

**204 North Cedar Street
Tallulah, Louisiana 71282
Telephone (318) 574-0964
Fax (318) 574-2773
www.cityoftallulah.org**



Office of the Mayor

City of Tallulah

Regular Council Meeting Agenda

Thursday, May 9, 2024

5:30 P.M., City Hall

**Charles M. Finlayson
Mayor
Joseph Scott
District 1
Lisa Houston
District 2
Carla Turner-Harris
District 3
Marjorie Day
District 4
Toriano Wells
District 5**

1. Call to Order
2. Pledge of Allegiance & Prayer
3. Roll-Call
4. Public Comments on the Agenda
5. Approve Minutes of the April 25, 2024, Regular Meeting
6. Approve Termination of Attorney Glen Fleming as Tallulah City Attorney
7. Appointment of Pamela Grady as City Attorney
8. Presentation by Sustainability Partners – Jason Hewitt
9. Approve bid by Womack and Sons for LLOP Parks Project Including Additional Funding by City
10. Select FY 24-25 Budget Committee
11. Mayor's Report
 - a. Water Update
12. Public Comments
13. Adjourn

Special Accommodations

Any person needing reasonable accommodations to attend a public meeting held by the Tallulah City Council should contact Gerald Odom at 318-574-0964 three (3) days prior to the meeting date. If further information is needed, please contact Mr. Odom at the number listed above.

"This Institution is an Equal Opportunity Employer/Provider"

Regular Council Meeting
City of Tallulah
April 25, 2024

A regular meeting of the Mayor and City Council was held on Thursday, April 25, 2024, at 5:30 P. M., in the Council Room Chamber of Tallulah City Hall.

Mayor Charles M. Finlayson called the meeting to order, led the Pledge of Allegiance, and allowed time for a moment of prayer.

A roll call of Councilmembers is shown as follows:

Scott	Present
Houston	Present
Harris	Present
Day	Present
Wells	Present

Councilmember Wells requested a correction to the minutes of April 11, 2024 and was assured by the Mayor that the minutes would be corrected.

Motion to add an item to the agenda to include the topic of a city attorney was made by Councilmember Wells, seconded by Councilmember Harris, and carried unanimously. Mayor Finlayson stated that he would have a prospective appointee at the next meeting.

Motion and second to approve minutes of the April 11, 2024, meeting were made by Councilmembers Houston and Day respectively and carried unanimously.

Ms. Berteal Rogers reported that the annual clean-up will commence on May 13th and last through May 31st. She stated that she would be giving additional information at next meeting.

The following discussions took place and included:

- 1) Additional discussion regarding the appointment of a replacement City Attorney;
- 2) Large water leaks that have been existing for long periods of time;
- 3) City's lack of using its own resources in the removal of trees, etc.;
- 4) Drainage problems and what about the Ethyl Street Project;
- 5) Status of the Brownfield Project;
- 6) Announcement by the Mayor that he would be talking to Governor Landry soon regarding funds for the water rehab project.

There being no further business to discuss, the meeting was adjourned by the Mayor.

Attest:

May 9, 2024

Gerald L Odom, City Clerk

Charles M. Finlayson, Mayor

May 6, 2024

Glenn Fleming
4106 Desiard Street
Monroe, LA 71203

Dear Mr. Fleming:

After weeks of attempting to contact you regarding your position as the City Attorney for the City of Tallulah, as Mayor, I have placed an item on the Thursday, May 9, 2024, City Council agenda to terminate the City's relationship with you as City Attorney.

With a proper motion and second, the Council voted (x to x) in favor of the agenda item.

Sincerely,

Charles Finlayson
Mayor

Council:

We received two bids for the LLOP Parks Grant we received. The grant was in the amount of \$400,000.

Upon opening and reading the second round of bids on April 11, 2024, the lowest bidder was Womack and Sons, with a bid of \$519,170.

Bid	519,170
Grant	<u>400,000</u>
Shortfall	\$119,170

After reviewing the project, I propose that we remove the following line items from the project (with council approval these change orders would be submitted to the state for approval):

Fairgrounds Park, Remove existing concrete slab and construct 62' x 62', 6" thick concrete slab, striping for concrete games	\$72,300
--	----------

Fairgrounds Park – 6" medium industrial chain link fencing, gates, foundtions, complete	<u>\$31,300</u>
	\$103,600

Bid Amount	\$519,170
<u>Less Change Orders</u>	<u>-\$103,600</u>
	\$415,570

Per Gerald, with council approval to expend the additional funds, we would be able to budget the \$15,570 into the next fiscal year's budget.

Mayor Finlayson

CITY OF TALLULAH
 LCDBG-CV LLOP PARK IMPROVEMENTS
 PARK IMPROVEMENTS CONTRACT
 LCDBG NO. 2000727053
 PROJECT NO. 2205-42-EN
 BID TABULATION

Bids Opened
 Date Thursday, April 11 2024
 Time 10:30 A.M.
 Place Tallulah Town Hall, 204 N. Cedar Ave., Tallulah, LA 71282

Computed By Cinnamon Gooding P.E.

ITEM NO	DESCRIPTION	QUANTITY & UNIT	1		2	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
			Womack & Sons Construction Group, LLC Harrisonburg, LA		Southern Sites Services LLC Monroe, LA	
<u>1. Base Bid</u>						
1	FAIRGROUNDS PARK - PLAY GROUND EQUIPMENT, FOUNDATIONS, SAFETY SURFACE, COMPLETE	JOB	LS	\$ 105,500.00	LS	\$ 137,173.00
2	FAIRGROUNDS PARK - EXERCISE EQUIPMENT, FOUNDATIONS, SAFETY SURFACE, COMPLETE	JOB	LS	35,500.00	LS	39,918.00
3	FAIRGROUNDS PARK - REMOVE EXISTING CONCRETE SLAB AND CONSTRUCT 62" X 62", 6" THICK CONCRETE SLAB, STRIPING FOR CONCRETE GAMES	JOB	LS	72,300.00	LS	105,640.00
4	FAIRGROUNDS PARK - REFURBISH GRAVEL DRIVE AND ADD 2" OF CRUSHED STONE	JOB	LS	2,750.00	LS	4,200.00
5	FAIRGROUNDS PARK - CONCRETE SIDEWALKS, FILL AND GRADING FOR SIDEWALKS	JOB	LS	19,500.00	LS	15,350.00
6	FAIRGROUNDS PARK - SITE AMENITIES (TABLES, BENCHES, TRASH CANS, SIGNAGE)	JOB	LS	11,700.00	LS	9,462.00
7	FAIRGROUNDS PARK - HAND SANITIZING STATIONS	3 EA	\$	720.00	\$ 1,125.00	3,375.00
8	FAIRGROUNDS PARK - 6" MEDIUM INDUSTRIAL CHAIN LINK FENCING, GATES, FOUNDATIONS COMPLETE	JOB	LS	31,300.00	LS	29,846.00
9	OMITTED					
10	FAIRGROUNDS PARK - SITE GRADING, CULVERTS, MISCELLANEOUS, CLEAN-UP	JOB	LS	23,700.00	LS	12,312.00
11	FAIRGROUNDS PARK - PROJECT SIGN	1 EA	\$	2,200.00	\$ 500.00	500.00
12	CITY PARK - PLAYGROUND EQUIPMENT, FOUNDATIONS, SAFETY SURFACING, COMPLETE	JOB	LS	93,600.00	LS	148,662.00
13	CITY PARK - ASPHALT TRAIL REFURBISHMENT (2" ASPHALT AND AGGREGATE SHOULDER)	JOB	LS	57,300.00	LS	66,048.00
14	CITY PARK - ASPHALT TRAIL LIGHTING, FIXTURES, PANELS, SWITCHES, COMPLETE	JOB	LS	5,000.00	LS	5,975.00
15	CITY PARK - SITE AMENITIES (BENCHES, TRASH CANS, SIGNAGE, PIPE RAIL REFURBISHMENT)	JOB	LS	2,300.00	LS	6,438.00
16	CITY PARK - HAND SANITIZING STATIONS	4 EA	\$	720.00	LS	4,500.00
17	CITY PARK - CONCRETE SIDEWALKS, FILL AND GRADING FOR SIDEWALKS	JOB	LS	13,300.00	LS	19,877.00
18	CITY PARK - GRAVEL ROAD REFURBISHMENT	40 CY	\$	112.00	\$ 220.00	8,800.00
19	CITY PARK - SITE GRADING, MISCELLANEOUS, CLEAN-UP	JOB	LS	15,200.00	LS	6,000.00
20	MOBILIZATION	JOB	LS	23,300.00	LS	5,500.00
21	CITY PARK - PROJECT SIGN	1 EA	\$	2,200.00	\$ 860.00	860.00
TOTAL BASE BID AMOUNT				\$519,170.00	\$630,136.00	
			FIVE HUNDRED NINETEEN THOUSAND ONE HUNDRED SEVENTY DOLLARS AND NO/100		SIX HUNDRED THIRTY THOUSAND ONE HUNDRED THIRTY SIX DOLLARS AND NO/100	
<u>Alternate No. 1</u>						
1A	(ADD) CITY PARK - EXERCISE EQUIPMENT, FOUNDATIONS, SAFETY SURFACE, COMPLETE	JOB	LS	28,500.00	LS	45,450.00
<u>Alternate No. 2</u>						
1B	ELECTRICAL, ETC., COMPLETE	JOB	LS	46,500.00	LS	59,397.00
BASE BID WITH ALTERNATES				\$594,170.00	\$734,983.00	
AMOUNT OF PROPOSAL GUARANTEE			5%		5%	
SURETY			Travelers Casualty and Surety Company of America		Fire Gray Casualty & Surety Company	
COMMENTS						

I hereby certify that the above is a true and correct summary of proposals received.

Cinnamon Gooding P.E.

Service Group Unlimited, LLC
Monroe, LA 71202

BID OPENING REPORT

BIDS WERE OPENED ON: April 11, 2024
FOR: City of Tallulah
PRE-BID ESTIMATE: \$ 270,000

TIME: 10:30 AM
PROJECT NO. 2205-42-EN
PROJECT NAME: LCDBG-CV LLOP Park Improvements

1. Womack and Sons Construction Group, LLC
5739 Highway 8 East
Harrisonburg, LA 71340

Base Bid \$ 519,170⁰⁰

Alt. No. 1 (\$ 28,500⁰⁰)

Alt. No. 2 (\$ 46,500⁰⁰)

Total w/ Alt. No. 1 \$ _____

Total w/ Alt. No. 2 \$ _____

Acknowledged Addenda No. 1 & No. 2

2. BGW Construction, Inc.
3893 Hwy 167
Dubach, LA 71235

Base Bid \$ No Bid

Alt. No. 1 (\$ _____)

Alt. No. 2 (\$ _____)

Total w/ Alt. No. 1 \$ _____

Total w/ Alt. No. 2 \$ _____

Acknowledged Addenda No. 1 & No. 2

3. Jessup Construction, LLC
2006 Hartsfield Avenue
Pineville, LA 71360

Base Bid \$ No Bid

Alt. No. 1 (\$ _____)

Alt. No. 2 (\$ _____)

Total w/ Alt. No. 1 \$ _____

Total w/ Alt. No. 2 \$ _____

Acknowledged Addenda No. 1 & No. 2

4. Bayou Construction Services, LLC
200 Highway 915
Sicity Island, LA 71368

Base Bid \$ No Bid

Alt. No. 1 (\$ _____)

Alt. No. 2 (\$ _____)

Total w/ Alt. No. 1 \$ _____

Total w/ Alt. No. 2 \$ _____

Acknowledged Addenda No. 1 & No. 2

Service Group Unlimited, LLC
Monroe, LA 71202

5. Southern Sites Services, LLC
1605 Lamy Lane, Suite E
Monroe, LA 71201

Base Bid \$ 630,136⁰⁰

Alt. No. 1 (\$ 46,450⁰⁰)

Alt. No. 2 (\$ 59,397⁰⁰)

Total w/ Alt. No. 1 \$ _____

Total w/ Alt. No. 2 \$ _____

Acknowledged Addenda No. 1 & No. 2

6. Benchmark Construction Group of
Louisiana, LLC
382 Guthrie Road
Sterlington, LA 71280

Base Bid \$ No Bid

Alt. No. 1 (\$ _____)

Alt. No. 2 (\$ _____)

Total w/ Alt. No. 1 \$ _____

Total w/ Alt. No. 2 \$ _____

Acknowledged Addenda No. 1 & No. 2

Signed: Cummins Gooden, P.E.

Dated: April 11, 2024

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED. THE BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

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Tallulah, Louisiana 71282
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Office of the Mayor

April 22, 2024

Christine Cosnahan
LDEQ – Enforcement Division
PO Box 4312
Baton Rouge, LA 70821-4312

Re: City of Tallulah Compliance Order & Notice of Penalty
We-CN-22-00071
AI# 24837

Dear Ms. Cosnahan:

Please accept this correspondence as our monthly update for the City of Tallulah Wastewater Treatment Plant.

We have installed the two new aerators and they are online and operational. We believe the additional aeration will help to begin our move back to compliance.

Below, are our monthly updates for the Tallulah Wastewater Treatment Plant:

1. **Aerators** – (NEW UPDATE) Aerators are online and operational.
2. **Flow Meter and Composite Sampler** – Both components are now working in unison and providing proper and timely readings.
3. **DMR's** – CENLA Environmental will continue to submit DMRs for the City of Tallulah. We have corrected the DMRs from September of 2021 and all DMRs since that time have been submitted correctly.
4. **Pond Liner** – We are seeking funding for this project from a variety of different sources. As of this time, we cannot bear the cost of the pond liner. We will continue to apply for funding for the completion of this project.
5. **Achieving Compliance** – (NEW UPDATE) At this time, we are working towards achieving compliance by May 1, 2024. We are monitoring our test results to see if we are moving toward compliance. In our next update, we will report on whether results are moving in a positive direction.
6. **Reporting** – We will continue to self-report on a monthly basis (by the 22nd of each month), as well as submitting our required quarterly reports.

Charles M. Finlayson
Mayor
Joseph Scott
District 1
Lisa Houston
District 2
Carla Turner-Harris
District 3
Marjorie Day
District 4
Toriano Wells
District 5

Again, I thank you for your assistance. We look forward to bringing our plant into compliance for the well-being of our community. I

Sincerely,

A handwritten signature in blue ink, appearing to read "Charles Finlayson".

Charles Finlayson

Mayor

cc: McManus Engineers
Skylan Construction

2024 LMA District Meetings Locations and Dates

District D – Anacoco

Wednesday, June 5

Vernon Parish Fairgrounds
Auditorium
276 H M Stevens Boulevard
Leesville, 71446

District E – Pineville

Thursday, June 6

Main Street Community
Center
708 Main Street
Pineville, 71360

District I – Madisonville

Tuesday, June 11

The Anchor
407 St Tammany
St, Madisonville, 70447

District G – Rayne

Wednesday, June 12

Civic Center Ballroom
401 Gossen Memorial Drive
Rayne, 70578

District J – Patterson

Monday, June 17

Patterson Civic Center
116 Cotton Road
Patterson, 70392

District H – Plaquemine

Tuesday, June 18

Plaquemine Community
Center
23245 Short Street
Plaquemine, 70764

District F – Sunset

Thursday, June 20

Carencro Community Center
5115 N. University Ave.
Carencro, 70520

District C – West Monroe

Monday, June 24

West Monroe Convention
Center
901 Ridge Ave
West Monroe, 71291

District A – Haughton

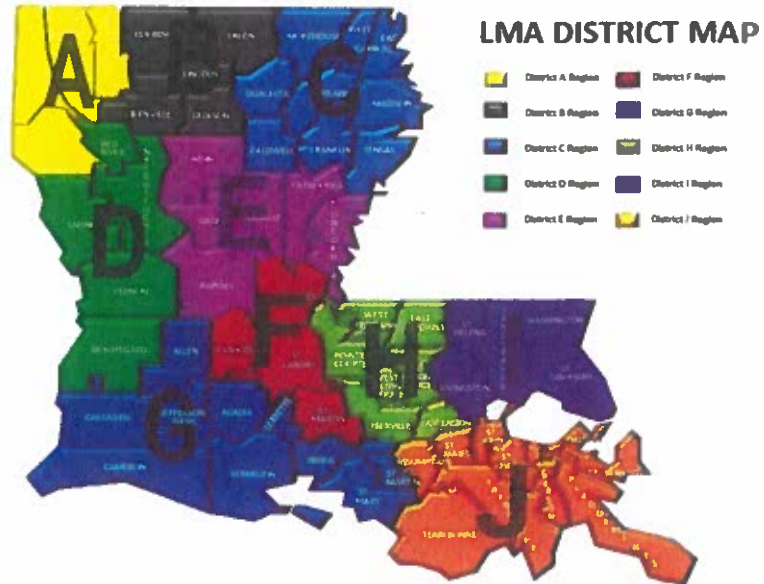
Tuesday, June 25

First Baptist Church Family
Life Center
105 E. Washington Avenue
Haughton, 71037

District B – Ruston

Thursday, June 27

Ruston Sports Complex
Indoor Facility
2001 Champion Way
Ruston, 71270



Amendments to the LMA Constitution are Due July 1

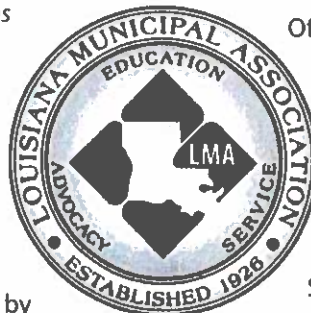
LMA members are encouraged to review the LMA Constitution to consider amending its provisions for the betterment of the Association. If an LMA member is interested in proposing an amendment, they must follow the proper procedures.

Article 17 of the LMA Constitution states that it, "may be amended at any meeting of the Association by a vote of at least two-thirds of the municipal corporations present, provided such amendment has been submitted in writing to the Executive Director at least thirty (30) days prior to the date of the meeting."

Therefore, any amendment(s) to the LMA Constitution proposed by a municipality for consideration by the LMA membership, which will meet on Friday, August 2, in Shreveport – must be in writing and received by

the LMA office no later than 5:00 p.m. on Monday, July 1, and sent to:

Executive Director Barney Arceneaux
Louisiana Municipal Association
P.O. Box 4327
Baton Rouge, LA 70821-4327



Officials of all member corporations are entitled to attend the LMA Annual Business Meeting on Friday, August 2, at 4:00 p.m. The meeting will convene immediately following our 3:00 p.m. workshops.

A municipality's elected officials do not have to register for LMA's 87th Annual Convention to attend the Annual Business Meeting in Shreveport.



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SAVE THE DATE!

47TH ANNUAL MUNICIPAL DAY & LEGISLATIVE CONFERENCE

MAY 15, 2024



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