9	12	15	19	24	28
	Fuel Oil						
Water		35	42	55	69	82	96
Sewer		23	23	26	29	32	35
Trash Collection		15	15	15	15	15	15
Other – specify		CC-2217	CC-2217	CC-2217	CC-2217	CC-2217	CC-2217
Range/Microwave		10	10	10	10	10	10
Refrigerator		10	10	10	10	10	10

Actual Family Allowances – May be used by the family to compute allowance while searching for a unit.

Head of Household Name _____ Utility/Service/Appliance _____ Allowance _____
Heating _____
Cooking _____

Utility Allowance Schedule

See Public Reporting and Instructions on back.

**U.S Department of Housing and
Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0169
exp. 7/31/2022

The following allowances are used to determine the total cost of tenant-furnished utilities and appliances.

Locality/PHA		Unit Type					Date (mm/dd/yyyy)	
TALLULAH, LOUISIANA		SCHEDULE B - MOB HOMES					11-23-2022	
Utility or Service	Fuel Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	
Heating	Natural Gas	7	10	13	16	19	24	
	Bottled Gas							
	Electric	10	14	18	21	27	32	
	Electric – Heat Pump	7	10	12	15	19	22	
	Fuel Oil							
	Other							
Cooking	Natural Gas	2	3	4	5	6	7	
	Bottled Gas							
	Electric	2	3	4	5	6	7	
	Other							
Other Electric		13	18	23	28	36	43	
Air Conditioning		11	15	19	23	30	35	
Water Heating	Natural Gas	5	7	10	12	16	18	
	Bottled Gas							
	Electric	9	12	15	19	24	28	
	Fuel Oil							
Water		35	42	55	69	82	96	
Sewer		23	23	26	29	32	35	
Trash Collection		15	15	15	15	15	15	
Other – specify		CC-22/7	CC-22/7	CC-22/7	CC-22/7	CC-22/7	CC-22/7	
Range/Microwave		10	10	10	10	10	10	
Refrigerator		10	10	10	10	10	10	
Actual Family Allowances – May be used by the family to compute allowance while searching for a unit.					Utility/Service/Appliance		Allowance	
Head of Household Name					Heating			
					Cooking			
Unit Address					Other Electric			
					Air Conditioning			
					Water Heating			
Number of Bedrooms					Water			
					Sewer			
					Trash Collection			
					Other			
					Range/Microwave			
					Refrigerator			
					Total			

Utility Allowance Schedule

See Public Reporting and Instructions on back.

**U.S. Department of Housing and
Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0169
exp. 7/31/2022

The following allowances are used to determine the total cost of tenant-furnished utilities and appliances.

Locality/PHA		Unit Type					Date (mm/dd/yyyy)
TALLULAH, LOUISIANA		SCHEDULE C - MULTI-FAMILY					11-23-2022
Utility or Service	Fuel Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Heating	Natural Gas	5	7	10	12	15	17
	Bottled Gas						
	Electric	7	10	13	16	20	23
	Electric – Heat Pump	5	7	9	11	14	16
	Fuel Oil						
	Other						
Cooking	Natural Gas	2	3	4	5	6	7
	Bottled Gas						
	Electric	2	3	4	5	6	7
	Other						
Other Electric		13	18	23	28	36	43
Air Conditioning		8	11	14	17	22	26
Water Heating	Natural Gas	5	7	10	12	16	18
	Bottled Gas						
	Electric	9	12	15	19	24	28
	Fuel Oil						
Water		35	42	55	69	82	96
Sewer		23	23	26	29	32	35
Trash Collection		15	15	15	15	15	15
Other – specify		CC-22/7	CC-22/7	CC-22/7	CC-22/7	CC-22/7	CC-22/7
Range/Microwave		10	10	10	10	10	10
Refrigerator		10	10	10	10	10	10
Actual Family Allowances – May be used by the family to compute allowance while searching for a unit.					Utility/Service/Appliance		Allowance
Head of Household Name					Heating		
					Cooking		
Unit Address					Other Electric		
					Air Conditioning		
					Water Heating		
Number of Bedrooms					Water		
					Sewer		
					Trash Collection		
					Other		
					Range/Microwave		
					Refrigerator		
					Total		