

204 North Cedar Street  
Tallulah, Louisiana 71282  
Telephone (318) 574-0964  
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www.cityoftallulah.org



**Office of the Mayor**  
Regular Council Meeting Agenda

Thursday, March 28, 2024  
5:30 P.M., City Hall

**Charles M. Finlayson**  
Mayor  
**Joseph Scott**  
District 1  
**Lisa Houston**  
District 2  
**Carla Turner-Harris**  
District 3  
**Marjorie Day**  
District 4  
**Toriano Wells**  
District 5

1. Call to Order
2. Pledge of Allegiance & Prayer
3. Roll-Call
4. Public Comments on the Agenda
5. Mayor's Report – Water Update
6. Approve Minutes of the February 8, 2024, Regular Meeting
7. Approve Minutes of the February 22, 2024, Regular Meeting
8. Approve Minutes of the March 14, 2024, Regular Meeting
9. Approve Resolution Proclaiming April 2024, as Fair Housing Month
10. Approve Resolution Proclaiming April 2024, as National Community Development Month
11. Approve 2023 Louisiana Municipal Pollution Prevention Resolution for Tallulah Wastewater Treatment Plant
12. Section 8 Report – Merunda Brown, Executive Director
  - a. Section 8 Financial Review as of February 29, 2024 – by City Clerk Gerald Odom
13. Approve Security Fee Change for Community Center Rental
14. Approve Dabney Street Bid
15. Presentation of Salary Schedules:  
Mayor, Clerk, Chief of Police, Code Enforcer, City Superintendent, Water Company Director, Mayor's Assistant and Deputy Clerk

**"This Institution is an Equal Opportunity Employer/Provider"**

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16. Review of General Fund Financials as of February 29, 2024

17. Public Comments

18. Adjourn

**Special Accommodations**

*Any person needing reasonable accommodations to attend a public meeting held by the Tallulah City Council should contact Gerald Odom at 318-574-0964 three (3) days prior to the meeting date. If further information is needed, please contact Mr. Odom at the number listed above.*

AMENDED MINUTES

Regular Council Meeting  
City of Tallulah  
February 8, 2024

A regular meeting of the Mayor and City Council was held on Thursday, February 8, 2024, at 5:30 P.M., in the Council Room Chamber of Tallulah City Hall.

Mayor Charles M. Finlayson called the meeting to order, led the Pledge of Allegiance, and allowed for a moment of silent prayer.

A roll call of Councilmembers is shown as follows:

Scott	Present
Houston	Absent
Harris	Present
Day	Absent
Wells	Present

Mayor Finlayson allowed time for public comments from the public regarding items on the agenda, but there was none.

Motion and second to approve minutes of the January 25, 2024, meeting with corrections were made by Councilmembers Wells and Harris respectively and carried unanimously.

John Murray, CPA, LaPorte CPA's presented two audits to the Mayor and Council which consisted of the annual financial audit and the annual procedures audit. The financial audit did not contain any findings and showed revenues of General Fund operations to be \$3,800,000 resulting in a surplus of \$420,000. ADDED CORRECTIONS Councilmember Wells questioned the following (1) General Fund budget showed \$117,000 overspent (which is less than the 5% mandatory requirement which fulfills budgetary requirements), (2) Section 8 deficit. (3) Mayor's Compensation Package and (4) Funds allocated for Recreation. He also mentioned findings from the Agreed Upon Procedures Report.

After the audit presentation, there was a question-and-answer period with CPA Murray, and during that discussion, Councilmember Wells made a motion, with second from Councilmember Harris, to have a forensic audit of the City. A roll call vote is shown as follows:

Scott	Nay
Houston	Absent
Harris	Yea
Day	Absent
Wells	Yea

Motion carried.

Ending comments from the public consisted primarily of additional questions regarding the audit with some mentions of water issues.

There being no further business to discuss, the meeting was adjourned by motion and second of Councilmembers Scott and Harris respectively and carried unanimously.

Attest:

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Gerald L. Odom, City Clerk

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Charles M. Finlayson, Mayor

Regular Council Meeting  
City of Tallulah  
February 22, 2024

A regular Council Meeting of the Mayor and City Council was held on Thursday, February 22, 2024, at 5:30 P.M., in the Council Room Chamber of Tallulah City Hall.

Mayor Charles M. Finlayson called the meeting to order, led the Pledge of Allegiance, and allowed for a moment of silent prayer.

A roll call of Councilmembers is listed as follows:

Scott	Present
Houston	Present
Harris	Present
Day	Present
Wells	Present

During the Public Comment period, Councilmember Wells moved to table the appointment of a city attorney until the Council could have time to interview Attorney Glenn Fleming who was the prospective appointment Mayor Finlayson introduced. Attorney Fleming interjected his advice on the tabling action explaining how no individual council member could remove an item from the agenda unless a vote is cast on the matter. Subsequent motion to table the appointment was as follows:

Scott	Nay
Houston	Nay
Harris	Yea
Day	Yea
Wells	Nay

Motion carried.

Motion to approve minutes of the February 8, 2024 meeting was tabled on suggestion of Councilmember Wells because he thought all funds should be discussed. Motion and second to table approval of February 8, 2024 minutes were made by Councilmembers Wells and Harris respectively and a roll-call vote is shown in the following:

Scott	Nay
Houston	Nay
Harris	Yea
Day	Yea
Wells	Yea

Motion carried

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Attorney Fleming, Monroe, Louisiana addressed the Council and Mayor regarding his background, his legal experience, and his willingness to serve as the City's attorney.

Motion and second to appoint Attorney Glenn Fleming as City Attorney were made by Councilmembers Day and Houston respectively, and a roll call vote is shown as follows:

Scott	Yea
Houston	Yea
Harris	Yea
Day	Yea
Wells	Nay

Motion carried.

Having received background and personal information from Attorney Fleming, it was decided that there would be no need to have Executive Session. Motion and second to that effect were made by Councilmembers Wells and Harris respectively and a roll call vote is shown as follows:

Scott	Yea
Houston	Nay
Harris	Yea
Day	Yea
Wells	Yea

Two representatives, Chris Stuart and Paris Fallo, of Olson Security Corporation were on hand to explore and discuss the possibility of the City selling Martin Luther Apartments to their corporation. They explained that the complex was required to have a complete rehabilitation soon, and that the City might be wise to sell the complex. It would be something for the Council to think about in the coming months, he noted.

The scheduled Section 8 report was tabled in the absence of administrator, Merunda Brown. Motion and second for the action were made by Councilmembers Houston and Wells respectively and carried unanimously.

Also tabled was a presentation by the City Clerk to the Council of financial statements of General Fund as of December ending. Councilmember Wells suggested the action stating that other funds such as water and sewer should be included. Subsequent motion and second to table a financial statements review were made by Councilmembers Houston and Day respectively, and a roll call vote is listed as fol

Scott	Yea
Houston	Nay

Harris                    Yea  
Day                        Nay  
Wells                     Yea

Motion carried.

Mayor Finlayson gave a briefing on the latest movements toward obtaining financing for the complete rehabilitation of the City's water system.

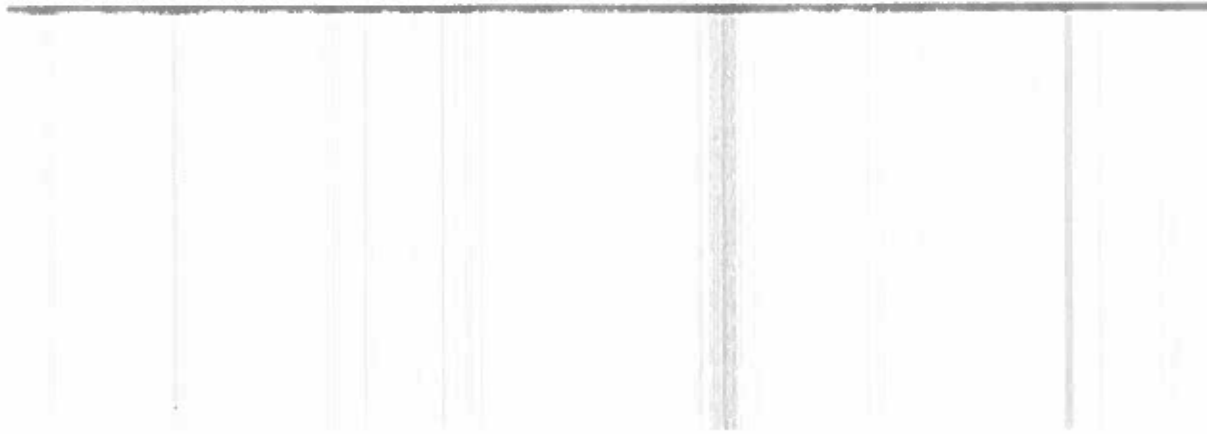
Public comments consisted of water issues and street improvements with information presented by contractor Ken McManus.

There being no further business to discuss, the meeting was adjourned by motion and second of Councilmembers Houston and Day respectively which carried unanimously.

Attest:

\_\_\_\_\_  
Gerald L. Odom, City Clerk

\_\_\_\_\_  
Charles M. Finlayson, Mayor



Regular Council Meeting  
City of Tallulah  
March 14, 2024

A regular meeting of the Mayor and City Council was held on Thursday, March 14, 2024, at 5:30 P.M. in the Council Room Chair of Tallulah City Hall.

Mayor Charles M. Finlayson called the meeting to order, led the Pledge of Allegiance, and allowed for a moment of silent prayer.

A roll call of council members is listed as follows:

Scott	Present
Houston	Present
Harris	Present
Day	Present
Wells	Present

Councilmember Wells and citizen Antonio Wilson were in agreement according to their statements that City Attorney Glenn Fleming was not properly appointed by the Mayor as no letter of engagement was issued, and instead he accepted the appointment from Mayor Finlayson with a handshake. They also raised the issue of Attorney Fleming offering legal advice to the Council before he was appointed though Attorney Fleming noted that he was acting in the capacity of a private attorney under those particular circumstances.

Two items on the agenda, approving the minutes of February 22, 2024 meeting and approving security fee changes at the Community center, were tabled due to the discovery that Councilmember Harris had not received a meeting packet beforehand as is required. Therefore, Attorney Fleming stated that action items should be put back on the upcoming agenda. Subsequent motion to table the items were made by Councilmembers Houston and Day respectively and carried unanimously.

City Clerk Gerald Odom noted that at Councilmember Wells' request, salary schedules had already been given to him as well as other council members, and that the information was included in the prior council meeting packets. He further stated that salary ordinances for the Mayor, City Clerk and Police Chief and salary schedules for department heads were given to Councilmember Wells on at least one other occasion.

Public comments consisted primarily of water issues and suggestions. Also, Ms Bertcal Rogers addressed the Mayor and Council announcing the annual Spring cleaning activities that she directs each year

There being no further business to discuss, the meeting was adjourned on motion and second of Councilmembers Houston and Scott which carried unanimously.



Attest:

\_\_\_\_\_  
Gerald L Odom, City Clerk

\_\_\_\_\_  
Charles M. Finlayson, Mayor

This Resolution was introduced by \_\_\_\_\_ and seconded by \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_)**

**PROCLAIMING THE MONTH OF APRIL 2024 AS "FAIR HOUSING" MONTH IN THE CITY OF TALLULAH**

**WHEREAS**, It is the policy of the City of Tallulah to support the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968 to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability (physical and mental), familial status or national origin; and

**WHEREAS**, this law guarantees for each citizen the critical, personal element of freely choosing a home; and,

**WHEREAS**, the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all of our citizens;

**NOW THEREFORE**, a motion was made by Councilman \_\_\_\_\_, and was seconded by \_\_\_\_\_ to designate the month of April as Fair Housing Month in the City of Tallulah.

**THE FOREGOING RESOLUTION** having been submitted to a vote, the vote was as follows:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**PASSED, APPROVED, AND ADOPTED** by a \_\_\_\_\_ vote this

\_\_\_\_\_ day of \_\_\_\_\_ April \_\_\_\_\_, 2024 \_\_\_\_\_.

CITY OF TALLULAH

Attest:

\_\_\_\_\_  
Mayor Charles Finlayson

\_\_\_\_\_  
Gerald Odom, City Clerk

This Resolution was introduced by \_\_\_\_\_ and seconded by \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_**

**PROCLAIMING THE MONTH OF APRIL 2024 AS  
"NATIONAL COMMUNITY DEVELOPMENT MONTH"  
IN THE CITY OF TALLULAH**

**WHEREAS**, The month of April has been designated as National Community Development Month for the City of Tallulah. The City of Tallulah has been a participant in the Community Development Block Grant (CDBG) Program which funds public infrastructure, economic development, and housing programs in this community; and

**WHEREAS**, in this community and communities throughout the nation, forty-six years of Community Development Block Grant Program funding has developed a strong relationship between this local government and its residents, principally those of low-to-moderate income; and.

**WHEREAS**, this community recognizes that the Community Development Block Grant Program is a partnership of federal, state, and local government and community and business efforts, and that the services funded by the CDGB Program relies heavily on the dedication and good will of our combined efforts.

**NOW THEREFORE BE IT RESOLVED**, that during National Community Development Week 2023, this community will give special thanks and recognition to all participants whose hard work and devotion to the neighborhoods and their low-and moderate-income residents help ensure the quality and effectiveness of the Community Development Block Grant Program, and

**BE IT FURTHER ESOLVED**, that this community, along with the service providers and others whose names are appended to this resolution, hereby petition the U.S. Congress and Administration to recognize the outstanding work being done locally and nationally by the Community Development Block Grant Program, and of its vital importance to the community and to the people who live in its lower income neighborhoods; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be conveyed to the appropriate elected and appointed officials of the federal government and that this community's name be added to the roll of those committed to the preservation and full funding of the Community Development Block Grant Program and maintenance of its essential features over the course of the next session of Congress.

**THE FOREGOING RESOLUTION** having been motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ was then submitted to a vote, the vote was as follows:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**PASSED, APPROVED, AND ADOPTED** by a \_\_\_\_\_ vote this

\_\_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF TALLULAH

Attest:

\_\_\_\_\_  
Mayor Charles Finlayson

\_\_\_\_\_  
Gerald Odom, City Clerk

This resolution was motioned by \_\_\_\_\_ and seconded by

\_\_\_\_\_

RESOLUTION No. \_\_\_\_\_

**A RESOLUTION ACCEPTING THE 2023 LOUISIANA MUNICIPAL WATER POLLUTION PREVENTION ANNUAL AUDIT**

**WHEREAS**, the CITY OF TALLULAH is required to submit an annual Municipal Water Pollution Prevention Audit to the Louisiana Department of Environmental Quality for the Tallulah Wastewater Treatment Plant; and

**WHEREAS**, Corrective Actions for identified deficiencies at the Tallulah Wastewater Treatment Plant are as follows:

1. The City has four operating aerators for the retention pond to help ensure treatment of wastewaters coming into the pond have enough Oxygen for proper treatment. The correct amount of oxygen in the retention pond will:
  - a. Alleviate the issue of effluent leaving the retention pond with higher than permit allowed elements.
  - b. Help ensure the C. dubia (water flea) and P. Promelas (minnow) tests show both can thrive and multiply in the effluent.
2. Continue to seek funds for a new pond liner.
3. Continue to revise/update Operations and Maintenance manuals as needed.

**WHEREAS**, The Mayor and the Tallulah City Council have reviewed the 2023 Louisiana Municipal Water Pollution Prevention Audit for the Tallulah Wastewater Treatment Plant and found it acceptable; and

**WHEREAS**, The Mayor and the Tallulah City Council have approved the corrective actions being taken; and

**THEREFORE BE IT RESOLVED**, that the Mayor and the City Council of the City of Tallulah hereby certify that the 2023 Municipal Water Pollution Prevention Audit be submitted to the Louisiana Department of Environmental Quality.

**PASSED, APPROVED, AND ADOPTED** by a \_\_\_\_\_ vote this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CITY OF TALLULAH

\_\_\_\_\_  
Charles M. Finlayson

Attest:

\_\_\_\_\_  
Gerald Odom, City Clerk

**LOUISIANA**  
**MUNICIPAL WATER**  
**POLLUTION PREVENTION**

**MWPP**

January 1, 2023 – December 31, 2023



**Facility Name:**

Tallulah Wastewater Treatment  
Facility

**LPDES Permit Number:**

LA0086576

**Agency Interest (AI) Number:**

24837

**Address:**

204 North Cedar street

Tallulah, Louisiana

71282

**Parish:**

Madison

**(Person Completing Form) Name:**

Andrew C. Irvin

**Title:**

Compliance Officer

**Date Completed:**

Feb. 27, 2024

Permit #:

LA 0086576

**PART 1: INFLUENT FLOW/LOADINGS (all plants)**

A. List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year.

Column 1 Average Monthly Flow (million gallons per day, MGD)		Column 2 Average Monthly BOD5 Concentration (mg/l)		Column 3 Average Monthly BOD5 Loading (pounds per day, lb/day)
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

Design Flow, MGD:	2.63	x 0.90 =	.2367
Design BOD, lb/day:	N/A	x 0.90 =	N/A

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- C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	0	0	0	5	5	5	5	5	5	5	5

Write 0 or 5 in the C point total box  C Point Total

- D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	5	5	10	10	15	15	15	15	15	15	15	15

Write 0, 5, 10 or 15 in the D point total box  D Point Total

- E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	5	5	5	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the E point total box  E Point Total

- F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	10	20	30	40	50	50	50	50	50	50	50	50

Write 0, 10, 20, 30, 40 or 50 in the F point total box  F Point Total

- G. Add together each point total for C through F and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 1:  (max = 80)

Also enter this value or 80, whichever is less, on the point calculation table on page 16.

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**PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE**

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

Month	Column 1 Average Monthly BOD (mg/l)	Column 2 Average Monthly TSS (mg/l)
January 2023	8.08	9.19
February 2023	5.90	3.68
March 2023	8.58	14.60
April 2023	11.96	17.80
May 2023	13.79	17.93
June 2023	21.33	35.42
July 2023	16.38	17.42
August 2023	15.06	8.64
September 2023	11.60	14.65
October 2023	8.72	17.27
November 2023	10.29	14.44
December 2023	11.26	15.22

B. List the monthly average permit limits for your facility in the blanks below.

	Permit Limit		90% of Permit Limit
BOD, mg/l	10	x 0.90 =	9
TSS, mg/l	15	x 0.90 =	13.5



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C. Continuous Discharge to Surface Water.

i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the i point total box  i Point Total

ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the ii point total box  ii Point Total

iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the iii point total box  iii Point Total

iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the iv point total box  iv Point Total

v. Add together each point total for i through iv and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 2:  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

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D. Other Monitoring and Limitations

i. At any time in the past year was there an exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

✓ Check one box.  Yes  No *If Yes, Please describe:*

pH – July 2023  
Ammonia Nitrogen – Jan. 2023 thru Dec. 2023 (All Year)  
Total Residual Chlorine – 2023 – August, September, October, November & December

ii. At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

✓ Check one box.  Yes  No *If Yes, Please describe:*

Whole Effluent Toxicity Ceriodaphnia dubia – 2023 - March, April, May, June, July, August, September, October, November, December  
Whole Effluent Toxicity Pimephales Promelas – 2023 - June, July, August, September, October, November, December

iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

✓ Check one box.  Yes  No *If Yes, Please describe:*

Total Cyanide – 3rd Quarter

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### PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY

- A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed?

2018

Current Year - Answer to A = Age in years

2023

2018

5

Enter Age in Part C below.

- B.  Check the type of treatment facility that is employed.

**FACTOR:**

<input type="checkbox"/>	Mechanical Treatment Plant (trickling filter, activated sludge, etc...) Specify Type: _____	2.5
<input checked="" type="checkbox"/>	Aerated Lagoon	2.0
<input type="checkbox"/>	Stabilization Pond	1.5
<input type="checkbox"/>	Other Specify Type: _____	1.0

- C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

TOTAL POINT VALUE FOR PART 3 =

$$\frac{2.0}{\text{Factor}} \times \frac{5}{\text{Age}} = \boxed{10} \text{ (max = 50)}$$

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

- D. Please attach a schematic of the treatment plant.

Permit #:

LA0086576

#### PART 4: OVERFLOWS AND BYPASSES

**A.**

- i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:

\_\_\_\_\_ ✓ Check one box.  0 = 0 points       3 = 15 points  
 1 = 5 points       4 = 30 points  
 2 = 10 points       5 or more = 50 points

- ii. List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant

Collection System: 0      Treatment Plant: 0

**B.**

- i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:

\_\_\_\_\_ ✓ Check one box.  0 = 0 points       3 = 15 points  
 1 = 5 points       4 = 30 points  
 2 = 10 points       5 or more = 50 points

- ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant

Collection System: 1      Treatment Plant: 0

- C. Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc....

Source of discharge was caused by a collapse sewer line.

- D. Add the point values checked for A and B and place the total in the box below

TOTAL POINT VALUE FOR PART 4:  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

- E. List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:

Michael Goods, Certified Operator (Class III)

Describe the procedure for gathering, compiling and reporting:

Mr. Goods will gather information and notify the Mayor and DEQ incidents via telephone and in writing within 24 hours.

Permit #:

LA 0086576

### PART 5: SLUDGE STORAGE AND DISPOSAL SITES

#### A. Sludge Storage

How many months of sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<2	2	3	4-5	>6
<i>points</i>	50	30	20	10	0

Write 0, 10, 20, 30 or 40 in the A point total box  A Point Total

#### B. For how many months does your facility have access to (and approval for) sufficient land disposal sites to provide proper land disposal?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<2	6-11	12-23	24-35	>36
<i>points</i>	50	30	20	10	0

Write 0, 10, 20, 30 or 40 in the B point total box  B Point Total

#### C. Add together the A and B point values and place the sum in the box below at the right:

TOTAL POINT VALUE FOR PART 5:  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

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**PART 6: NEW DEVELOPMENT**

- A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population:           N/A            
Design Flow:           N/A           MGD  
Design BOD:           N/A           mg/l

- B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

√ Check one box.       Yes = 15 points       No = 0 points

*If Yes, Please describe:*

          N/A            
\_\_\_\_\_  
\_\_\_\_\_

List any new pollutants:

          N/A            
\_\_\_\_\_

- C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

√ Check one box.       Yes = 15 points       No = 0 points

*If Yes, Please describe:*

          N/A            
\_\_\_\_\_  
\_\_\_\_\_

List any new pollutants you anticipate:

          N/A            
\_\_\_\_\_

- D. Add together the point value checked in B and C and place the sum in the box below.

**TOTAL POINT VALUE FOR PART 6:**  (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.

Permit #

LA 0086576

### PART 7: OPERATOR CERTIFICATION AND EDUCATION

A. What was the name of the operator-in-charge for the reporting year?

Name: Michael Goods (ID# 47076)

B. What is his or her certification number:

Wastewater Collection 16-1122

Cert#

Wastewater Treatment 16-1121

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?

Level Required: III

D. What is the level of certification of the operator-in-charge?

Level Certified: III

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?

√ Check one box.  Yes = 0 points  No = 50 points

Write 0 or 50 in the E point total box  E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?

√ Check one box.  Yes  No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?

√ Check one box.  > 12 hours = 0 points  < 12 hours = 50 points

Write 0 or 50 in the G point total box  G Point Total

H. Is there a written policy regarding continuing education and training for wastewater treatment plant employees?

√ Check one box.  Yes  No

Explain: Operators adhere to policies and procedures set forth by DEQ and LDH as it pertains to licensing requirements and compliance.

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:

By the permittee? 100% By the operator? \_\_\_\_\_

J. Add together the E and G point values and place the sum in the box below at the right.

TOTAL POINT VALUE FOR PART 7:  (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

LA 0086576

**PART 8: FINANCIAL STATUS**

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

√ Check one box.  Yes  No *If No, How are O&M costs financed?*

B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

The City of Tallulah will apply for grants to address any additional improvements.



Permit #:

LA 0086576

## PART 9: SUBJECTIVE EVALUATION

### A. Collection System Maintenance

- i. Describe what sewer system maintenance work has been done in the last year.

Daily visual inspection of the equipment was completed throughout the calendar year. General maintenance was performed throughout the year.

- ii. Describe what lift station work has been done in the last year.

General maintenance was performed throughout the year.

- iii. What collection system improvements does the community have under construction for the next 5 years?

None at this time.

### B. If you have ponds please answer the following questions:

✓ Check one box.

- i. Do you have duckweed buildup in the ponds?
- ii. Do you mow the dikes regularly (at least monthly), to the waters edge?
- iii. Do you have bushes or trees growing on the dikes or in the ponds?
- iv. Do you have excess sludge buildup (> 1foot) on the bottom of any of your ponds?
- v. Do you exercise all of your valves?
- vi. Are your control manholes in good structural shape?
- vii. Do you maintain at least 3 feet of freeboard in all of your ponds?
- viii. Do you visit your pond system at least weekly?

Yes	<input type="radio"/> No
<input checked="" type="radio"/> Yes	No
Yes	<input type="radio"/> No
Yes	<input checked="" type="radio"/> No
<input checked="" type="radio"/> Yes	No
<input checked="" type="radio"/> Yes	No
<input checked="" type="radio"/> Yes	No
<input checked="" type="radio"/> Yes	No

Permit #.

LA 0086576

C. Treatment Plants

i. Have the influent and effluent flow meters been calibrated in the last year?

Yes     No    (✓ Check one box.)

Oct. 5, 2023

Oct. 5, 2023

*Influent flow meter calibration date(s)*

*Effluent flow meter calibration date(s)*

ii. What problems, if any, have been experienced over the last year that have threatened treatment?

The lack of proper aeration has affected the treatment of the wastewater.

iii. Is your community presently involved in formal planning for treatment facility upgrade?

✓ Check one box.

Yes

No

*If Yes, Please describe:*

The City of Tallulah is seeking funding to replace the pond liner.

Permit #:

LA 0086576

D. Preventive Maintenance

- i. Does your plant have a written plan for preventive maintenance on major equipment items?

√ Check one box.  Yes  No *If Yes, Please describe:*

Operation and maintenance manuals at the wastewater facility need to be revised.

- ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?

Yes  No

- iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?

Yes  No

E. Sewer Use Ordinance

- i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS or pH) or toxic substances to the sewer system from industries, commercial users and residences?

√ Check one box.  Yes  No *If Yes, Please describe:*

City of Tallulah, Code of Ordinance Article 5 – Sewage, Pages 251-271, Section 13-63 thru 13-82

- ii. Has it been necessary to enforce?

√ Check one box.  Yes  No *If Yes, Please describe:*

- iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)

N/A

Permit #:

LA 0086576

### POINT CALCULATION TABLE

	Actual Values	Maximum
Part 1: <i>Influent Flow/Loadings</i>	<u>0</u>	80 points
Part 2: <i>Effluent Quality / Plant Performance</i>	<u>100</u>	100 points
Part 3: <i>Age of WWTF</i>	<u>10</u>	50 points
Part 4: <i>Overflows and Bypasses</i>	<u>5</u>	100 points
Part 5: <i>Ultimate Disposition of Sludge</i>	<u>0</u>	100 points
Part 6: <i>New Development</i>	<u>0</u>	30 points
Part 7: <i>Operator Certification Training</i>	<u>0</u>	100 points

TOTAL POINTS:

115

# ATTACHMENT 3

## MWPP RESOLUTION

Resolved that the City of Tallulah informs the Louisiana Department of Environmental Quality that the following actions were taken by

\_\_\_\_\_ (governing body).

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report for Calendar Year 2023 which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit, number LA \_\_\_\_\_ 0086576 .

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

- a.
- b.
- c.
- d.
- e.

Passed by a majority/unanimous (circle one) vote of the \_\_\_\_\_  
on \_\_\_\_\_ (date)

\_\_\_\_\_  
\_\_\_\_\_  
CLERK

Council:

Chief McCoy would like to make the following change to the Community Center Rental Agreement:

Current

2.c. Security Fee of \$125 per guard; Security shall be provided by the City of Tallulah or a representative designated by the City of Tallulah. Number of guards depends on venue usage.

Proposed Change

2.c. Security fee of \$40 per guard, per hour. Security shall be provided by the City of Tallulah or a representative designated by the City of Tallulah. Number of guards shall be determined by the Police Chief.

---

204 North Cedar Street  
Tallulah, Louisiana 71282  
Telephone (318) 574-0964  
Fax (318) 574-2773  
www.cityoftallulah.org



Charles M. Finlayson  
Mayor  
Joseph Scott  
District 1  
Lisa Houston  
District 2  
Carla Turner-Harris  
District 3  
Marjorie Day  
District 4  
Toriano Wells  
District 5

**Office of the Mayor**

**CITY OF TALLULAH COMMUNITY FACILITY**  
**\*\*\*REVISED SEPTEMBER 24, 2018\*\*\***  
**VENUE RENTAL AGREEMENT**

City of Tallulah Public Facilities are "SMOKE FREE" STATE LAW

CITY OF TALLULAH VENUE RENTAL AGREEMENT (hereinafter referred to as the "Agreement") is made and entered into as of such Date, by and between City of Tallulah 204 North Cedar Tallulah Louisiana (318) 574-0964 (hereinafter referred to as the "Owner") and

Client Name:

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

(hereinafter referred to as the "Client")

WHEREAS, Client desires to rent Owner's venue Tallulah Community Center, located at 900 Beech Street - Tallulah, LA 71282 (hereinafter referred to as the "Venue") for Client's private event; and, subject to the terms and conditions hereof, Owner agrees to such rental

NOW, THEREFORE, in consideration of the promises and other good and valuable consideration set forth, the parties agree as follows:

I. THE EVENT

(a) Client Details

(i) Contact Person Name

(ii) Phone Number ( ) ( )

(iii) Email

(b) **Event Details.** Owner shall make the Venue available to Client for the event described in this paragraph (hereinafter referred to as the "Event"). Each Event can be **NO MORE than Six (6) Hours.** Client has **24 hours** to decorate prior to engagement without charge, provided Community Center is available.

- (i) Name of Event \_\_\_\_\_
- (ii) Event Date \_\_\_\_\_
- (iii) Set up Time \_\_\_\_\_
- (iv) Event Start Time \_\_\_\_\_
- (v) Event End Time \_\_\_\_\_

(c) **Venue Usage.**

- (i) Type of Event \_\_\_\_\_
- (ii) Expected Attendance #: \_\_\_\_\_
- (iii) Persons/Items Supplied By Venue

(1) Security: \$125 per Guard @ \_\_\_\_\_ = \$ \_\_\_\_\_ (see (c) below)  
**Cover Charge Event requires Four (4) Security Guards**

(2) Seating Tables: \_\_\_\_\_ **Yes**

2. **DEPOSITS / RENTAL FEE**

(a) **Non-Refundable Retainer:** Upon execution of this Agreement, Client shall understand that Two Hundred Dollars (\$200) of the rental fee shall be deemed a non-refundable retainer in the event that Client cancels and owner has not received written notice of cancellation within 45 days of the event

(b) **Rental & Clean-up Fee:** In consideration of Owner's full and faithful performance of all of Owner's obligations as set forth herein, Client shall pay to Owner **Three Hundred Dollars (\$300) for Cover Charge Event** or **Three Hundred Dollars (\$300) for non-Cover Charge Event**, which shall be payable as follows: **Seven (7) days** after booking event and must be paid in full between that time – **NO EXCEPTION;** and there is a \$200 non-refundable cost if owner has not received "**WRITTEN**" notice of cancellation within 45 days of the event. Cover Charge Event cannot be booked more than 90 days of Event without Mayor's approval

(c) **Security Fee** of \$125 per guard. **Security shall be provided by the City of Tallulah or a representative designated by the City of Tallulah.** Number of guards depends on Venue Usage.

(d) **Alcohol Special Venue Permit Fee:** The City of Tallulah **DOES NOT ALLOW "BYOB"** without City's Alcohol Special Venue Permit; Cost - \$100 Non-Cover Charge Event and \$200 Cover Charge Event

(e) **Clean-up Fee:** \$125; clean-up fee can be "**Refunded**" if "Client" chooses to remove all trash from the "Venue" at the end of event



(f) Exempt Rental Fee: Repast, School Districts, and Governmental Agencies may occupy the Venue at **NO COST** between the hours of 7:00am – 7:00pm based on availability and Mayor's approval.

(g)

### 3. CANCELLATION

As described herein, the Retainer is fully refundable. Provided that Client provides "WRITTEN" notice of cancellation to Owner at least 45 days prior to the Event (the "Cancellation Deadline") Client shall receive full payment of the Fee. In the event that Client's notice of cancellation is received by Owner after the Cancellation Deadline, Client shall receive remainder of the Fee, regardless of whether the Services are rendered by Owner.

### 4. CLIENT OBLIGATIONS

(a) Client agrees that any use of the Venue will comply with all statutes, ordinances, rules and regulations issued by federal, state and municipal governments, including all rules of the local police and fire departments and the alcoholic beverage commission (the "ABC"). Client agrees to obtain and to pay and deliver to the City of Tallulah permit fees and Security fees required in connection with the use of the facilities (if needed).

(b) The conduct of all Event attendees and guests while on Venue property shall be the responsibility of Client. Client also accepts all responsibility for any injury to person(s) or property, or loss of or damage to property or theft of personal property on Venue premises during the Event. Failure by any Event attendee or guest to comply with all applicable rules and regulations will be cause for eviction. Venue retains the right to evict objectionable persons from the premises.

(c) Client agrees not to bring on to the Venue premises any material, substance, equipment or object that is likely to endanger the life of, or cause bodily injury to any person or property or which is likely to be a hazard.

(d) Alcoholic beverages may be allowed, **NOT SOLD** during the Event at the Venue, provided that Client pays for and displays the One Day "City's - Alcohol Special Venue Permit" by which Client has assumed all responsibilities. All service and consumption of alcohol must conclude one (1) hour prior to the Event end time to allow drivers to prepare to leave. Client is responsible for all attendees and guests that leave the premises after consumption of alcohol. Client is responsible to ensure that all persons consuming alcoholic beverages at the Event are of legal age. Serving of alcohol to those under the legal age is a violation of state law and violators will be escorted off the property. Client will be Fine not less than \$250 per violator and Event will be shut down.

### 5. ASSUMPTION OF RISK

Client acknowledges that Client and the Event's attendees and guests use of the Venue during the Event may present certain risks to Client and the Event's attendees and guests, and Client knowingly, willingly and voluntarily assumes any and all risks associated therewith, whether known or unknown, foreseeable or unforeseeable, specifically including but without limitation, the risk of physical or mental or emotional injury, minor and/or severe bodily harm, and/or illness, which arise by any means, including, without limitation: acts, omissions, recommendations or advice given by Owner or its agents, employees, or other persons or entities affiliated with the Event; participation in inherently dangerous activities, latent or apparent defects or conditions in the Venue; weather or other natural conditions; human error; Client and/or the Event's attendees' and guests' physical and mental condition; Client and/or the Event's attendees' and guests' acts or omissions, first-aid, emergency treatment or other services rendered to Client and/or the Event's attendees and guests.

### 6. WAIVER AND RELEASE

Client knowingly, willingly and voluntarily releases, discharges and relinquishes any and all claims, actions and lawsuits of any kind against Owner, and its related and affiliated companies, licensees, sponsors, successors and assigns, and its employees, agents, contractors, partners, representatives and members, related to or arising from Client's use of the Venue during the Event (excluding claims for breach or alleged breach of Owner's indemnifying representation, warranties or agreements made herein). Client will, as condition for entering the Venue, cause each of the Event's attendees and guests to agree to the same and indemnify and hold Owner harmless for any and all liability and damages (including, without limitation, reasonable attorneys' fees) that Owner might suffer from any claim made by any Event attendee and guest related to or arising from such attendee's and or guest's use of the Venue during the Event.

**7. INDEMNIFICATION**

Except as otherwise provided herein, Owner and Client agree to indemnify and hold one another harmless for any and all liability and damages (including, without limitation, reasonable attorneys' fees) the other party hereto may suffer as a result of any and all claims, damages, costs or judgments for personal injury, property losses or property damages incurred or suffered by or threatened against the other party in connection with any claim brought by or on behalf of any third party, person, firm or corporation (including either Client's or Owner's employees) as a result of or in connection with the Event, provided that such claims result from the breach or alleged breach of the indemnifying party's warranties, representations or agreements herein.

**8. MISCELLANEOUS**

(a) In the event that any provision or part of this Agreement shall be deemed void or invalid by a court of competent jurisdiction, the remaining provisions or parts shall be and remain in full force and effect.

(b) This Agreement is not assignable or transferable by either party, in whole or in part, without the prior written consent of the non-assigning party.

(c) This Agreement constitutes the entire agreement between the parties hereto with respect to the specific subject matter hereof and supersedes all prior agreements or understandings of any kind with respect to the specific subject matter hereof.

(d) Any modification to this Agreement must be in writing and signed by the parties or it shall have no effect and shall be void.

(e) This Agreement shall be governed in accordance with the laws of the State of LA, applicable to agreements to be wholly performed therein.

**SUMMARY OF COST:**

<b>Rental Fee:</b>		
Exempt Fee	\$	<u>    \$-0-    </u>
Non Cover Charge Event \$300	\$	<u>                    </u>
Cover Charge Event \$300	\$	<u>                    </u>
Security (\$125 per Guard) # of Guard s <i>(City will determine number of guards needed)</i>	\$	<u>                    </u>
Alcohol Special Venue Permit Fee \$100/\$200	\$	<u>                    </u>
Clean Up Fee (Refundable if venue properly cleaned)	\$	<u>    125.00    </u>

Total Fees: \$ \_\_\_\_\_

I, **Client**, agree to remove all trash from the "Venue" after Event is over

\_\_\_\_\_  
Client Signatory

**PAYMENT METHOD:** Cash made in person, Cashier Check Money Order Made Payable to "City of Tallulah"  
**NO PERSONAL CHECK!**

**IN WITNESS WHEREOF** the parties have duly executed this Agreement as of the date first written above

**OWNER** City of Tallulah, Louisiana

**CLIENT**

\_\_\_\_\_  
PRINT

\_\_\_\_\_  
Authorized Clerk's Signatory

\_\_\_\_\_  
Authorized Signatory

March 11, 2024

City of Tallulah  
204 N. Cedar St.  
Tallulah, LA 71282

email and mail: [mayorfinlayson@tallulah-la.gov](mailto:mayorfinlayson@tallulah-la.gov)

Attn: Hon. Charles M. Finlayson, Mayor

Re: City of Tallulah  
Dabney Street Rehabilitation  
DRA LA-54663  
Project No. 2210-47-EN

Dear Mayor Finlayson:

Pursuant to bids that were opened at 10:00 AM, Thursday, February 29, 2024, the following documents are enclosed:

1. Attendance Roster (1 copy).
2. Bid Opening Report (1 copy).
3. Bid Tabulation (1 copy).
4. Budget Summary (1 copy).

Two (2) bids were received, publicly opened and read aloud. The apparent lowest responsible bid was received from D&J Construction Company, LLC, West Monroe, Louisiana, with a total bid in the amount of \$ 180,200.00.

The project cost exceeds available grant funds by approximately \$23,940. To make the project whole and be able to award the contract, the City will have to commit the \$23,940 to the project. Should the additional funding not be approved, the DRA grant funds will be de-committed and Dabney Street will not be improved.

Should you have any questions, please feel free to contact us at your convenience.

Service Group Unlimited, LLC



Cinnamon Gooding, P.E.,

Copy to: SGU File (w/ enclosure)

---

**Service  
Group** UNLIMITED

Service Group Unlimited  
Post Office Box 9386  
Monroe, Louisiana 71211

Telephone (318) 331-1171  
Facsimile (318) 343-5717

Email [servicegroupunlimited@gmail.com](mailto:servicegroupunlimited@gmail.com)

---

Service Group Unlimited, LLC  
P. O. Box 9386 (71211)  
116 Smelser Rd  
Monroe, LA 71202  
Phone: (318) 331-1171  
Fax: (318) 343-5717

Sign in sheet

**City of Tallulah  
Dabney Street Rehabilitation  
Project No. 2210-47-EN**

**BID OPENING  
(Re-Bid)**

Date: Thursday, February 29, 2024 @ 10:00 AM  
Location: City of Tallulah Town Hall, 204 N. Cedar Street, Tallulah, LA 71282

**ATTENDANCE**

Cinnamon Gooding	SGU	318-331-1171
Kendrick Adams	MCE	(513)343-5600
Tristan Hill	Architect	318-397-9909
Juanne Wells	City of Tallulah	318 574-0964
Lisette Finlayson	^	^

Service Group Unlimited, LLC  
Monroe, LA 71202

BID OPENING REPORT  
(Re-Bid)

BIDS WERE OPENED ON: February 29, 2024 TIME: 10:00 AM  
FOR: City of Tallulah PROJECT NO. 2210-47-EN  
PRE-BID ESTIMATE: \$ 146,000 PROJECT NAME: Dabney Street Rehabilitation

1. Amethyst Construction, Inc. \$ 183,650<sup>00</sup>  
215 Industrial Parkway  
West Monroe, LA 71291
  
2. D & J Construction Company, LLC \$ 180,200<sup>00</sup>  
602 Well Road  
West Monroe, LA 71292
  
3. T.L. Construction, LLC \$ No Bid  
114 Columns Drive  
Alexandria, LA 71303

Signed: Carmann Gaudin PE  
Dated: February 29, 2024

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED. THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

**CITY OF TALLULAH  
DABNEY STREET REHABILITATION  
PROJECT NO. 2210-47-EN  
BID TABULATION**

Bids Opened

Date: Thursday, February 29, 2024

Time: 10:00 A.M.

Place: City of Tallulah, 204 N. Cedar Street, Tallulah, LA 71282

Page 1 of 1

Computed by: Cinnamon Gooding, P.E.

**D & J CONSTRUCTION COMPANY, LLC**  
WEST MONROE, LA

2

**AMETHYST CONSTRUCTION, INC.**  
WEST MONROE, LA

ITEM NO.	DESCRIPTION	QUANTITY & UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>J. Base Bid</b>						
401(01)	Shoulder Material (Aggregate)	13 CY	\$ 200.00	\$ 2,600.00	\$ 400.00	\$ 5,200.00
502(01)	Asphaltic Concrete, 1 1/2" Type 3, Wearing Course (2" Thick)	310 TONS	225.00	69,750.00	215.00	66,650.00
510(01)	Pavement Patching (12" Thick)	330 SY	215.00	70,950.00	250.00	82,500.00
702	Manhole Adjustment	1 EA	3,000.00	3,000.00	3,000.00	3,000.00
702	Water Valve Adjustment	1 EA	900.00	900.00	300.00	300.00
713(01)	Temporary Signs & Barricades	JOB	1.5	15,000.00	1.5	10,000.00
727(01)	Mobilization	JOB	1.5	18,000.00	1.5	16,000.00
<b>TOTAL BASE BID AMOUNT</b>				<b>\$180,200.00</b>		<b>\$183,650.00</b>

ONE HUNDRED EIGHTY-THREE THOUSAND, SIX HUNDRED FIFTY DOLLARS & 00/100

ONE HUNDRED EIGHTY-THOUSAND, TWO HUNDRED DOLLARS & 00/100

AMOUNT OF PROPOSAL GUARANTEE

5%

5%

Nationwide Mutual Insurance Company

Mechanics Bonding Company

SURETY COMMENTS

*Cinnamon Gooding, P.E.*  
Cinnamon Gooding, P.E.

I hereby certify that the above is a true and correct summary of proposals received

**CITY OF TALLULAH**  
*Dabney Street Rehabilitation*  
 DRA LA-54663  
 Project No. 2210-47-EN  
 March 1, 2024

**BUDGET SUMMARY**

1. *D & J Construction Company, LLC*  
*West Monroe, Louisiana* \$ 180,200.00

<i>Item No.</i>	<i>Description</i>	<i>Original Budget</i>	<i>"As-Bid" Budget</i>
A.	<i>Construction</i>	\$ 146,035	\$ 180,200
B.	<i>Contingencies</i>	10,225	0
C.	<i>Professional Services</i>	15,600	15,600
D.	<i>Construction Observation</i>	5,440	5,440
E.	<i>DRA Administration</i>	5,750	5,750
	<i>Totals</i>	\$ 183,050	\$ 206,990

**FUNDING:**

<i>Delta Regional Authority (DRA)</i>	\$ 164,745
<i>Local Funding</i>	<u>18,305</u>
<i>Subtotal</i>	\$ 183,050
<i>Current Total Cost</i>	\$ 206,990
<i>Current Funding</i>	<u>(183,050)</u>
<i>Additional Funding Required</i>	\$ 23,940

*Service Group Unlimited, LLC*  
 Telephone: (318) 331-1171

*Post Office Box 9386*  
 Facsimile: (318) 343 5717

*Monroe, Louisiana 71211*  
 Email: [servicegroupunlimited@gmail.com](mailto:servicegroupunlimited@gmail.com)



Position	Salary
Mayor (by ordinance)	\$65,500/annual
Clerk (by ordinance)	\$65,300/annual
Police Chief (by ordinance)	\$50,000/annual
Utilities Manager (Water Plant Operator) 10 days annual leave; 10 days sick leave	\$32.00/hr
City Superintendent 10 days annual leave; 10 days sick leave	\$26.00/hr
Deputy Clerk 10 days annual leave; 10 days sick leave	\$24.10/hr
Executive Administrative Assistant 10 days annual leave; 10 days sick leave	\$20.72/hr
Code Enforcement Officer 10 days annual leave; 10 days sick leave	\$15.00/hr
Fire Chief 10 days annual leave; 10 days sick leave	\$17.59/hr

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NATIONWIDE  
PAYROLL CONTRIBUTION

Plan Name: **TOWN OF TALLULAH 457**

Plan Number: **0037111001**

Payroll Center: **TOWN OF TALLULAH**

Payroll Center Number: **001**

**Contributions for Salary Reduction**

Pay Period End Date: **MARCH 01, 2024**

Total Participants: **8**

Total Contributions: **\$2,362.09**

[REDACTED]	Day, Curtis	\$30.00
[REDACTED]	Jackson, Samuel	\$34.39
[REDACTED]	Stubblefield, Vanessa	\$225.00
[REDACTED]	Finlayson, Charles M.	\$625.00
530-62-4537	Lewis, Yvonne	\$150.00
[REDACTED]	Odom, Gerald	\$541.45
[REDACTED]	Brown, Merunda	\$100.00
433-13-5845	McCoy, Buster	\$656.25

---

3/27/2024  
10:37:00 AM

Employee ID: Selected  
Department: All  
Pay period ID: 2023 01 04 to 2023 12 31

City of Tallulah - General Fund  
Custom Pay Summary  
HISTORICAL CK REGIST

Employee	CHECK DATE	Check #	Hours	Gross Pay	FED Taxes	SS W/H	MED W/H	State Taxes	Deductions	Net Pay
409 FINLAYSON, CHARLES M	1/3/2023	DD00025853	86.67	2,730.11	220.46	169.27	39.59	71.43	0.00	2,229.36
	1/30/2023	DD00025902	86.67	2,730.11	220.46	169.26	39.58	71.43	0.00	2,229.38
	2/14/2023	DD00025957	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.62
	2/28/2023	DD00026006	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.62
	3/14/2023	DD00026050	86.67	2,730.11	206.20	169.26	39.58	71.43	0.00	2,243.64
	3/30/2023	DD00026134	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.62
	4/13/2023	DD00026193	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.62
	4/27/2023	DD00026232	86.67	2,730.11	206.20	169.26	39.58	71.43	0.00	2,243.64
	5/11/2023	DD00026294	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.62
	5/30/2023	DD00026362	86.67	2,730.11	206.20	169.27	39.58	71.43	0.00	2,243.62
	6/14/2023	DD00026416	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.63
	6/29/2023	DD00026464	86.67	2,730.11	206.20	169.26	39.59	71.43	0.00	2,243.62
	7/14/2023	DD00026518	86.67	2,730.11	206.20	169.27	39.58	71.43	0.00	2,243.62
	7/31/2023	DD00026567	86.67	2,730.11	206.20	169.26	39.59	71.43	0.00	2,243.63
	8/14/2023	DD00026619	86.67	2,730.11	206.20	169.26	39.59	71.43	0.00	2,243.62
	8/31/2023	DD00026688	86.67	2,730.11	206.20	169.27	39.58	71.43	0.00	2,243.63
	9/14/2023	DD00026743	86.67	2,730.11	206.20	169.26	39.59	71.43	0.00	2,243.62
	9/28/2023	DD00026792	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.62
	10/12/2023	DD00026851	86.67	2,730.11	206.20	169.27	39.58	71.43	0.00	2,243.63
10/30/2023	DD00026922	86.67	2,730.11	206.20	169.26	39.59	71.43	0.00	2,243.63	
11/14/2023	DD00026981	86.67	2,730.11	206.20	169.27	39.59	71.43	0.00	2,243.62	
12/5/2023	DD00027035	86.67	2,730.11	206.20	169.27	39.58	71.43	0.00	2,243.63	
12/14/2023	DD00027093	86.67	2,730.11	206.20	169.27	39.58	71.43	0.00	2,243.63	
12/21/2023	DD00027151	86.67	2,730.11	206.20	169.26	39.59	71.43	0.00	2,243.62	
12/28/2023	DD00027146	86.67	2,730.11	206.20	169.26	39.59	71.43	0.00	2,243.63	

Report Total:

2,160.08 68,042.64 5,158.30 4,218.64 986.62 1,778.39 0.00 \$5,900.69

Sort order: Account, department, fiscal period, date, source code, reference  
 Selection: Account [ 6022] to [ 6022]  
 Department [ 53] to [ 53]  
 Year 2023-, period [ 7] to year 2024-, period [ 6]  
 Options: Exclude inactive accounts, exclude accounts with no activity.  
 Include closing amounts  
 Exclude YE adjustments.  
 Show primary description  
 Show batch/posting entry numbers

Pd.	Source	Date	Description	Reference	Posting Entry	Batch Entry	Debits	Credits	Net Posted / Balance
6022	53		TRAVEL EXPENSE				Opening Balance		6,973.71
7	AP-MC	01/03/23	Charles M Finlayson	6850	129-1	140-1	400.00		
7	AP-IN	01/07/23	REGIONS COMMERCIAL BANKCAF	2228VS23JAN	117-54	128-54	148.60		548.60
							Balance as of 2023-7		7,522.31
8	AP-MC	02/01/23	Charles M Finlayson	18101	129-11	140-11	400.00		
8	AP-IN	02/06/23	CHARLES FINLAYSON	23-410-1	120-2	131-2	390.62		
8	AP-IN	02/06/23	VANESSA STUBBLEFIELD	23-410-2	120-3	131-3	356.12		
8	AP-IN	02/06/23	YVONNE LEWIS	23-410-3	120-4	131-4	356.12		
8	AP-IN	02-07/23	REGIONS COMMERCIAL BANKCAF	2228 VS23FEB	125-21	138-21	146.00		1,648.86
							Balance as of 2023-8		9,171.17
9	AP-MC	03/01/23	Charles M Finlayson	18191	169-1	182-1	400.00		
9	AP-IN	03/07/23	REGIONS COMMERCIAL BANKCAF	2228VS-MARCH	146-88	159-88	751.85		
9	AP-MC	03/28/23	Yvonne Lewis	18233	169-14	182-14	307.47		1,459.32
							Balance as of 2023-9		10,630.49
10	AP-MC	04/06/23	Charles M Finlayson	18277	169-17	182-17	400.00		
10	AP-MC	04/12/23	Venessa Stubblefield	18280	169-20	182-20	319.74		719.74
							Balance as of 2023-10		11,350.23
11	AP-MC	05/01/23	Charles M Finlayson	18372	188-19	197-19	400.00		
11	AP-IN	05/07/23	REGIONS COMMERCIAL BANKCAF	7748VS23MAY	183-12	192-12	196.00		
11	AP-MC	05/08/23	Charles M. Finlayson	18383	188-29	197-29	62.34		658.34
							Balance as of 2023-11		12,008.57
12	AP-MC	06/01/23	Charles M. Finlayson	18506	188-42	197-42	400.00		400.00
							Balance as of 2023-12		12,408.57
Closing Entries 2023-									
12	GL-AP	02/15/24	Close yr. to retained earnings	4801 53	260-1	273-1		12,408.57	-12,408.57
							Balance as of 2023-12		0.00
1	AP-MC	07/05/23	Charles M Finlayson	18587	3-1	7-1	400.00		
1	AP-MC	07/21/23	Louisiana Municipal Association	18616	8-1	13-1	900.00		
1	AP-IN	07/28/23	LA MUNICIPAL ASSOCIATION	78856	6-122	10-122	50.00		
1	AP-IN	07/28/23	LA MUNICIPAL ASSOCIATION	78857	6-123	10-123	50.00		
1	AP-IN	07/28/23	LA MUNICIPAL ASSOCIATION	78858	6-124	10-124	50.00		
1	AP-MC	07/31/23	Harold Allen	18706	8-5	13-5	570.00		2,020.00
							Balance as of 2024-1		2,020.00
2	AP-IN	08/01/23	CHARLES FINLAYSON	23-434-1	6-57	10-57	351.78		
2	AP-IN	08/01/23	VANESSA STUBBLEFIELD	23-434-2	6-58	10-58	351.78		
2	AP-IN	08/01/23	YVONNE LEWIS	23-434-3	6-59	10-59	351.78		
2	AP-MC	08/02/23	Charles M. Finlayson	18717	8-8	13-8	62.58		
2	AP-MC	08/02/23	Charles M. Finlayson	18718	8-9	13-9	400.00		
2	AP-IN	08/07/23	REGIONS COMMERCIAL BANKCAF	7748VS08/23	6-170	10-170	480.99		
2	AP-IN	08/10/23	CHARLES FINLAYSON	23-436-1	6-72	10-72	282.53		
2	AP-IN	08/10/23	YVONNE LEWIS	23-436-2	6-73	10-73	69.00		2,350.44
							Balance as of 2024-2		4,370.44
3	AP-MC	09/01/23	Charles M. Finlayson	18782	17-104	21-104	400.00		
3	AP-IN	09/07/23	REGIONS COMMERCIAL BANKCAF	7748VS09/23	26-76	30-76	358.62		

Sort order: Account, department, fiscal period, date, source code, reference  
 Selection: Account [ 6022] to [ 6022]  
 Department [ 53] to [ 53]  
 Year 2023-, period [ 7] to year 2024-, period [ 6]  
 Options: Exclude inactive accounts, exclude accounts with no activity.  
 Include closing amounts  
 Exclude YE adjustments.  
 Show primary description  
 Show batch/posting entry numbers

Pd. Source	Date	Description	Reference	Posting Entry	Batch Entry	Debits	Credits	Net Posted / Balance
6022		53 TRAVEL EXPENSE - (Continued)						
3 AP-IN	09/27/23	VANESSA STUBBLEFIELD	23-444-64	36-140	45-140	290 26		1,048 88
						Balance as of 2024-3		6,419.32
4 AP-MC	10/02/23	Charles M Finlayson	18888	40-11	49-11	400 00		
4 AP-IN	10/07/23	REGIONS COMMERCIAL BANKCAF	7748VS10/23	36-136	45-136	144 15		
4 AP-IN	10/20/23	CHARLES FINLAYSON	23-446-1	36-156	45-156	291 75		835 90
						Balance as of 2024-4		6,255.22
5 AP-MC	11/01/23	Charles M Finlayson	18996	75-10	92-10	400 00		
5 AP-IN	11/07/23	REGIONS COMMERCIAL BANKCAF	VS7748NOV23	62-214	75-214	109 00		509 00
						Balance as of 2024-5		6,764.22
6 AP-MC	12/01/23	Charles M Finlayson	19062	75-14	92-14	400 00		400 00
		40 transactions(s) printed		Account Net Change		12,599.08	12,408.57	190.51
		1 account(s) printed		Account Balance as of 2024-6				7,164.22
		40 transaction(s) printed		Report Net Change		12,599.08	12,408.57	190.51
		1 account(s) printed		Report Balance				7,164.22

3/27/2024  
10:38:09 AM

City of Tallulah - General Fund  
Custom Pay Summary  
HISTORICAL CK REGIST

Employee ID: Selected  
Department: All  
Pay period ID: 2023.01.04 to 2023.12.31

Employee	CHECK DATE	Check #	Hours	Gross Pay	FED Taxes	SS W/H	MED W/H	State Taxes	Deductions	Net Pay
129 ODOM, GERALD L	1/13/2023	DD00025951	86.67	2,721.44	297.38	168.73	39.46	84.50	0.00	2,131.37
	1/30/2023	DD00025900	86.67	2,721.44	297.38	168.73	39.46	84.50	0.00	2,131.37
	2/14/2023	DD00025955	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	2/28/2023	DD00026004	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	3/14/2023	DD00026058	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	3/30/2023	DD00026116	86.67	2,721.44	276.24	168.73	39.47	84.50	0.00	2,152.50
	4/13/2023	DD00026173	86.67	2,721.44	276.24	168.72	39.46	84.50	0.00	2,152.52
	4/27/2023	DD00026217	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	5/11/2023	DD00026276	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	5/30/2023	DD00026360	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	6/14/2023	DD00026414	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	6/29/2023	DD00026462	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	7/14/2023	DD00026516	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	7/31/2023	DD00026565	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	8/14/2023	DD00026617	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	8/31/2023	DD00026674	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	9/14/2023	DD00026729	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	9/28/2023	DD00026778	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	10/12/2023	DD00026836	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	10/30/2023	DD00026920	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	11/14/2023	DD00026979	86.67	2,721.44	276.24	168.72	39.46	84.50	0.00	2,152.52
	12/5/2023	DD00027033	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	12/14/2023	DD00027091	86.67	2,721.44	276.24	168.73	39.46	84.50	0.00	2,152.51
	12/21/2023	DD00027106	80.00	2,512.00	230.16	155.75	36.42	75.60	0.00	2,014.07
	12/28/2023	DD00027148	86.67	2,721.44	276.24	168.73	39.47	84.50	0.00	2,152.50
<b>Report Total:</b>			<b>2,160.08</b>	<b>67,826.56</b>	<b>6,902.20</b>	<b>4,205.25</b>	<b>983.49</b>	<b>2,103.60</b>	<b>0.00</b>	<b>53,632.02</b>

3/27/2024  
10:39:46 AM

City of Tallulah - General Fund

Page 1

Custom Pay Summary  
HISTORICAL CR REGIST

Employee ID: Selected  
Department: All  
Pay period ID: 20230104 to 202312310

Employee	CHECK DATE	Check #	Hours	Gross Pay	FED Taxes	SS W/H	MED W/H	State Taxes	Deductions	Net Pay
383 McCoy, BUSTER	1/31/2023	DD00025852	86.67	2,507.75	242.07	153.14	35.82	73.82	567.72	1,435.18
	1/30/2023	DD00025901	86.67	2,507.75	242.07	153.14	35.82	73.82	567.72	1,435.19
	2/14/2023	DD00025956	86.67	2,507.75	220.93	153.15	35.82	73.82	677.72	1,456.31
	2/28/2023	DD00026005	86.67	2,617.75	245.13	159.96	37.41	78.50	677.72	1,419.03
	3/14/2023	DD00026059	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53
	3/30/2023	DD00026130	86.67	2,257.75	187.99	137.64	32.19	63.20	160.22	1,676.51
	4/13/2023	DD00026189	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53
	4/27/2023	DD00026229	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.52
	5/11/2023	DD00026291	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53
	5/30/2023	DD00026361	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53
	6/14/2023	DD00026415	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53
	6/29/2023	DD00026463	166.67	4,701.75	608.87	288.17	67.63	167.07	520.22	3,048.79
	7/14/2023	DD00026517	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53
	7/31/2023	DD00026566	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.52
8/14/2023	DD00026618	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
8/31/2023	DD00026686	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
9/14/2023	DD00026741	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
9/28/2023	DD00026790	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
10/12/2023	DD00026849	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.52	
10/30/2023	DD00026921	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
11/14/2023	DD00026980	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
12/5/2023	DD00027034	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
12/14/2023	DD00027092	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	
12/28/2023	DD00027147	86.67	2,617.75	245.13	159.96	37.41	78.50	520.22	1,576.53	

Report Total:

2,160.08 64,220.00 6,159.40 3,925.51 918.06 1,943.23 12,425.28 38,848.52

3/27/2024  
10:41:01 AM

City of Fallulah - General Fund  
Custom Pay Summary  
HISTORICAL CK REGIST

Employee ID: Selected  
Department: All  
Pay Period ID: 2023.01.04 to 2023.12.31

Employee	CHECK DATE	Check #	Hours	Gross Pay	FED Taxes	SS W/H	MED W/H	State Taxes	Deductions	Net Pay
69 STUBBLEFIELD, VANESSA R	1/13/2023	DD00025849	97.00	2,575.26	261.04	158.49	37.07	77.48	134.01	1,907.17
	1/30/2023	DD00025898	106.00	2,709.51	290.58	166.81	39.01	83.19	134.01	1,995.91
	2/14/2023	DD00025953	99.00	2,550.85	234.53	156.97	36.71	76.45	134.01	1,912.18
	2/28/2023	DD00026002	82.00	2,026.03	162.43	124.44	29.10	54.71	134.01	1,521.34
	3/14/2023	DD00026056	93.00	2,331.16	199.04	143.35	33.53	67.11	134.01	1,754.12
	3/30/2023	DD00026110	97.50	2,396.28	207.10	147.52	34.50	69.96	134.01	1,805.19
	4/13/2023	DD00026168	86.00	2,172.49	180.00	133.51	31.22	60.37	134.01	1,633.38
	4/27/2023	DD00026213	88.00	2,245.72	188.79	138.06	32.29	63.48	134.01	1,689.09
	5/12/2023	DD00026310	84.00	2,074.85	168.28	127.46	29.81	56.42	134.01	1,558.87
	5/30/2023	DD00026358	98.00	2,416.59	209.29	148.65	34.76	70.22	134.01	1,819.14
	6/14/2023	DD00026412	95.00	2,404.39	207.83	147.89	34.59	70.22	134.01	1,809.85
	6/29/2023	DD00026460	95.00	2,404.39	207.83	147.90	34.59	70.22	134.01	1,809.84
	7/14/2023	DD00026514	85.00	2,135.88	175.61	131.24	30.69	58.81	134.01	1,605.52
	7/31/2023	DD00026563	93.00	2,331.16	199.04	143.36	33.53	67.11	134.01	1,754.11
	8/14/2023	DD00026615	95.00	2,404.39	207.83	147.89	34.59	70.22	134.01	1,809.85
	8/31/2023	DD00026668	105.00	2,672.90	261.38	164.54	38.48	81.63	134.01	1,992.86
9/14/2023	DD00026723	93.00	2,331.16	199.04	143.35	33.53	67.11	134.01	1,754.12	
9/28/2023	DD00026772	86.00	2,172.49	180.00	133.52	31.22	60.37	134.01	1,633.37	
10/12/2023	DD00026830	107.00	2,746.13	277.49	169.08	39.54	84.75	134.01	1,605.50	
10/30/2023	DD00026918	94.00	2,367.77	203.43	145.62	34.06	68.67	134.01	1,781.98	
11/14/2023	DD00027031	93.00	2,331.16	199.04	143.35	33.52	67.11	134.01	1,754.13	
12/5/2023	DD00027089	106.50	2,825.46	294.94	174.00	40.70	88.12	134.01	2,093.69	
12/21/2023	DD00027101	80.00	1,952.80	153.64	119.90	28.04	52.15	134.01	1,465.06	
12/28/2023	DD00027150	93.00	2,428.80	210.76	149.41	34.94	71.26	134.01	1,828.42	
<b>Report Total:</b>			<b>2,336.00</b>	<b>59,145.50</b>	<b>5,254.55</b>	<b>3,637.56</b>	<b>850.72</b>	<b>1,716.47</b>	<b>3,350.25</b>	<b>44,335.95</b>



3/27/2024  
10:43:39 AM

City of Tallulah - General Fund  
Custom Pay Summary  
HISTORICAL CK REGIST

Employee ID: Selected  
Department: All  
Pay period ID: 2023.01.04 to 2023.12.31a

Employee	CHECK DATE	Check #	Hours	Gross Pay	FED Taxes	SS W/H	MED W/H	State Taxes	Deductions	Net Pay
97 LEWIS, YVONNE D.	1/13/2023	DD00025850	88.00	1,791.24	195.14	107.70	25.19	62.77	119.12	1,281.32
	1/30/2023	DD00025899	102.00	2,044.35	225.52	123.40	28.86	71.63	119.12	1,475.82
	2/14/2023	DD00025954	88.00	1,713.36	180.69	102.87	24.06	60.04	119.12	1,226.58
	2/28/2023	DD00026003	80.00	1,557.60	162.00	93.21	21.80	54.59	119.12	1,106.88
	3/14/2023	DD00026057	90.00	1,771.77	187.70	106.50	24.90	62.09	119.12	1,271.46
	3/30/2023	DD00026112	97.50	1,912.93	204.64	115.24	26.95	67.03	119.12	1,379.95
	4/13/2023	DD00026170	84.00	1,674.42	176.02	100.46	23.50	58.68	119.12	1,196.64
	4/27/2023	DD00026214	81.00	1,688.68	177.73	101.35	23.70	59.18	119.12	1,207.60
	5/12/2023	DD00026311	88.00	1,823.36	193.89	109.69	25.65	63.89	119.12	1,311.12
	5/30/2023	DD00026359	98.00	2,051.28	221.24	123.82	28.96	71.87	119.12	1,486.27
	6/14/2023	DD00026413	88.00	1,823.36	193.89	109.70	27.23	67.70	119.12	1,311.10
	6/29/2023	DD00026461	91.50	1,932.14	206.95	116.43	27.00	67.70	119.12	1,394.71
	7/14/2023	DD00026515	84.00	1,781.92	188.92	107.13	25.05	62.44	119.12	1,279.26
	7/31/2023	DD00026564	89.00	1,854.44	197.62	111.62	26.11	64.98	119.12	1,334.99
	8/14/2023	DD00026616	91.00	1,916.60	205.08	115.47	27.00	67.16	119.12	1,382.77
	8/31/2023	DD00026670	101.00	2,144.52	232.43	129.61	30.31	75.19	119.12	1,557.86
9/14/2023	DD00026725	60.00	1,243.20	124.27	73.72	17.24	43.59	119.12	865.26	
9/28/2023	DD00026774	49.50	1,025.64	99.44	60.23	14.09	35.97	119.12	696.79	
10/12/2023	DD00026832	26.00	538.72	60.00	30.05	7.03	19.53	119.12	302.99	
10/30/2023	DD00026919	34.00	704.48	67.33	40.32	9.43	24.73	119.12	443.55	
11/14/2023	DD00026978	82.00	1,699.04	178.97	101.98	23.85	59.54	119.12	1,215.58	
12/5/2023	DD00027032	90.00	1,885.52	201.35	113.55	26.55	66.07	119.12	1,358.88	
12/14/2023	DD00027090	92.50	1,965.22	210.68	118.37	27.69	68.79	119.12	1,418.57	
12/28/2023	DD00027149	80.00	1,657.60	174.00	99.41	23.25	58.09	119.12	1,183.73	
<b>Report Total:</b>			<b>1,955.00</b>	<b>40,199.39</b>	<b>4,265.50</b>	<b>2,411.83</b>	<b>564.06</b>	<b>1,409.44</b>	<b>2,858.88</b>	<b>28,689.68</b>

3/27/2024  
10:42:25 AM

City of Tallulah - General Fund  
Custom Pay Summary  
HISTORICAL CK REGIST

Employee ID: Selected  
Department: All  
Pay period ID: 2023 01 04 to 2023 12 31a

Employee	CHECK DATE	Check #	Hours	Gross Pay	FED Taxes	SS W/H	MED W/H	State Taxes	Deductions	Net Pay
66 ALLEN, HAROLD D.	1/19/2023	DD00025860	146.00	2,705.55	104.46	161.02	37.66	50.04	834.22	1,518.15
	2/2/2023	DD00025915	160.00	2,706.30	104.55	161.06	37.67	50.08	724.22	1,628.72
	2/16/2023	DD00025964	141.00	2,540.80	77.42	150.81	35.27	43.04	724.22	1,510.04
	3/2/2023	DD00026019	141.00	2,623.05	87.29	155.90	36.46	46.54	834.22	1,462.64
	3/16/2023	DD00026067	142.00	2,667.30	92.60	158.65	37.10	48.42	834.22	1,496.31
	3/30/2023	DD00026109	146.00	2,345.55	94.00	145.42	34.01	48.92	0.00	2,023.20
	4/13/2023	DD00026167	160.00	2,936.55	124.91	175.34	41.01	59.86	834.22	1,701.21
	4/27/2023	DD00026212	144.00	2,700.30	96.56	160.70	37.58	49.82	834.22	1,563.09
	5/11/2023	DD00026272	149.00	2,755.05	103.13	164.09	38.37	49.82	834.22	1,471.19
	5/25/2023	DD00026319	140.00	2,634.30	88.64	156.60	36.63	54.25	834.22	1,629.86
	6/8/2023	DD00026370	152.00	2,804.55	109.07	167.15	39.09	55.88	834.22	1,629.86
	6/22/2023	DD00026423	156.00	2,842.80	113.66	169.53	39.65	55.88	834.22	1,569.17
	7/6/2023	DD00026477	148.00	2,763.05	104.09	164.59	38.49	52.49	834.22	1,568.80
	7/20/2023	DD00026525	144.00	2,683.05	94.49	159.62	37.33	48.24	773.72	1,568.83
	8/3/2023	DD00026580	143.00	2,663.05	92.09	158.38	37.04	48.24	758.47	1,568.83
	8/17/2023	DD00026626	146.00	2,723.05	99.29	162.11	37.92	50.79	0.00	2,006.08
	8/31/2023	DD00026667	144.00	2,323.05	91.30	144.03	33.68	47.96	0.00	1,787.71
9/14/2023	DD00026722	95.00	1,856.98	28.70	108.40	23.35	24.85	533.47	1,136.21	
9/28/2023	DD00026771	48.00	844.32	0.00	52.35	12.25	0.00	0.00	779.72	
10/12/2023	DD00026829	146.00	2,723.05	126.29	162.11	37.91	59.50	533.47	1,802.92	
10/26/2023	DD00026879	145.00	2,703.05	123.89	160.86	37.62	62.90	533.47	1,848.59	
11/9/2023	DD00026935	148.00	2,783.05	131.49	165.82	38.78	62.05	533.47	1,833.36	
12/5/2023	DD00026988	148.00	2,763.05	131.09	164.58	38.49	62.05	533.47	1,833.37	
12/17/2023	DD00027048	144.00	2,644.80	116.90	157.25	36.78	57.02	533.47	1,743.38	
12/27/2023	DD00027106	261.00	4,733.85	453.78	286.78	67.07	145.81	533.47	3,246.94	

Report Total:

3,786.00 69,232.55 2,922.78 4,137.74 967.70 1,389.12 16,349.06 43,466.15

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Consolidated Departments**

	CURR MONTH		CURR MONTH VARIANCE	YEAR TO DATE		YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
	BUDGET	ACTUAL		BUDGET	ACTUAL			
PROPERTY TAX	\$ 35,500.00	\$ 31,434.88	\$ (4,065.32)	\$ 335,500.00	\$ 387,989.34	\$ 52,489.34	1.05	\$ 370,000.00
FIRE PROPERTY TAX	80,000.00		(80,000.00)	80,000.00	88,092.02	8,092.02	0.87	101,000.00
BEER TAX				5,400.00	4,243.48	(1,156.52)	0.46	9,200.00
SALES TAX	128,360.00	145,310.24	16,950.24	1,240,075.00	1,285,174.00	45,099.00	0.72	1,783,000.00
INSURANCE PREMIUM	6,000.00	4,087.50	(1,912.50)	50,750.00	16,147.67	(34,602.33)	0.22	73,750.00
OCCUPATIONAL LICENSE	7,500.00	26,319.00	18,819.00	27,900.00	43,653.32	15,753.32	0.67	64,900.00
FRANCHISE FEE	5,000.00		(5,000.00)	92,100.00	109,165.21	17,065.21	0.74	147,100.00
VIDEO POKER	17,000.00		(17,000.00)	48,620.00	104,927.59	56,307.59	0.89	117,420.00
SUPPLEMENTAL PAY	4,800.00	3,000.00	(1,800.00)	38,400.00	24,000.00	(14,400.00)	0.42	57,600.00
DONATIONS - CONTRIBUT				1,480.00	700.00	(780.00)	0.32	2,220.00
BUILDING PERMITS	185.00		(185.00)	800.00	350.00	(450.00)	0.44	1,000.00
GAS INSPECTIONS	100.00		(100.00)					
ELECTRICAL INSPECTION								
CODE ENFORCEMENT								
ALCOHOL PERMITS								
CITY FINES	25,000.00	3,289.00	(21,711.00)	5,800.00	3,289.00	(2,511.00)	0.57	5,800.00
COURT FEES	800.00	14,444.75	(10,555.25)	200,000.00	131,700.35	(68,299.65)	0.64	300,000.00
BOND FEES	3,000.00	1,406.00	(1,594.00)	6,400.00	6,125.00	(275.00)	0.39	9,600.00
STATE HWY MTRNCE		2,600.00	(2,600.00)	24,000.00	13,986.00	(10,014.00)	0.44	36,000.00
RENT INC - CMNTY CTR	700.00	3,112.50	(2,412.50)	3,500.00	3,112.50	(387.50)	0.36	7,000.00
MISC INCOME	500.00	525.00	(25.00)	10,200.00	4,650.00	(5,550.00)	0.44	13,000.00
ACCOUNTING FEES	6,000.00	6,000.00		4,000.00	4,950.00	(3,950.00)	0.64	57,500.00
INTEREST INCOME	300.00	598.35	(298.35)	2,400.00	4,259.12	(1,859.12)	1.18	72,000.00
FIRE PRCTCTN SVCS	500.00		(500.00)	4,000.00	4,000.00		0.85	3,600.00
FUND TRANSFERS	1,000.00		(1,000.00)	8,000.00	4,259.12	(3,740.88)	0.53	6,000.00
2% INSURANCE				45,000.00	38,164.98	(6,835.02)	0.85	12,000.00
FEDERAL GRANTS					2,552.87	(2,552.87)		45,000.00
LOT CLEANING								
ACCIDENT BACKGROUND	200.00	435.00	(235.00)	800.00	2,276.00	(1,476.00)		1,600.00
LOAN PROCEEDS								
<b>Total Revenues</b>	<b>\$ 322,445.00</b>	<b>\$ 262,066.96</b>	<b>\$ (60,378.04)</b>	<b>\$ 2,283,125.00</b>	<b>\$ 2,566,089.84</b>	<b>\$ 282,964.84</b>	<b>0.78</b>	<b>\$ 3,296,490.00</b>
SALARIES	\$ 116,180.00	\$ 165,958.56	\$ 49,778.56	\$ 972,085.00	\$ 1,047,244.31	\$ 75,159.31	0.71	\$ 1,478,935.00
SALARIES-VOLUNTEER	1,550.00	1,860.00	110.00	12,400.00	16,554.70	4,154.70	0.89	18,600.00
SALARIES-CNCL MBRS	5,000.00	5,000.00		40,000.00	40,000.00		0.67	60,000.00
SUPPLEMENTAL PAY	4,800.00	3,000.00	(1,800.00)	38,400.00	24,040.00	(14,360.00)	0.42	57,600.00
SUPPLIES	8,825.00	13,812.71	4,987.71	70,600.00	66,028.02	(4,571.98)	0.62	105,900.00
EQUIPMENT R/L	1,580.00	727.51	(852.49)	12,640.00	9,689.97	(2,950.03)	0.51	18,960.00

## City of Tallulah - General Fund For the 8 Period(s) Ending February 29, 2024 Consolidated Departments

	CURR MONTH		CURR MONTH VARIANCE	YEAR TO DATE		YEAR TO DATE ACTUAL	YEAR TO DATE		% USED BUDGET	ANNUAL BUDGET
	BUDGET	ACTUAL		BUDGET	ACTUAL		VARIANCE			
VEHICLE MTNCE	4,000.00	1,898.46	(2,101.54)	32,000.00	42,164.53	10,164.53	0.88	48,000.00		
GAS & OIL	7,200.00	7,068.51	(131.49)	57,600.00	56,586.69	(1,013.31)	0.65	86,400.00		
REPAIRS & MTNCE	11,150.00	12,367.47	1,217.47	89,200.00	120,073.21	30,873.21	0.90	133,800.00		
TELEPHONE	3,600.00	4,617.24	1,017.24	28,815.00	36,687.53	7,872.53	0.85	43,215.00		
UTILITIES	4,250.00	7,034.12	2,784.12	37,560.00	42,152.23	4,592.23	0.79	53,560.00		
GARBAGE PICKUP		464.00	464.00		3,971.50	3,971.50				
WORKERS COMP	5,335.00	5,851.87	516.87	42,600.00	46,814.96	4,214.96	0.73	63,900.00		
TRAVEL-ALDERMEN	1,500.00	1,001.07	(498.93)	6,300.00	6,055.82	(244.18)	0.77	7,900.00		
TRAVEL EXPENSE	1,525.00	1,401.07	(123.93)	15,550.00	12,350.02	(3,199.98)	0.51	24,050.00		
DUES,SBSCRPTS ADS	800.00	5,714.34	4,914.34	5,850.00	15,568.22	9,718.22	1.72	9,050.00		
MISCELLANEOUS					(579.59)	(579.59)				
UNIFORMS	2,075.00	1,226.00	(849.00)	18,100.00	11,179.75	(6,920.25)	0.42	26,400.00		
TRAINING	550.00	3,450.55	2,900.55	4,400.00	6,218.83	1,818.83	0.94	6,600.00		
MEDICAL INSURANCE	9,295.00	10,391.91	1,096.91	74,360.00	98,083.23	23,723.23	0.88	111,540.00		
SPECIAL MTNCE - CITY	1,000.00	6,250.00	5,250.00	8,000.00	8,127.56	127.56	0.68	12,000.00		
CAPITAL OUTLAY	80,000.00	5,000.03	(74,999.97)	80,000.00	277,266.92	197,266.92	3.47	80,000.00		
LEGAL ADVERTISING	500.00	837.00	337.00	4,000.00	8,970.50	4,970.50	1.50	6,000.00		
STREET LIGHTING	7,000.00	6,648.33	(351.67)	56,000.00	51,730.12	(4,269.88)	1.02	84,000.00		
TAX ROLL EXPENSE				3,500.00	3,571.00	71.00		3,500.00		
DEBT SERVICE INTEREST		96,168.43	96,168.43	44,800.00	96,168.43	51,368.43	2.15	44,800.00		
PARKING LOT LEASE	100.00	100.00		800.00	800.00		0.67	1,200.00		
VEHICLE INSURANCE	9,600.00	8,691.38	(908.62)	76,800.00	63,327.91	(13,472.09)	0.55	115,200.00		
INSURANCE	3,275.00	4,318.12	1,043.12	26,200.00	32,357.46	6,157.46	0.82	39,300.00		
BANK CHARGE	2,450.00	2,091.86	(358.14)	19,600.00	13,703.92	(5,896.08)	0.47	29,400.00		
LEGAL EXPENSE	4,750.00	2,556.25	(2,193.75)	38,000.00	31,382.92	(6,617.08)	0.55	57,000.00		
LEGAL SETTLEMENT	2,500.00	2,500.00		20,000.00	8,891.84	(11,108.16)	0.30	30,000.00		
ACCOUNTING SVCS	3,270.00	6,175.00	2,905.00	26,160.00	21,725.00	(4,435.00)	0.55	39,240.00		
COMPUTER CNSLTNTS	1,380.00	9,090.00	7,710.00	11,040.00	21,287.50	10,247.50	1.29	16,560.00		
AUDIT FEES		25,000.00	25,000.00		67,500.00	67,500.00	2.70	25,000.00		
RECORDING FEES				225.00	525.00	300.00		750.00		
CONSULTANTS					1,525.00	1,525.00				
DRUG TESTING	150.00	4,595.40	(1,500.01)	1,200.00	531.39	(668.61)	0.30	1,800.00		
EMPLOYEE PENSN PLAN	4,775.00	500.00	(179.60)	38,200.00	36,763.20	(1,436.80)	0.64	57,300.00		
CORONER FEES	1,200.00	10,592.05	(700.00)	9,600.00	31,840.40	22,240.40	2.21	14,400.00		
VENDOR CLCTN EXP	1,500.00	3,000.00	9,092.05	12,000.00	27,027.19	15,027.19	1.50	18,000.00		
AAPORT EXPENSE	3,000.00	4,348.21	1,348.21	24,000.00	30,559.48	6,559.48	0.85	36,000.00		
POLICE PENSION PLAN	5,300.00	6,145.62	845.62	42,400.00	30,140.96	(12,259.04)	0.47	63,600.00		
SOCIAL SEC TAX	10,290.00	12,558.33	2,268.33	76,560.00	80,119.18	3,559.18	0.70	114,180.00		
UNEMPLYMT TAX	1,640.00	1,091.47	(548.53)	5,565.00	2,589.13	(3,005.87)	0.30	8,610.00		
ELECTION EXPENSE				4,500.00	850.45	(3,649.55)	0.04	20,600.00		
NSF CHECKS										
POSTAGE	450.00	(10.07)	(10.07)	1,500.00	5,079.29	3,579.29	2.12	2,400.00		

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Consolidated Departments**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
VETERANS SERVICE		20.02	20.02		160.16	160.16		
ALDERMEN EXPENSES				2,000.00	26,963.49	(24,963.49)		2,000.00
TRANSFER PAYMENTS								
<b>Total Operating Expenses</b>	<b>\$ 333,335.00</b>	<b>\$ 467,912.82</b>	<b>\$ 134,577.82</b>	<b>\$ 2,191,110.00</b>	<b>\$ 2,682,339.33</b>	<b>\$ 491,229.33</b>	<b>0.82</b>	<b>\$ 3,277,250.00</b>

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Police**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
<b>OPERATING EXPENSES</b>								
SALARIES	\$ 42,300.00	\$ 70,238.64	\$ 27,938.64	\$ 359,550.00	\$ 417,814.36	\$ 58,264.36	0.76	\$ 549,900.00
SUPPLEMENTAL PAY	2,400.00	1,200.00	(1,200.00)	19,200.00	9,600.00	(9,600.00)	0.33	28,800.00
SUPPLIES	2,000.00	1,242.25	(757.75)	16,000.00	12,454.36	(3,545.64)	0.52	24,000.00
EQUIPMENT R/L	480.00	277.32	(202.68)	3,840.00	3,392.15	(447.85)	0.59	5,760.00
VEHICLE MTNCE	1,250.00	50.00	(1,200.00)	10,000.00	24,201.33	14,201.33	1.61	15,000.00
GAS & OIL	3,800.00	4,695.64	895.64	30,400.00	34,022.57	3,622.57	0.75	45,600.00
REPAIRS & MTNCE	500.00	1,299.24	(500.00)	4,000.00	2,116.46	(1,883.54)	0.35	6,000.00
TELEPHONE	800.00	821.52	499.24	6,400.00	11,393.28	4,993.28	1.19	9,600.00
UTILITIES	550.00	821.52	271.52	4,400.00	5,872.20	1,472.20	0.89	6,800.00
WORKER'S COMP	1,250.00	1,357.92	107.92	10,000.00	10,863.45	863.45	0.72	15,000.00
TRAVEL EXPENSE	50.00	4,700.70	4,650.70	1,950.00	1,718.15	(231.85)	0.39	4,350.00
DUES, SUBSCTS, ADS	50.00	345.97	(154.03)	1,100.00	5,080.70	3,980.70	3.91	1,300.00
UNIFORMS	500.00	3,263.05	3,013.05	5,500.00	2,241.43	(3,258.57)	0.30	7,500.00
TRAINING	250.00	3,997.98	97.98	2,000.00	5,057.55	3,057.55	1.69	3,000.00
MEDICAL INSURANCE	3,900.00	3,997.98	97.98	31,200.00	31,397.59	197.59	0.67	46,800.00
CAPITAL OUTLAY	80,000.00	0.03	(79,999.97)	80,000.00	13,336.03	(66,664.97)	0.17	80,000.00
DEBT SERVICE INTEREST		96,168.43	96,168.43		96,168.43	96,168.43		
VEHICLE INSURANCE	3,800.00	4,247.95	447.95	30,400.00	27,780.47	(2,619.53)	0.61	45,600.00
INSURANCE	600.00	703.84	103.84	4,800.00	5,630.72	830.72	0.78	7,200.00
EMPLOYEE PNSN PLAN	1,375.00	1,312.50	(62.50)	11,000.00	10,500.00	(500.00)	0.64	16,500.00
POLICE PENSION PLAN	5,300.00	6,145.62	845.62	42,400.00	30,140.96	(12,259.04)	0.47	63,600.00
SOCIAL SEC TAX	3,100.00	4,391.67	1,291.67	24,800.00	25,773.06	973.06	0.69	37,200.00
UNEMPLOYT TAX	800.00	486.53	(313.47)	2,085.00	1,078.33	(1,006.67)	0.28	3,785.00
POSTAGE	300.00		(300.00)	300.00	608.21	308.21	1.01	600.00
<b>Total Operating Expenses</b>	<b>\$ 155,305.00</b>	<b>\$ 206,946.80</b>	<b>\$ 51,641.80</b>	<b>\$ 701,325.00</b>	<b>\$ 788,240.79</b>	<b>\$ 86,915.79</b>	<b>0.77</b>	<b>\$ 1,023,695.00</b>

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Fire**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
<b>OPERATING EXPENSES</b>								
SALARIES	\$ 18,000.00	\$ 23,431.65	\$ 5,431.65	\$ 153,000.00	\$ 151,003.98	\$ (1,996.02)	0.65	\$ 234,000.00
SALARIES-VOLUNTEER	1,550.00	1,660.00	110.00	12,400.00	16,554.70	4,154.70	0.89	18,600.00
SUPPLEMENTAL PAY	2,400.00	1,800.00	(600.00)	19,200.00	14,440.00	(4,760.00)	0.50	28,800.00
SUPPLIES	2,500.00	7,717.65	5,217.65	20,000.00	22,125.28	2,125.28	0.74	30,000.00
VEHICLE MTNCE	1,200.00	974.62	(225.38)	9,600.00	8,021.47	(1,578.53)	0.56	14,400.00
GAS & OIL	1,000.00	1,011.48	11.48	8,000.00	6,053.64	(1,946.36)	0.50	12,000.00
REPAIRS & MTNCE	1,200.00	1,011.48	(1,200.00)	9,600.00	3,681.85	(5,918.15)	0.26	14,400.00
TELEPHONE	1,350.00	1,333.45	(16.55)	10,800.00	9,775.12	(1,024.88)	0.60	16,200.00
UTILITIES	1,600.00	2,285.86	685.86	11,700.00	13,185.92	1,485.92	0.88	15,000.00
WORKERS COMP	1,400.00	1,854.95	454.95	11,200.00	14,839.60	3,639.60	0.88	16,800.00
TRAVEL EXPENSE	100.00	100.00	(100.00)	2,200.00	1,261.58	(938.42)	0.49	2,600.00
DUES,SBSCRPTS,ADS	250.00	250.00	(250.00)	750.00	190.00	(560.00)	0.11	1,750.00
UNIFORMS	300.00	300.00	(300.00)	2,400.00	3,554.10	1,154.10	0.99	3,600.00
TRAINING	200.00	200.00	(200.00)	1,600.00	1,500.00	(1,600.00)	0.99	2,400.00
MEDICAL INSURANCE	2,120.00	2,110.60	(9.40)	16,960.00	17,276.69	316.69	0.68	25,440.00
CAPITAL OUTLAY		5,000.00	5,000.00		19,325.00	19,325.00		
DEBT SERVICE INTEREST				44,800.00				44,800.00
VEHICLE INSURANCE	3,000.00	2,704.71	(295.29)	24,000.00	21,637.68	(2,362.32)	0.60	36,000.00
INSURANCE	600.00	765.22	165.22	4,800.00	6,121.76	1,321.76	0.85	7,200.00
SOCIAL SEC TAX	1,800.00	1,844.68	44.68	15,300.00	12,301.72	(2,998.28)	0.53	23,400.00
UNEMPLYMT TAX	100.00	114.95	14.95	800.00	295.93	(504.07)	0.25	1,200.00
<b>Total Operating Expenses</b>	<b>\$ 40,670.00</b>	<b>\$ 54,589.82</b>	<b>\$ 13,919.82</b>	<b>\$ 379,110.00</b>	<b>\$ 341,646.02</b>	<b>\$ (37,463.98)</b>	<b>0.62</b>	<b>\$ 548,590.00</b>

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Street**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
<b>OPERATING EXPENSES</b>								
SALARIES	\$ 29,040.00	\$ 43,239.40	\$ 14,199.40	\$ 246,840.00	\$ 260,511.15	\$ 13,671.15	0.69	\$ 377,520.00
SUPPLIES	2,625.00	2,081.59	(543.41)	21,000.00	16,471.04	(4,528.96)	0.52	31,500.00
EQUIPMENT P/L	100.00		(100.00)	800.00	10.00	(790.00)	0.01	1,200.00
VEHICLE MTNCE	1,550.00	873.84	(676.16)	12,400.00	9,441.73	(2,958.27)	0.51	18,600.00
GAS & OIL	2,400.00	1,361.39	(1,038.61)	19,200.00	15,858.11	(3,341.89)	0.55	28,800.00
REPAIRS & MTNCE	7,000.00	9,063.60	2,063.60	56,000.00	73,604.11	17,604.11	0.88	84,000.00
TELEPHONE	100.00	285.44	185.44	800.00	2,118.81	1,318.81	1.77	1,200.00
UTILITIES	600.00	973.72	373.72	5,265.00	6,008.56	743.56	0.83	7,265.00
WORKER'S COMP	1,850.00	2,444.88	594.88	14,800.00	19,558.95	4,758.95	0.88	22,200.00
TRAVEL EXPENSE	50.00		(50.00)	400.00		(400.00)		600.00
DUES SBSCRTS.ADS					380.00	380.00		
UNIFORMS	1,200.00	847.33	(352.67)	9,600.00	5,063.28	(4,536.72)	0.35	14,400.00
MEDICAL INSURANCE	1,300.00	2,172.83	872.83	10,400.00	17,989.53	7,589.53	1.15	15,600.00
SPECIAL MTNCE - CITY	1,000.00	6,250.00	5,250.00	8,000.00	8,127.56	127.56	0.68	12,000.00
STREET LIGHTING	7,000.00	6,648.33	(351.67)	56,000.00	51,730.12	(4,269.88)	0.62	84,000.00
VEHICLE INSURANCE	2,800.00	1,738.72	(1,061.28)	22,400.00	13,909.76	(8,490.24)	0.41	33,600.00
INSURANCE	575.00	646.81	71.81	4,600.00	5,174.48	574.48	0.75	6,900.00
SOCIAL SEC TAX	3,330.00	3,189.76	(140.24)	19,980.00	19,254.80	(725.20)	0.67	28,860.00
UNEMPLOYMNT TAX	300.00	297.18	(2.82)	1,125.00	727.40	(397.60)	0.42	1,725.00
<b>Total Operating Expenses</b>	<b>\$ 62,820.00</b>	<b>\$ 82,114.82</b>	<b>\$ 19,294.82</b>	<b>\$ 509,610.00</b>	<b>\$ 525,919.39</b>	<b>\$ 16,309.39</b>	<b>0.68</b>	<b>\$ 769,970.00</b>



**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Community Center**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
<b>OPERATING EXPENSES</b>								
SALARIES	\$ 2,840.00	\$ 3,500.00	\$ 660.00	\$ 20,695.00	\$ 20,978.00	\$ 283.00	0.71	\$ 29,515.00
SUPPLIES	500.00	284.34	(215.66)	4,000.00	3,255.21	(744.79)	0.54	6,000.00
REPAIRS & MINTCE	1,750.00	2,926.37	1,176.37	14,000.00	28,153.79	14,153.79	1.34	21,000.00
TELEPHONE	150.00	276.79	126.79	1,215.00	2,159.92	944.92	1.19	1,815.00
UTILITIES	1,000.00	1,925.27	925.27	10,775.00	12,231.44	1,456.44	0.75	16,275.00
WORKERS COMP	125.00		(125.00)	1,000.00		(1,000.00)		1,500.00
UNIFORMS	75.00	32.70	(42.30)	600.00	320.94	(279.06)	0.36	900.00
MEDICAL INSURANCE	725.00	686.16	(38.84)	5,800.00	5,892.03	92.03	0.68	8,700.00
INSURANCE	800.00	1,060.91	260.91	6,400.00	8,487.28	2,087.28	0.88	9,600.00
SOCIAL SEC TAX	185.00	252.20	67.20	1,480.00	1,516.82	36.82	0.68	2,220.00
UNEMPLMNT TAX	40.00	23.61	(16.39)	90.00	37.28	(52.72)	0.23	165.00
<b>Total Operating Expenses</b>	<b>\$ 8,190.00</b>	<b>\$ 10,968.35</b>	<b>\$ 2,778.35</b>	<b>\$ 66,055.00</b>	<b>\$ 83,032.71</b>	<b>\$ 16,977.71</b>	<b>0.85</b>	<b>\$ 97,690.00</b>

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Mayor's Office**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
<b>OPERATING EXPENSES</b>								
SALARIES	\$ 24,000.00	\$ 25,548.87	\$ 1,548.87	\$ 192,000.00	\$ 196,936.82	\$ 4,936.82	0.68	\$ 288,000.00
SALARIES-CNCL MBRS	5,000.00	5,000.00		40,000.00	40,000.00		0.67	60,000.00
SUPPLIES	1,200.00	2,486.88	1,286.88	9,600.00	11,722.13	2,122.13	0.81	14,400.00
EQUIPMENT P/L	1,000.00	450.19	(549.81)	8,000.00	6,287.82	(1,712.18)	0.52	12,000.00
VEHICLE MTNCE					500.00	500.00		
GAS & OIL					652.37	652.37		
REPAIRS & MTNCE	700.00	377.50	(322.50)	5,600.00	8,117.00	2,517.00	0.97	8,400.00
TELEPHONE	1,200.00	1,422.32	222.32	9,600.00	11,240.40	1,640.40	0.78	14,400.00
UTILITIES	500.00	1,022.35	522.35	5,420.00	4,649.53	(770.47)	0.55	8,420.00
GARBAGE PICKUP	700.00	464.00	(236.00)	5,600.00	3,971.50	(1,628.50)	0.30	8,400.00
WORKER'S COMP	1,500.00	1,001.07	(498.93)	6,300.00	6,055.82	(244.18)	0.77	7,900.00
TRAVEL-ALDERMEN	1,375.00	1,401.07	26.07	11,000.00	9,370.29	(1,629.71)	0.57	16,500.00
TRAVEL EXPENSE	500.00	1,013.64	513.64	4,000.00	9,917.52	5,917.52	1.65	6,000.00
DUES, SUBSCTS, ADS					(579.59)	(579.59)		
MISCELLANEOUS					1,161.28	361.28	0.97	1,200.00
TRAINING	100.00	187.50	87.50	800.00	25,547.39	15,547.39	1.70	15,000.00
MEDICAL INSURANCE	1,250.00	1,424.34	174.34	10,000.00	244,606.89	244,606.89		
CAPITAL OUTLAY					8,970.50	4,970.50	1.50	6,000.00
LEGAL ADVERTISING	500.00	837.00	337.00	4,000.00	3,571.00	(429.00)	1.02	3,500.00
TAX ROLL EXPENSE				3,500.00	71.00	(2,729.00)	0.67	1,200.00
PARKING LOT LEASE	100.00	100.00		800.00	800.00		0.83	8,400.00
INSURANCE	700.00	1,141.34	441.34	5,600.00	6,943.22	1,343.22	0.47	29,400.00
BANK CHARGE	2,450.00	2,091.86	(358.14)	19,600.00	13,703.92	(5,896.08)	0.55	57,000.00
LEGAL EXPENSE	4,750.00	2,556.25	(2,193.75)	38,000.00	31,382.92	(6,617.08)	0.30	30,000.00
LEGAL SETTLEMENT	2,500.00	2,500.00		20,000.00	8,891.84	(11,108.16)	0.55	39,240.00
ACCOUNTING SVCS	3,270.00	6,175.00	2,905.00	26,160.00	21,725.00	(4,435.00)	1.29	16,560.00
COMPUTER CNSLTNTS	1,380.00	9,090.00	7,710.00	11,040.00	21,287.50	10,247.50	2.70	25,000.00
AUDIT FEES		25,000.00	25,000.00		67,500.00	67,500.00		

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Mayor's Office**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
RECORDING FEES				225.00	525.00	300.00	0.70	750.00
CONSULTANTS	150.00		(150.00)	1,200.00	1,525.00	1,525.00	0.30	1,800.00
DRUG TESTING	3,400.00	3,282.90	(117.10)	27,200.00	531.39	(668.61)	0.30	40,800.00
EMPLOYEE PNSN PLAN	1,200.00	500.00	(700.00)	9,600.00	26,263.20	(936.80)	0.64	14,400.00
CORONER FEES	1,500.00	10,592.05	9,092.05	12,000.00	31,840.40	22,240.40	2.21	18,000.00
VENDOR CLCTN EXP	3,000.00	4,348.21	1,348.21	24,000.00	27,027.19	15,027.19	1.50	36,000.00
APORT EXPENSE	1,875.00	2,880.02	1,005.02	15,000.00	30,559.48	6,559.48	0.85	22,500.00
SOCIAL SEC TAX	400.00	169.20	(230.80)	1,465.00	21,272.78	6,272.78	0.95	1,735.00
UNEMPLYMT TAX				4,500.00	420.19	(1,044.81)	0.24	20,600.00
ELECTION EXPENSE					850.45	(3,649.55)	0.04	
NSF CHECKS		(10.07)	(10.07)					
POSTAGE	150.00		(150.00)	1,200.00	4,471.08	3,271.08	2.48	1,800.00
VETERANS SERVICE		20.02	20.02	2,000.00	160.16	(2,000.00)		2,000.00
ALDERMEN EXPENSES					26,963.49	26,963.49		
TRANSFER PAYMENTS					160.16			
<b>Total Operating Expenses</b>	<b>\$ 66,350.00</b>	<b>\$ 113,267.63</b>	<b>\$ 46,917.63</b>	<b>\$ 535,010.00</b>	<b>\$ 938,895.84</b>	<b>\$ 403,885.84</b>	<b>1.12</b>	<b>\$ 837,305.00</b>

**City of Tallulah - General Fund**  
**For the 8 Period(s) Ending February 29, 2024**  
**Recreation**

	CURR MONTH BUDGET	CURR MONTH ACTUAL	CURR MONTH VARIANCE	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE VARIANCE	% USED BUDGET	ANNUAL BUDGET
<b>OPERATING EXPENSES</b>								
REPAIRS & MTNCE		25.40	25.40		4,400.00	4,400.00		
UTILITIES					204.58	204.58		
<b>Total Operating Expenses</b>	<b>\$</b>	<b>\$ 25.40</b>	<b>\$ 25.40</b>	<b>\$</b>	<b>\$ 4,604.58</b>	<b>\$ 4,604.58</b>	<b>0.00</b>	<b>\$</b>