

204 North Cedar Street  
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[www.cityoftallulah.org](http://www.cityoftallulah.org)



## Office of the Mayor

City of Tallulah

### Regular Council Meeting Agenda

Thursday, June 8, 2023

5:30 P.M., City Hall

**Charles M. Finlayson**  
Mayor  
**Joseph Scott**  
District 1  
**Lisa Houston**  
District 2  
**Carla Turner-Harris**  
District 3  
**Marjorie Day**  
District 4  
**Toriano Wells**  
District 5

1. Call to Order
2. Pledge of Allegiance & Prayer
3. Roll-Call
4. Public Comments on the Agenda
5. Approve Minutes of the May 25, 2023 Regular Meeting
6. Approve Occupational Licenses:
  - a. Christopher Armstrong – King Construction
  - b. James Mason – Good Old Pee's
  - c. Percy Blair –
  - d. Robin Bourgeois – RMB
7. Approve A Resolution Accepting the 2022 Louisiana Municipal Water Pollution Prevention Annual Audit
8. Introduction of an Ordinance To Amend the Current Municipal Budget For the City of Tallulah For The Fiscal Year Beginning July 1 2022, and Ending June 30, 2023
9. Introduction of an Ordinance To Adopt The Municipal Budgets For the City of Tallulah For The Fiscal Year Beginning July 1 2023, and Ending June 30, 2024
10. Approve A Resolution Ordering And Calling A Special Election To Be Held In The City Of Tallulah, State Of Louisiana, To Authorize The Continuation, Levy And Collection Of Special Taxes Therein; Making Application To The State Bond Commission And Providing For Other Matters In Connection Therewith.

**"This Institution is an Equal Opportunity Employer/Provider"**

11. Public Comments (please limit to three minutes)

12. Adjourn

**Special Accommodations**

*Any person needing reasonable accommodations to attend a public meeting held by the Tallulah City Council should contact Gerald Odom at 318-574-0964 three (3) days prior to the meeting date. If further information is needed, please contact Mr. Odom at the number listed above.*

Motion to Adopt made by \_\_\_\_\_ and seconded by \_\_\_\_\_

ORDINANCE NO \_\_\_\_\_

**AN ORDINANCE TO AMEND THE CURRENT MUNICIPAL BUDGET FOR THE CITY OF TALLULA FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023**

**BE IT ORDAINED** BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TALLULAH, MADISON PARISH, LOUISIANA, THAT THE PROPOSEE BUDGET AMENDMENTS FOR THE YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, ATTACHED HERETO AND MADE A PART OF THIS ORDINANCE ARE ADOPTED AS BUDGET AMENDMENTS FOR THE CITY OF TALLULAH, LOUISIANA, IN ACCORDANCE WITH ALL OF THE PROVISIONS OF THE LOUISIANA LOCAL GOVERNMENT BUDGET ACT (R.S. 39:1201, ET SEQ).

**BE IT FURTHER ORDAINED** THAT THE REVENUES OF THE CITY ARE APPROPRIATED FOR MUNICIPAL PURPOSES AS SET FORTH IN THAT BUDGET

**BE IT FURTHER ORDAINED** THAT THIS ORDINANCE SHALL BE DEEMED TO HAVE BECOME EFFECTIVE \_\_\_\_\_.

Date of Public Hearing \_\_\_\_\_ 2023

Date Adopted: \_\_\_\_\_ 2023

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_  
Charles Finlayson, Mayor

\_\_\_\_\_  
Gerald Odom, City Clerk

# CITY OF TALLULAH

## General Fund Budget Amendments

Fiscal 2024

Department	Current Budget	Adjustments	Amended Budget
<u>General Administration:</u>			
Legal Settlement	-0-	45,000	45,000
Capital Outlay	-0-	15,000	15,000
Total		60,000	60,000

Motion to Adopt made by \_\_\_\_\_ and seconded by \_\_\_\_\_

ORDINANCE NO \_\_\_\_\_

**AN ORDINANCE TO ADOPT THE MUNICIPAL BUDGETS FOR THE CITY OF TALLULA FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024**

**BE IT ORDAINED** BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF TALLULAH, MADISON PARISH, LOUISIANA, THAT THE PROPOSEE BUDGETS FOR THE YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024, ATTACHED HERETO AND MADE A PART OF THIS ORDINANCE ARE ADOPTED AS BUDGETS FOR THE CITY OF TALLULAH, LOUISIANA, IN ACCORDANCE WITH ALL OF THE PROVISIONS OF THE LOUISIANA LOCAL GOVERNMENT BUDGET ACT (R.S. 39:1201, ET SEQ).

**BE IT FURTHER ORDAINED** THAT THE REVENUES OF THE CITY ARE APPROPRIATED FOR MUNICIPAL PURPOSES AS SET FORTH IN THAT BUDGET

**BE IT FURTHER ORDAINED** THAT THIS ORDINANCE SHALL BE DEEMED TO HAVE BECOME EFFECTIVE  
\_\_\_\_\_.

Date of Public Hearing \_\_\_\_\_ 2023

Date Adopted: \_\_\_\_\_ 2023

This Ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_

**As of Jun 30, 2024**

## Consolidated Departments

[illegible]

[illegible]

BANK CHARGE	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	29,400
LEGAL EXPENSE	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	4,750	57,000
LEGAL SETTLEMENT	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
ACCOUNTING SVCS	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	3,270	39,240
COMPUTER CNSLTNTS	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	16,560
AUDIT FEES																25,000
RECORDING FEES			225													750
DRUG TESTING	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	1,800
EMPLOYEE PNSN PLAN	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	4,775	57,300
CORONER FEES	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
VENDOR CLCTN EXP	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
AIRPORT EXPENSE	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	36,000
POLICE PENSION PLAN	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	63,600
SOCIAL SEC TAX	9,180	9,180	11,190	9,180	9,180	9,180	9,180	9,180	9,180	9,180	10,290	10,080	9,180	9,180	9,180	114,180
UNEMPLYMT TAX	490	330	245	300	330	330	1,900	1,640	1,365	785						8,610
ELECTION EXPENSE							4,500				7,100		9,000			20,600
POSTAGE	150	150	150	150	150	150	150	450	450	150	150	150	150	150	150	2,400
VETERANS SERVICE																
Total Operating Expenses	251,990	252,465	297,490	251,050	249,325	251,850	303,605	333,335	295,990	282,165	258,495	249,490	3,277,250			



**City of Tallulah - General Fund**  
**Budgeted Statement of Revenues and Expenses**  
As of Jun 30, 2024

**Police**

	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total Budget
SALARIES	\$ 42,300	42,300	63,450	42,300	42,300	42,300	42,300	42,300	63,450	42,300	42,300	42,300	549,900
SUPPLEMENTAL PAY	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	28,800
SUPPLIES	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	24,000
EQUIPMENT R/L	480	480	480	480	480	480	480	480	480	480	480	480	5,760
VEHICLE MTNCE	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
GAS & OIL	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	45,600
REPAIRS & MTNCE	500	500	500	500	500	500	500	500	500	500	500	500	6,000
TELEPHONE	800	800	800	800	800	800	800	800	800	800	800	800	9,600
UTILITIES	550	550	550	550	550	550	550	550	550	550	550	550	6,600
WORKERS COMP	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	15,000
TRAVEL EXPENSE		1,500			450				600	600	600	600	4,350
DUES,SBSCRTS,ADS	200			150		200	500	50	50	50	50	50	1,300
UNIFORMS	500	500	500	500	1,000	1,000	1,000	500	500	500	500	500	7,500
TRAINING	250	250	250	250	250	250	250	250	250	250	250	250	3,000
MEDICAL INSURANCE	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	46,800
CAPITAL OUTLAY								80,000					80,000
VEHICLE INSURANCE	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	3,800	45,600
INSURANCE	600	600	600	600	600	600	600	600	600	600	600	600	7,200
EMPLOYEE PNSN PLAN	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	1,375	16,500
POLICE PENSION PLAN	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	5,300	63,600
SOCIAL SEC TAX	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	37,200
UNEMPLYMT TAX	50	50	75	110	100	100	800	800	800	400	300	200	3,785
POSTAGE								300	300				600
<b>Total Operating Expenses</b>	<b>74,405</b>	<b>75,705</b>	<b>95,380</b>	<b>74,415</b>	<b>75,205</b>	<b>74,955</b>	<b>75,955</b>	<b>155,305</b>	<b>97,055</b>	<b>75,205</b>	<b>75,105</b>	<b>75,005</b>	<b>1,023,695</b>

**City of Tallulah - General Fund**  
**Budgeted Statement of Revenues and Expenses**  
As of Jun 30, 2024

**Fire**

	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total Budget
SALARIES	\$ 18,000	18,000	27,000	18,000	18,000	18,000	18,000	18,000	27,000	18,000	18,000	18,000	234,000
SALARIES-VOLUNTEER	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	18,600
SUPPLEMENTAL PAY	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	28,800
SUPPLIES	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,000
VEHICLE MTNCE	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
GAS & OIL	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
REPAIRS & MTNCE	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
TELEPHONE	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	1,350	16,200
UTILITIES	1,800	1,200	1,000	1,200	1,200	1,800	1,900	1,600	1,200	700	700	700	15,000
WORKER'S COMP	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	1,400	16,800
TRAVEL EXPENSE	100	100	1,500	100	100	100	100	100	100	100	100	100	2,600
DUES,SBSCRTS,ADS						250	250	250	250	250	250	250	1,750
UNIFORMS	300	300	300	300	300	300	300	300	300	300	300	300	3,600
TRAINING	200	200	200	200	200	200	200	200	200	200	200	200	2,400
MEDICAL INSURANCE	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	2,120	25,440
DEBT SERVICE - PRINCIPAL							44,800						44,800
VEHICLE INSURANCE	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	36,000
INSURANCE	600	600	600	600	600	600	600	600	600	600	600	600	7,200
SOCIAL SEC TAX	1,800	1,800	2,700	1,800	1,800	1,800	1,800	1,800	2,700	1,800	1,800	1,800	23,400
UNEMPLYMT TAX	100	100	100	100	100	100	100	100	100	100	100	100	1,200
<b>Total Operating Expenses</b>	<b>40,620</b>	<b>40,020</b>	<b>51,120</b>	<b>40,020</b>	<b>40,020</b>	<b>40,870</b>	<b>85,770</b>	<b>40,670</b>	<b>50,170</b>	<b>39,770</b>	<b>39,770</b>	<b>39,770</b>	<b>548,590</b>

**City of Tallulah - General Fund**  
**Budgeted Statement of Revenues and Expenses**  
As of Jun 30, 2024

**Street**

	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total Budget
SALARIES	\$ 29,040	29,040	43,560	29,040	29,040	29,040	29,040	29,040	43,560	29,040	29,040	29,040	377,520
SUPPLIES	2,625	2,625	2,625	2,625	2,625	2,625	2,625	2,625	2,625	2,625	2,625	2,625	31,500
EQUIPMENT RL	100	100	100	100	100	100	100	100	100	100	100	100	1,200
VEHICLE MTNCE	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	18,600
GAS & OIL	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	28,800
REPAIRS & MTNCE	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000
TELEPHONE	100	100	100	100	100	100	100	100	100	100	100	100	1,200
UTILITIES	415	550	585	615	600	700	1,200	600	500	500	500	500	7,265
WORKER'S COMP	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	22,200
TRAVEL EXPENSE	50	50	50	50	50	50	50	50	50	50	50	50	600
UNIFORMS	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
MEDICAL INSURANCE	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	15,600
SPECIAL MTNCE - CITY	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
STREET LIGHTING	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	84,000
VEHICLE INSURANCE	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	2,800	33,600
INSURANCE	575	575	575	575	575	575	575	575	575	575	575	575	6,900
SOCIAL SEC TAX	2,220	2,220	3,330	2,220	2,220	2,220	2,220	3,330	2,220	2,220	2,220	2,220	28,860
UNEMPLYMT TAX	215	105	20	35	50	50	350	300	300	200	50	50	1,725
<b>Total Operating Expenses</b>	<b>61,440</b>	<b>61,465</b>	<b>77,045</b>	<b>61,460</b>	<b>61,460</b>	<b>61,560</b>	<b>62,360</b>	<b>62,820</b>	<b>76,130</b>	<b>61,510</b>	<b>61,360</b>	<b>61,360</b>	<b>769,970</b>

**As of Jun 30, 2024**

**Mayor's Office**

[illegible]

EMPLOYEE PNSN PLAN	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	40,800
CORONER FEES	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,400
VENDOR CLLECTN EXP	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	18,000
A/PORT EXPENSE	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	36,000
SOCIAL SEC TAX	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	1,875	22,500
UNEMPLYMT TAX	125	75	50	55	80	80	600	400	125	50	50	50	45					1,735
ELECTION EXPENSE							4,500											20,600
POSTAGE	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	1,800
VETERANS SERVICE							2,000											2,000
Total Operating Expenses	67,375	67,325	65,120	67,930	64,630	64,830	71,450	66,350	65,275	97,725	74,100	65,195	837,305					

**City of Tallulah - General Fund**  
**Budgeted Statement of Revenues and Expenses**  
As of Jun 30, 2024

**Community Center**

	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Total Budget
SALARIES	\$ 2,110	2,060	2,990	2,060	2,800	3,825	2,010	2,840	2,010	2,110	2,350	2,350	29,515
SUPPLIES	500	500	500	500	500	500	500	500	500	500	500	500	6,000
REPAIRS & MTNCE	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	21,000
TELEPHONE	155	230	125	105	150	150	150	150	150	150	150	150	1,815
UTILITIES	1,725	1,500	1,550	900	900	1,500	1,700	1,000	1,000	1,500	1,500	1,500	16,275
WORKER'S COMP	125	125	125	125	125	125	125	125	125	125	125	125	1,500
UNIFORMS	75	75	75	75	75	75	75	75	75	75	75	75	900
MEDICAL INSURANCE	725	725	725	725	725	725	725	725	725	725	725	725	8,700
INSURANCE	800	800	800	800	800	800	800	800	800	800	800	800	9,600
SOCIAL SEC TAX	185	185	185	185	185	185	185	185	185	185	185	185	2,220
UNEMPLOYMT TAX							50	40	40	35			165
<b>Total Operating Expenses</b>	<b>8,150</b>	<b>7,950</b>	<b>8,825</b>	<b>7,225</b>	<b>8,010</b>	<b>9,635</b>	<b>8,070</b>	<b>8,190</b>	<b>7,360</b>	<b>7,955</b>	<b>8,160</b>	<b>8,160</b>	<b>97,690</b>

City of Tallulah  
Regular Council Meeting  
May 25, 2023

A regular meeting of the Mayor and City Council was held on Thursday, May 25, 2023, at 5:30 P.M. in the Council Room Chamber of Tallulah City Hall.

Mayor Charles Finlayson called the meeting to order, led the Pledge of Allegiance, and allowed for a moment of silent prayer.

A roll call of Council Members is listed as follows:

Scott	Present
Houston	Present
Harris	Present
Day	Present
Wells	Present

Time was given for members of the public to comment regarding items on the agenda, but there was none.

Motion and second to approve minutes of the May 11, 2023, meeting, with corrections, were made by Councilmembers Houston and Day respectively and carried unanimously.

Motion and second to approve minutes of the special meeting of May 16, 2023 were made by Councilmembers Houston and Day respectively and carried unanimously.

Police Chief Buster McCoy, in honor of the late police officer, Leroy "Tank" Williams, presented his wife, KuBrickie Williams with a beautiful flower bouquet. It was on May 4, 1995, that Officer Williams was taken down in the line of duty, and each year the City pays tribute to Officer Williams in observance of National Police Week.

On the agenda, the periodic Section 8 Report was listed as "no report" because there was no new news to report according to Ms. MaRunda Brown, administrator. However, Councilmember Wells suggested she appear before the Council for any questions the board might have. At the Mayor's request, she did appear and gave answers to questions asked.

Councilmember Day moved for approval of six city policies to aid in City actions and decisions. However, one policy was held up on approval as a requested Attorney General's opinion is being anticipated soon. The six policies are:

- 1 ) Ethics Policy
- 2) Information Technology/Business Continuity Policy
- 3) Collections Policy
- 4) Surety Bond/Theft Policy
- 5) Sexual Harassment Policy

6) Debt Management Policy

Councilmember Harris seconded, and motion to approve the policies carried unanimously.

Motion and second to approve the Louisiana Municipal Water Pollution Prevention Audit, DEQ of Louisiana, was made by Councilmember Houston, seconded by Councilmember Harris, and carried unanimously. The audit reveals the strengths and weaknesses of the City's sewer treatment plant.

Some points brought up in the public comment period were:

Mr. Alvin Bagby: With an election approaching, when will the City get its boundaries corrected?

Ms. Michell Williams: Dispense with disturbing meetings and let's get together and work together.

Mr. Elbert Walker: Tone down council meetings, and perhaps we should think of televising them.

The lot across from 1106 Mississippi Street needs to be cleaned up and grass cut.

Councilmember Wells: Asked for council approval of City Attorney Doughty to author a cooperative endeavor agreement between the City of Tallulah and Madison Parish Police Jury to combine efforts and clean up the City.

There being no further business to discuss, the meeting was adjourned on motion and second of Councilmembers Harris and Houston respectively which carried unanimously.

Attest:

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Gerald L. Odom, City Clerk

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Charles M. Finlayson, Mayor



This resolution was motioned by \_\_\_\_\_ and seconded by \_\_\_\_\_

**RESOLUTION No. \_\_\_\_\_**

**A RESOLUTION ACCEPTING THE 2022 LOUISIANA MUNICIPAL WATER POLLUTION PREVENTION ANNUAL AUDIT**

**WHEREAS**, the CITY OF TALLULAH is required to submit an annual Municipal Water Pollution Prevention Audit to the Louisiana Department of Environmental Quality for the Tallulah Wastewater Treatment Plant; and

**WHEREAS**, Corrective Actions for identified deficiencies at the Tallulah Wastewater Treatment Plant are as follows:

1. The City has secured funding and has ordered two new aerators for the retention pond to help ensure treatment of wastewaters coming into the pond have enough Oxygen for proper treatment. The City is still awaiting the delivery of the above-mentioned aerators. The correct amount of oxygen in the retention pond will:
  - a. Alleviate the issue of effluent leaving the retention pond with higher than permit allowed elements.
  - b. Help ensure the C. dubia (water flea) and P. Promelas (minnow) tests show both can thrive and multiply in the effluent.
2. Continue to seek funds for a new pond liner.
3. Continue to seek a company to manage duckweed growth
4. Update Operations and Maintenance manuals

**WHEREAS**, The Mayor and the Tallulah City Council have reviewed the 2022 Louisiana Municipal Water Pollution Prevention Audit for the Tallulah Wastewater Treatment Plant and found it acceptable; and

**WHEREAS**, The Mayor and the Tallulah City Council have approved the corrective actions being taken; and

**THEREFORE BE IT RESOLVED**, that the Mayor and the City Council of the City of Tallulah hereby certify that the 2022 Municipal Water Pollution Prevention Audit be submitted to the **Louisiana** Department of Environmental Quality.

**PASSED, APPROVED, AND ADOPTED** by a \_\_\_\_\_ vote this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF TALLULAH

\_\_\_\_\_  
Charles M. Finlayson

The following resolution was offered by \_\_\_\_\_, and seconded by \_\_\_\_\_:

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO BE HELD IN THE CITY OF TALLULAH, STATE OF LOUISIANA, TO AUTHORIZE THE CONTINUATION, LEVY AND COLLECTION OF SPECIAL TAXES THEREIN; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.**

**WHEREAS**, the City Council, acting as the governing authority (the "**Governing Authority**") of the City of Tallulah, State of Louisiana (the "**City**"), previously submitted to the qualified voters of the City a certain property tax proposition; and

**WHEREAS**, the voters of the City did approve such property tax proposition; and

**WHEREAS**, the City Council now desires the qualified voters of the City to authorize the continuation of such property tax proposition.

**NOW THEREFORE, BE IT RESOLVED** by the Governing Authority of the City, that:

**SECTION 1. Election Call.** Subject to the approval of the Louisiana State Bond Commission, and under the authority conferred by Article VI, Section 30 and 27 of the Constitution of the State of Louisiana of 1974, the applicable provisions of Chapter 5, Chapter 6-A and Chapter 6-B of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the City on Saturday, **October 14, 2023** between the hours of seven o'clock (7:00) a.m., and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at said election there shall be submitted to all registered voters qualified and entitled to vote at said election under the Constitution and laws of this State and the Constitution of the United States, the following proposition, to-wit:

**CITY OF TALLULAH,  
STATE OF LOUISIANA**

**PROPOSITION  
(POLICE AND FIRE DEPARTMENTS)**

Shall the City of Tallulah, State of Louisiana (the "City"), acting under the authority of Article VI, Section 30 and 27 of the Louisiana Constitution of 1974, and other constitutional authority, continue to levy a special tax of seven and fifty-three hundredths (7.53) mills on all the property subject to taxation in the City (an estimated \$127,053 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of operating and maintaining the police and fire departments of the City and for constructing, maintaining and improving streets and bridges in the City?

**SECTION 2. Publication of Notice of Election.** A Notice of Special Election shall be published in *The Madison Journal*, a weekly newspaper of general circulation within the City, published in Tallulah, Louisiana, and being the official journal of the City, once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date fixed for the election, which Notice shall be substantially in the form attached hereto as **Exhibit "A"** and incorporated herein by reference the same as if it were set forth herein in full with such changes as may be necessary to be made at the discretion of the Mayor, Clerk or such other representative of the City as shall have the apparent authority to make said changes (collectively or individually, the "**Authorized Representative**").

**SECTION 3. Canvass.** This Governing Authority shall meet at its regular meeting place, the Council Chambers, 204 North Cedar Street, Tallulah, Louisiana, on **November 16, 2023, at FIVE THIRTY O'CLOCK (5:30) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said election. The Governing Authority reserves the right to postpone the date and time set forth above for the canvass of the returns (without any further publication of notice of change in date, time and/or location).

**SECTION 4. Polling Places.** The polling places set forth in the aforesaid Notice of Special Election are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

**SECTION 5. Election Commissioners; Voting Machines.** The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held on **October 14, 2023**, as provided in Section 3 hereof. All registered voters in the City are entitled to vote at said special election and voting machines shall be used.

**SECTION 6. Authorization of Authorized Representatives.** The Authorized Representative is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the Authorized Representative is further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election, including but not limited to, appropriate submission to the Federal Department of Justice under Section 5 of the Federal Voting Rights Act of 1965, as amended.

**SECTION 7. Furnishing Election Call to Election Officials.** Certified copies of this Resolution shall be forwarded to the Louisiana Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines in and for the Parish of Madison, State of Louisiana (the "**Parish**"), and the Registrar of Voters in and for said Parish, as notification of the special election herein called in order that each may prepare for said election and perform their respective functions as required by law.

**SECTION 8. Employment of Counsel.** It is recognized, found and determined that a real necessity exists for the employment of legal counsel in connection with the election; accordingly,

Boles Shafto, LLC, located in Monroe, Louisiana, is hereby employed as legal counsel ("**Legal Counsel**") to perform comprehensive, legal and coordinate professional work with respect to the election. Counsel shall (i) prepare and submit to the City for adoption of all the proceedings incidental to the election;(ii) counsel and advise the City with respect to the election; and (iii) in the event said election carries, to serve as "Bond Counsel" in connection with the funding of proceeds of the tax Into Bonds. The fee to be paid Legal Counsel shall be an amount equal to the Attorney General's then current Maximum Hourly Fee Schedule and other guidelines for comprehensive, legal and coordinate professional work, together with reimbursement of out-of-pocket expenses incurred and advanced in connection with the election, said fee to be payable by the City subject to the Attorney General's written approval of said employment and fee, provided however that such fee shall in no event exceed \$2,500.

**SECTION 9. Additional Notice Requirement.** This Governing Authority made the announcement with respect to the adoption of this resolution required by La. R.S. 42:19.1, at its public meeting on May 11, 2023 and published said announcement in the Official Journal on May 18, 2023.

**SECTION 10. Application to State Bond Commission.** Application is made to the Louisiana State Bond Commission for consent and authority to hold the special election as herein provided, and in the event that election carries for further consent and authority to dedicate the proceeds of the Tax, and a certified copy of this Resolution shall be forwarded to the Louisiana State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

[THE REMAINDER OF THIS PAGE INTENTIONALLY BLANK]

This resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

And the resolution was declared adopted on this the 8<sup>th</sup> day of June, 2023.

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**Gerald Odom, Clerk**

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**Charles Finlayson, Mayor**

**EXHIBIT "A"**

**NOTICE OF SPECIAL ELECTION**

Pursuant to the provisions of a resolution adopted by the City Council acting as the governing authority (the "**Governing Authority**") of the City of Tallulah, State of Louisiana, (the "**City**") on June 8, 2023, **NOTICE IS HEREBY GIVEN** that a special election will be held within the City on **SATURDAY, October 14, 2023**, and that at the said election there will be submitted to all registered voters in the City qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following proposition, to-wit:

**CITY OF TALLULAH,  
STATE OF LOUISIANA**

**PROPOSITION  
(POLICE AND FIRE DEPARTMENTS)**

Shall the City of Tallulah, State of Louisiana (the "City"), acting under the authority of Article VI, Section 30 and 27 of the Louisiana Constitution of 1974, and other constitutional authority, continue to levy a special tax of seven and fifty-three hundredths (7.53) mills on all the property subject to taxation in the City (an estimated \$127,053 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2023 and ending with the year 2032, for the purpose of operating and maintaining the police and fire departments of the City and for constructing, maintaining and improving streets and bridges in the City?

The said special election will be held at the following polling places situated within the City, which polls will open at seven o'clock (7:00) a.m., and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, to-wit:

**LOUISIANA DEPARTMENT OF ELECTIONS & REGISTRATION  
PRECINCTS LOCATION REPORT FOR THE CITY**

<b>PRECINCT</b>	<b>POLL PLACE NAME</b>	<b>POLL PLACE LOCATION</b>	<b>CITY</b>
00/05 (In Part)	Louisiana Tech College	132 Old Hwy 65S	Tallulah
00/06 (In Part)	Louisiana Tech College	132 Old Hwy 65S	Tallulah
00/08 (In Part)	Tallulah Elementary	1100 Johnson Street	Tallulah
00/09 (In Part)	Tallulah Elementary	1100 Johnson Street	Tallulah
00/10	Tallulah High Cafeteria	600 Bayou Drive	Tallulah
00/11	Louisiana Tech College	132 Old Highway 65 South	Tallulah
00/12 (In Part)	Tallulah High School Cafeteria	600 Bayou Drive	Tallulah
00/13	Tallulah High School Cafeteria	600 Bayou Drive	Tallulah
00/14 (In Part)	Madison Parish Courthouse	100 North Cedar Street	Tallulah
00/15 (In Part)	New Farmers' Market	900 North Cedar Street	Tallulah
00/16 (In Part)	New Farmers' Market	900 North Cedar Street	Tallulah
00/17	Tallulah City Hall Council Rm	204 North Cedar Street	Tallulah
00/17A	Tallulah City Hall Council Rm	204 North Cedar Street	Tallulah
00/18	Tallulah City Hall Council Rm	204 North Cedar Street	Tallulah
00/19 (In Part)	Wright Elementary School	901 Wyche Street	Tallulah
00/20	Wright Elementary School	901 Wyche Street	Tallulah
00/21	McCall Jr. High School Cafeteria	900 West Askew Street	Tallulah
00/22 (In Part)	McCall Jr. High School Cafeteria	900 West Askew Street	Tallulah

The polling places set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those designated according to law.

Notice is further given that a portion of the monies collected from the taxes described in the Propositions shall be remitted to certain state and statewide retirement systems in the manner required by law.



The said special election will be held in accordance with the applicable provisions of Chapter 5, Chapter 6-A and Chapter 6-B of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitute therefor, as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, Council Chambers, 204 North Cedar Street, Tallulah, Louisiana, on **June 8, 2023**, at **FIVE THIRTY O'CLOCK (5:30) P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of the said special election. All registered voters of the City are entitled to vote at said special election and voting machines will be used thereat. **NOTICE IS HEREBY FURTHER GIVEN** that a portion of the monies collected from the tax described in the Proposition above shall be remitted to certain state and statewide retirement systems in the manner required by law.

The estimated cost of the election as determined by the Louisiana Secretary of State is \$2,400.

**THUS DONE AND SIGNED**, at Tallulah, Louisiana, on this, the 8<sup>th</sup> day of June, 2023.

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**Gerald Odom, Clerk**

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**Charles Finlayson, Mayor**

**CITY OF TALLULAH**

**STATE OF LOUISIANA**

I, the undersigned Clerk of the City of Tallulah, Parish of Madison, State of Louisiana (the "City"), do hereby certify that the foregoing pages constitute a true and correct copy of the proceedings taken by the City on June 8, 2023 with respect to:

**A RESOLUTION ORDERING AND CALLING A SPECIAL ELECTION TO BE HELD IN THE CITY OF TALLULAH, STATE OF LOUISIANA, TO AUTHORIZE THE CONTINUATION, LEVY AND COLLECTION OF SPECIAL TAXES THEREIN; MAKING APPLICATION TO THE STATE BOND COMMISSION AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.**

**IN FAITH WHEREOF**, witness my official signature of the City, on this, the 8<sup>th</sup> day of June, 2023.

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**Gerald Odom, Clerk**