

204 North Cedar Street
Tallulah, Louisiana 71282
Telephone (318) 574-0964
Fax (318) 574-2773
www.cityoftallulah.org



Office of the Mayor

City of Tallulah
Regular Council Meeting Agenda
Thursday, March 13, 2025
5:30 P.M., City Hall

Charles M. Finlayson
Mayor
Joseph Scott
District 1
Lisa Houston
District 2
Carla Turner-Harris
District 3
Marjorie Day
District 4
Toriano Wells
District 5

1. Call to Order
2. Pledge of Allegiance & Prayer
3. Roll-Call
4. Public Comments on the Agenda
5. Approve Minutes of the February 27, 2025 Regular Meeting
6. Approve Police Chief Recommendation for Hirings:
 - a. De'Zarria Sanders – Part Time Dispatcher
 - b. LaDarrion Wiley – Full Time Patrol Officer
 - c. TaKorriya Threats – Part Time Patrol Officer
7. Approve A Resolution Accepting the 2024 Municipal Water Pollution Prevention Audit for the Tallulah Wastewater Treatment Plant
8. Water Update
9. Adjourn

Special Accommodations

Any person needing reasonable accommodations to attend a public meeting held by the Tallulah City Council should contact Gerald Odom at 318-574-0964 three (3) days prior to the meeting date. If further information is needed, please contact Mr. Odom at the number listed above.

“This Institution is an Equal Opportunity Employer/Provider”

Tallulah Regular City Council Meeting
Thursday, February 27, 2025
5:30 PM

A Regular Meeting of the Mayor and City Council was held on Thursday, February 27, 2025 at 5:30 P.M., in the Council Room Chamber of Tallulah City Hall. The meeting began with a prayer by Councilmember Wells followed by the Pledge of Allegiance.

A roll call of councilmembers is shown as follows:

Scott	Present
Houston	Present
Harris	(Absent at roll call. Late arrival.)
Day	Present
Wells	Present

Motion by Councilmember Wells to add "Public Comments" to the agenda. Motion was seconded by Councilmember Harris. Roll call vote followed:

Scott	Nay
Houston	Nay
Harris	Yea
Day	Yea
Wells	Yes

Vote required to be unanimous. Motion failed.

Mr. James Miles of Pelican State Credit Union presented information on his financial institution with hopes of working with Tallulah employees to offer them membership in Pelican State Credit Union. Mr. Miles answered questions from both the Council and the general public.

Water Update from David Patterson of Patterson Professional Services provided information on the company, their contractual work with Magnolia Water Utility Operating Company and the work they have performed since coming to Tallulah. Mr. Patterson gave an overview of what work he believed his company would do at the Tallulah Water Plant over the next year. Mr. Patterson answered questions from the Council and the General Public. He also indicated that either he or another representative of their company would attend at least one council meeting a month to provide an update on their work at the Tallulah Water Plant. Citizens in the audience asked Mayor Finlayson if he would get a representative from Magnolia Water Utility Operating Company to attend a meeting and the Mayor said he would request their presence at a future meeting.

Motion to Approve the Minutes of the February 13, 2025, Regular Meeting made by Councilperson Houston and seconded by Councilperson Scott. Motion passed unanimously.

Section 8 Update was given by Executive Director Merunda Brown. The update included:

1. Update on City Council's role as Section 8 Board – Ms. Brown provided the Council with an email from Ms. Holly Haywood which she believed spoke to the makeup of the Section 8 Board. Councilperson Wells countered and said that he believed Ms. Haywood's email was specific to the Tallulah Housing Authority and not to the Section 8 program.
2. 2025 HCV Funding
3. "No Finding" Audit Letter
4. Section 8 recovered \$328 in fraud recovery.

Due to the illness of City Clerk Gerald Odom, the General Fund Financials as of January 2025 were not discussed.

With no further business, the meeting was adjourned.

Attest

Gerald Odom, City Clerk

Charles Finlayson, Mayor



Tallulah Police Department



500 East Green Street
Tallulah, Louisiana 71282

Contacts:
(318) 574-3230
(318) 574-3231

Chief Buster McCoy
Executive Officer

March 11, 2025

I, Chief Buster McCoy, would like the following individuals who have been hired with the Tallulah Police Department placed on the agenda for March 13, 2025.

1. De'Zarria Sanders- part time dispatcher
2. LaDarrion Wiley- full time patrol officer
3. TaKorriya Threats- part time patrol officer

Chief Buster McCoy
Ex Officio
Tallulah Police Department
500 East Green St.
Tallulah, Louisiana

Facsimile
1 (318) 574-1444

Council:

Please find attached the latest Municipal Wastewater Pollution Prevention Audit for the Tallulah Sewer Treatment Plant.

The results are very similar to last year however, there are some changes. I encourage each of you to review the audit. A resolution to accept the audit will be an agenda item on Thursday's agenda.

At the sewer plant over the past several months, we have:

1. Power sprayed the Clarifier and the Chlorine chambers to clear it of algae growing inside.
2. Recalibrated the flow meters for chemical treatments
3. Awaiting final parts to replace injectors for the SO₂ chamber and the Chlorine chamber
4. Of the four (4) screw pumps we have, we have had light electrical work (fuses, etc) completed and are awaiting parts to repair the other two screw pumps.
5. We are currently working to repair a belt on one of the aerators that is not working.

The work we have done has helped with some improvements. Our Chlorine levels are decreasing but we still have a way to go.

We have had conversations with LITA Corp regarding funding to replace the liner (amongst other grant ideas) in the pond. To date, those conversations have centered around the Revolving Loan Program with the State. We have asked LITA Corp to continue searching for grants that may cover the cost of the estimated \$1.5M price tag to replace the liner. Ms. Lewis is also researching federal and state grants that may cover the costs associated with the liner project.

I have attached also the last two updates we sent in to the State. We had been providing those updates to you. I apologize and I will make sure that you begin getting them again.

Mayor Charles Finlayson

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March 11, 2025

Christine Cosnahan
LDEQ – Enforcement Division
PO Box 4312
Baton Rouge, LA 70821-4312

Dear Ms. Cosnahan:

Per our conversation on March 3, 2025, please accept this missive as a summary of our talk and our actions going forward. We look forward to speaking with you again in 60 days (approximately May 5, 2025) as stated in our call.

As we reported earlier, we have had our Clarifier and Chlorine Chamber cleaned and power-sprayed. The SO₂ Chamber did not show significant algae growth. We will continue to monitor all three facilities and power spray where needed.

Our Chlorine residual numbers are still consistently at 40 ppm. We continue to tweak our SO₂ and Chlorine amounts as we work towards compliance numbers. We still believe the decrease is due in large part to the cleaning of the Clarifier and the Chlorine Contact Chamber.

We have recalibrated the flow meters for chemical treatments and they are working in unison.

We will be replacing the injectors for the SO₂ Chamber and the Chlorine Chamber (we are currently waiting for the replacement parts). We anticipate this being completed within 60 days and prior to our next call.

Of the four (4) screw pumps we have, we have had light electrical work (fuses, etc) completed and are awaiting parts to repair the other two screw pumps.

We are currently working to repair a belt on one of the aerators that is not working.

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We are still searching for a company that can do a soil boring test to gather information on the natural clay lining beneath the actual liner.

As stated in the call, over the next 60 days, we will:

1. Continue monitoring DMRs to monitor our Chlorine Residual levels,
2. Monitor clarifier, SO2 and Chlorine Chambers for algae growth.
3. Recalibrated the flow meters for chemical treatments
4. Replace injectors for the SO2 chamber and the Chlorine chamber
5. Finalize repairs on two screw pumps
6. Repair belt on non-working aerator
7. Continue researching damaged liner (soil boring test and/or confirmation that liner is needed) in the Oxidation Pond

Please see below our updated milestone/timeline

Milestone	Anticipated Completion Date	Comments
Clean Clarifier & Chlorine Contact (to include (1) Removal of duckweed from clarifier, (2) Removal of biofilm from walls and floor of clarifier and (3) Removal of biofilm from walls and floor of contact chamber.	Action Completed as of October 31, 2024	Clarifier and Chlorine Contact Chamber Have Been Cleaned.
Begin Monitoring DMRs for comparative data	Ongoing	DMRs show a decrease in Chlorine Residuals from 60 ppm to 40 ppm. We will continue to monitor th DMRs.

Power Spray Chlorine Chamber	Begin 12/5/24. Ongoing as needed	
Clean S02 Contact Chamber	As needed	
Install a new pond liner	Ongoing	City of Tallulah is researching whether the liner is actually needed in the oxidation pond and researching potential grant funds for project.
Achieve compliance with effluent limitation	May 2025 and Ongoing	Tallulah understands that once the above actions are taken and if compliance is achieved, we must continue to monitor chlorine and other chemicals to continue to achieve compliance.

We appreciate all of the assistance of LDEQ. With your approval of another 60 days (to February 1, 2025), we will continue to monitor and update Prior to the February 1, 2025 date, we will schedule another meeting with LDEQ to report our progress.

Sincerely,


 Charles Finlayson
 Mayor

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November 26, 2024

Christine Cosnahan
LDEQ – Enforcement Division
PO Box 4312
Baton Rouge, LA 70821-4312

Dear Ms. Cosnahan:

Per our last conversation, the City of Tallulah was to submit an update on timeline/milestones that the City undertook over the past six weeks for our Wastewater Treatment Plant since our last conference call.

We have had our Clarifier and Chlorine Chamber cleaned out. We will begin power-washing the Chlorine Contact Chamber the first week in December (we are having to rent a power-washer until we purchase one).

In terms of our sample monitoring since the two cleanings, our Chlorine residual numbers, which in the past were consistently above 60 ppm, those numbers are now consistently 40 ppm. We believe the decrease is due in large part to the cleaning of the Clarifier and the Chlorine Contact Chamber.

We are scheduling for our S02 Chamber to be cleaned, as well as having our Chlorine and S02 injectors recalibrated. We believe this will help further decrease our sample numbers.

With regard to the liner in the Oxidation Pond, we are having difficulty finding the correct person within LDH to ascertain whether or not we need the lining. We are searching for a company that can do a soil boring to gather information on the natural clay lining beneath the actual liner. We believe this proactive information will be helpful when we contact the correct person at LDH regarding the liner. We are requesting your help with locating the correct person at LDH to talk with regarding the liner.

At this time, we are requesting 60 days to:

1. Continue monitoring DMRs to monitor our Chlorine Residual levels,
2. Have the S02 chamber cleaned
3. Have the Chlorine and S02 Injectors recalibrated
4. Continue researching whether the damaged liner in the Oxidation Pond is actually needed

Please see below our updated milestone/timeline

Milestone	Anticipated Completion Date	Comments
Clean Clarifier & Chlorine Contact (to include (1) Removal of duckweed from clarifier, (2) Removal of biofilm from walls and floor of clarifier and (3) Removal of biofilm from walls and floor of contact chamber.	Action Completed as of October 31, 2024	Clarifier and Chlorine Contact Chamber Have Been Cleaned.
Begin Monitoring DMRs for comparative data	Ongoing	DMRs show a decrease in Chlorine Residuals from 60 ppm to 40 ppm. We will continue to monitor the DMRs.
Power Spray Chlorine Chamber	Begin 12/5/24.	We have to rent a machine until we purchase one. We have scheduled rental for 12/5/24.
Clean S02 Contact Chamber	By December 31, 2024	Obtaining quote for the cleaning
Install a new pond liner	Ongoing	City of Tallulah is researching whether the liner is actually needed in the oxidation pond. We are

		working with LDH and other agencies to identify whether it is needed or not.
Achieve compliance with effluent limitation	February 1, 2025 and ongoing	Tallulah understands that once the above actions are taken and if compliance is achieved, we must continue to monitor chlorine and other chemicals to continue to achieve compliance.

We appreciate all of the assistance of LDEQ. With your approval of another 60 days (to February 1, 2025), we will continue to monitor and update Prior to the February 1, 2025 date, we will schedule another meeting with LDEQ to report our progress.

Sincerely,


 Charles Finlayson
 Mayor

LOUISIANA
MUNICIPAL WATER
POLLUTION PREVENTION
MWPP

January 1, 2024 – December 31, 2024



Facility Name: Tallulah Wastewater
Treatment Facility

LPDES Permit Number: LA 0086576

Agency Interest (AI) 24837

Number: 204 North Cedar Street

Address: Tallulah, Louisiana

71282

Parish: Madison

(Person Completing Form) Name: Michelle Smith

Title: Compliance Associate

Date Completed: March 7, 2025

INSTRUCTIONS

1. Complete only the sections of the Environmental Audit which apply to your wastewater treatment system. Leave sections that do not apply blank and enter a "0" for the point value.
2. Parts 1 through 7 contain questions for which points may be generated. These points are intended to communicate to the department and the governing body or owner what actions will be necessary to prevent effluent violations. Place the point totals from parts 1 through 7 on the Point Calculation page.
3. Add up the point totals.
4. Submit the Environmental Audit to the governing body or owner for review and approval.
5. The governing body must pass a resolution which contains the following items:
 - a. The resolution or letter must acknowledge the governing body or owner has reviewed the Environmental Audit.
 - b. This resolution must indicate specific actions, if any, will be taken to maintain compliance and prevent effluent violations. Proposed actions should address the parts where maximum or close to maximum points were generated in the Environmental Audit.
 - c. The resolution should provide any other information the governing body deems appropriate.

Permit #:

LA 0086576

PART I: INFLUENT FLOW/LOADINGS (all plants)

A. List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year.

Column 1 Average Monthly Flow (million gallons per day, MGD)		Column 2 Average Monthly BOD5 Concentration (mg/l)		Column 3 Average Monthly BOD5 Loading (pounds per day, lb/day)
.6286	x	N/A	x 8.34=	N/A
.6286	x	N/A	x 8.34=	N/A
.6286	x	N/A	x 8.34=	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34 =	N/A
.6286	x	N/A	x 8.34=	N/A

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.

Design Flow, MGD:	2.63	x 0.90 =	.2367
Design BOD, lb/day:	N/A	x 0.90 =	N/A

Permit #:

LA 0086576

- C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	0	0	0	5	5	5	5	5	5	5	5

Write 0 or 5 in the C point total box C Point Total

- D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	5	5	10	10	15	15	15	15	15	15	15	15

Write 0, 5, 10 or 15 in the D point total box D Point Total

- E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	0	5	5	5	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the E point total box E Point Total

- F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

<i>months</i>	0	1	2	3	4	5	6	7	8	9	10	11	12
<i>points</i>	0	10	20	30	40	50	50	50	50	50	50	50	50

Write 0, 10, 20, 30, 40 or 50 in the F point total box F Point Total

- G. Add together each point total for C through F and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 1: (max = 80)

Also enter this value or 80, whichever is less, on the point calculation table on page 16.

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PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

Month	Column 1 Average Monthly BOD (mg/l)	Column 2 Average Monthly TSS (mg/l)
January 2024	11.17**	22.61**
February 2024	7.54	61.22**
March 2024	6.67	17.8**
April 2024	7.74	102.81**
May 2024	8.04	20.35**
June 2024	9.49*	38.24**
August 2024	18.87**	26.58**
July 2024	20.12**	22.79**
September 2024	15.43**	23.69**
October 2024	12.61**	21.49**
November 2024	9.73*	19.14**
December 2024	7.59	51.01**

B. List the monthly average permit limits for your facility in the blanks below.

	Permit Limit		90% of Permit Limit
BOD, mg/l	10**	x 0.90 =	9*
TSS, mg/l	15**	x 0.90 =	13.5*

Permit #:

LA 0086576

C. Continuous Discharge to Surface Water.

- i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the i point total box i Point Total

- ii. How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the ii point total box ii Point Total

- iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the iii point total box iii Point Total

- iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	10	10	10	10	10	10	10	10

Write 0, 5, or 10 in the iv point total box iv Point Total

- v. Add together each point total for i through iv and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 2: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

Permit #:

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D. Other Monitoring and Limitations

- i. At any time in the past year was there an exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

√ Check one box.

Yes

No

If Yes, Please describe:

Ammonia Nitrogen – January, February, March, June, July, August, September, October and November of 2024.

Total Residual Chlorine – January, February, March, June, July, August, September, October, November and December of 2024

Fecal coliform – January and April of 2024

- ii. At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

√ Check one box.

Yes

No

If Yes, Please describe:

BioAssay / Biotoxicity Whole Effluent Toxicity test for Ceriodaphnia dubia & Pimephales Promelas – failed in January, April and May of 2024.

- iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

√ Check one box.

Yes

No

If Yes, Please describe:

PCB – 4th quarter 2024

Permit #:

LA0086576

PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY

- A. What year was the wastewater treatment facility constructed or last major expansion/improvements completed?

$$\begin{array}{rcccl}
 & & & \underline{2018} & \\
 & & & \hline
 \text{Current Year} & - & \text{Answer to A} & = & \text{Age in years} \\
 \hline
 2024 & & 2018 & & 6 \\
 \hline
 \end{array}$$

Enter Age in Part C below.

- B. Check the type of treatment facility that is employed.

		FACTOR:
<input type="checkbox"/>	Mechanical Treatment Plant (trickling filter, activated sludge, etc...) Specify Type: _____	2.5
<input checked="" type="checkbox"/>	Aerated Lagoon	2.0
<input type="checkbox"/>	Stabilization Pond	1.5
<input type="checkbox"/>	Other Specify Type: _____	1.0

- C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

TOTAL POINT VALUE FOR PART 3 =

$$\frac{2.0}{\text{Factor}} \times \frac{6}{\text{Age}} = \boxed{12} \text{ (max = 50)}$$

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

- D. Please attach a schematic of the treatment plant.

Permit #:

LA0086576

PART 4: OVERFLOWS AND BYPASSES

A.

- i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:

_____ √ Check one box. 0 = 0 points 3 = 15 points
 1 = 5 points 4 = 30 points
 2 = 10 points 5 or more = 50 points

- ii. List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant

Collection System: _____ 0 Treatment Plant: _____ 0

B.

- i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:

_____ √ Check one box. 0 = 0 points 3 = 15 points
 1 = 5 points 4 = 30 points
 2 = 10 points 5 or more = 50 points

- ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant

Collection System: _____ 1 Treatment Plant: _____ 0

- C. Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc....

Source of discharge was caused by a collapse sewer line.

- D. Add the point values checked for A and B and place the total in the box below.

TOTAL POINT VALUE FOR PART 4: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

- E. List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:

Michael Goods, Certified Operator (Class III)

Describe the procedure for gathering, compiling and reporting:

Mr. Goods will gather information and notify the Mayor and DEQ incidents via telephone and in writing within 24 hours.

Permit #:

LA 0086576

PART 5: SLUDGE STORAGE AND DISPOSAL SITES

A. Sludge Storage

How many months of sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<2	2	3	4-5	>6
<i>points</i>	50	30	20	10	0

Write 0, 10, 20, 30 or 40 in the A point total box A Point Total

B. For how many months does your facility have access to (and approval for) sufficient land disposal sites to provide proper land disposal?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

<i>months</i>	<2	6-11	12-23	24-35	>36
<i>points</i>	50	30	20	10	0

Write 0, 10, 20, 30 or 40 in the B point total box B Point Total

C. Add together the A and B point values and place the sum in the box below at the right:

TOTAL POINT VALUE FOR PART 5: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

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PART 6: NEW DEVELOPMENT

- A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population: N/A

Design Flow: N/A MGD

Design BOD: N/A mg/l

- B. Has an industry (or other development) moved into the community or expanded production in the past year, such that either flow or pollutant loadings to the sewerage system were significantly increased (5% or greater)?

√ Check one box. Yes = 15 points No = 0 points

If Yes, Please describe:

 N/A

List any new pollutants:

 N/A

- C. Is there any development (industrial, commercial or residential) anticipated in the next 2-3 years, such that either flow or pollutant loadings to the sewerage system could significantly increase?

√ Check one box. Yes = 15 points No = 0 points

If Yes, Please describe:

 N/A

List any new pollutants you anticipate:

 N/A

- D. Add together the point value checked in B and C and place the sum in the box below.

TOTAL POINT VALUE FOR PART 6:

0

 (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.

Permit #:

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PART 7: OPERATOR CERTIFICATION AND EDUCATION

A. What was the name of the operator-in-charge for the reporting year?

Name: Michael Goods (ID# 47076)

B. What is his or her certification number:

Wastewater Collection 16-1122

Cert#: Wastewater Treatment 16-1121

C. What level of certification is the operator-in-charge required to have to operate the wastewater treatment facility?

Level Required: III

D. What is the level of certification of the operator-in-charge?

Level Certified: III

E. Was the operator-in-charge of the report year certified at least at the grade level required in order to operate this plant?

√ Check one box. Yes = 0 points No = 50 points

Write 0 or 50 in the E point total box E Point Total

F. Has the operator-in-charge maintained recertification requirements during the reporting year?

√ Check one box. Yes No

G. How many hours of continuing education has the operator-in-charge completed over the last two calendar years?

√ Check one box. > 12 hours = 0 points < 12 hours = 50 points

Write 0 or 50 in the G point total box G Point Total

H. Is there a written policy regarding continuing education and training for wastewater treatment plant employees?

√ Check one box. Yes No

Explain: Operators adhere to policies and procedures set forth by DEQ and LDH as it pertains to licensing requirements and compliance.

I. What percentage of the continuing education expenses of the operator-in-charge were paid for:

By the permittee? 100%

By the operator? _____

J. Add together the E and G point values and place the sum in the box below at the right.

TOTAL POINT VALUE FOR PART 7: (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

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PART 8: FINANCIAL STATUS

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

√ Check one box.

Yes

No

If No, How are O&M costs financed?

B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

The City of Tallulah will apply for grants and/or loans to address any additional improvement or reconstruction needs as necessary.

PART 9: SUBJECTIVE EVALUATION

A. Collection System Maintenance

- i. Describe what sewer system maintenance work has been done in the last year.

Daily visual inspection of the equipment was completed throughout the calendar year. General maintenance was performed throughout the year.

- ii. Describe what lift station work has been done in the last year.

General maintenance was performed throughout the year. Several pumps were repaired at various lift stations along with some electrical components.

- iii. What collection system improvements does the community have under construction for the next 5 years?

None at this time.

B. If you have ponds please answer the following questions:

√ Check one box.

- | | | |
|---|--------------------------------------|--------------------------|
| i. Do you have duckweed buildup in the ponds? | Yes | <input type="radio"/> No |
| ii. Do you mow the dikes regularly (at least monthly), to the water's edge? | <input checked="" type="radio"/> Yes | No |
| iii. Do you have bushes or trees growing on the dikes or in the ponds? | Yes | <input type="radio"/> No |
| iv. Do you have excess sludge buildup (> 1foot) on the bottom of any of your ponds? | Yes | <input type="radio"/> No |
| v. Do you exercise all of your valves? | <input checked="" type="radio"/> Yes | No |
| vi. Are your control manholes in good structural shape? | <input checked="" type="radio"/> Yes | No |
| vii. Do you maintain at least 3 feet of freeboard in all of your ponds? | <input checked="" type="radio"/> Yes | No |
| viii. Do you visit your pond system at least weekly? | <input checked="" type="radio"/> Yes | No |

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C. Treatment Plants

- i. Have the influent and effluent flow meters been calibrated in the last year?

Yes No (✓ Check one box.)

Oct. 5, 2023

Oct. 5, 2023

Influent flow meter calibration date(s)

Effluent flow meter calibration date(s)

- ii. What problems, if any, have been experienced over the last year that have threatened treatment?

The lack of proper aeration has at times affected the treatment of the wastewater.
The flow meters are scheduled to be calibrated in March 2025.

- iii. Is your community presently involved in formal planning for treatment facility upgrade?

✓ Check one box. Yes No *If Yes, Please describe:*

The City of Tallulah continues to seek funding to replace the pond liner.

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D. Preventive Maintenance

- i. Does your plant have a written plan for preventive maintenance on major equipment items?

√ Check one box. Yes No *If Yes, Please describe:*

Operation and maintenance manuals at the wastewater facility need further revision.

- ii. Does this preventive maintenance program depict frequency of intervals, types of lubrication and other preventive maintenance tasks necessary for each piece of equipment?

Yes No

- iii. Are these preventive maintenance tasks, as well as equipment problems, being recorded and filed so future maintenance problems can be assured properly?

Yes No

E. Sewer Use Ordinance

- i. Does your community have a sewer use ordinance that limits or prohibits the discharge of excessive conventional pollutants (BOD, TSS or pH) or toxic substances to the sewer system from industries, commercial users and residences?

√ Check one box. Yes No *If Yes, Please describe:*

City of Tallulah, Code of Ordinance Article 5 – Sewage, Pages 251-271, Section 13-63 thru 13-82

- ii. Has it been necessary to enforce?

√ Check one box. Yes No *If Yes, Please describe:*

- iii. Any additional comments about your treatment plant or collection system? (Attach additional sheets if necessary.)

N/A

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POINT CALCULATION TABLE

	Actual Values	Maximum
Part 1: <i>Influent Flow/Loadings</i>	<u>0</u>	80 points
Part 2: <i>Effluent Quality / Plant Performance</i>	<u>100</u>	100 points
Part 3: <i>Age of WWTF</i>	<u>12</u>	50 points
Part 4: <i>Overflows and Bypasses</i>	<u>5</u>	100 points
Part 5: <i>Ultimate Disposition of Sludge</i>	<u>0</u>	100 points
Part 6: <i>New Development</i>	<u>0</u>	30 points
Part 7: <i>Operator Certification Training</i>	<u>0</u>	100 points

TOTAL POINTS:

117

RESOLUTION _____

Be it Resolved that the **City of Tallulah** informs the Louisiana Department of Environmental Quality that the following actions were taken by City Council:

1. Accepted the Municipal Water Pollution Prevention Environmental Audit Report for January 2024 – December 2024, which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit, Number **LA0086576**.

To continue being good environmental stewards by maintaining our wastewater treatment plant and continuing required analytical analysis in accordance with our current LDEQ permit, including monthly monitoring of influent CBOD.

To ensure that all routine maintenance is completed on schedule to achieve optimal, permitted discharge from the system and maximize the longevity of equipment.

To have all flow meters calibrated once per 12-month period to ensure and accurate measure of all influent and effluent flow.

Passed by a majority/unanimous vote of the City Council on this _____ day of _____, Two Thousand and Twenty-Five.

Gerald Odom
Clerk

Charles Finlayson
Mayor

